

Regular Meeting of the Board of Directors

Wednesday, October 11, 2017

6:00 pm

RDKB Board Room

Trail, B.C

FINAL AGENDA

1. **Call to Order**

2. **Consideration of the Agenda (Additions/Deletions)**

- 2a) The agenda for the October 11, 2017 meeting of the Regional District of Kootenay Boundary board of Directors is presented.

If necessary, move items forward.

Recommendation: That the agenda for the October 11, 2017 meeting of the Regional District of Kootenay Boundary Board of Directors be adopted as presented.

3. **Minutes**

- 3a) The minutes of the Regional District of Kootenay Boundary Board of Directors meeting held September 21, 2017 are presented.

Recommendation: Corporate Vote Unweighted

That the minutes of the Regional District of Kootenay Boundary Board of Directors meeting held September 21, 2017 be adopted as presented.

[Minutes-Regular Meeting of the Board of Directors - 21 Sep 2017 - BOARD-Oct 11 - Pdf](#)

4. **Delegation(s)**

5. **Unfinished Business**

5a) **Board Action Item List**

The Board Action Item List will be presented at the October 26, 2017 Board meeting.

b) **Theresa Lenardon, Manager of Corporate Administration/Corporate Officer**

Re: Alternative Approval Process (AAP) legislative requirements for Bylaws 1653 and 1654.

Recommendation: Corporate Vote Unweighted

That pursuant to Section 86(3) of the *Community Charter*, the RDKB Board of Directors deems that the estimated number of eligible electors of the area to which the Alternative Approval Process applies for the proposed Grand Forks Rural Fire Protection District Service Area Establishment Amendment Bylaw No. 1653, 2017 and the Grand Forks Rural Fire Protection District Service Area Loan Authorization Bylaw No. 1654, 2017 be established as 2,928 of which 293 be established as the ten percent (10%) of the total number of eligible electors required to sign an Elector Response form opposing the adoption of RDKB Grand Forks Rural Fire Protection District Service Area Establishment Amendment Bylaw No. 1653, 2017 and adoption of RDKB Grand Forks Rural Fire Protection District Service Area Loan Authorization Bylaw No. 1654, 2017 unless assent voting (referendum) is held.

Recommendation: Corporate Vote Unweighted

That pursuant to Section 86(3) of the *Community Charter*, that the Regional District of Kootenay Boundary Board of Directors approves the individual Grand Forks Rural Fire Protection District Service Elector Response Form as attached to this staff report and presented to the RDKB Board of Directors on October 11, 2017. **FURTHER** that this form be used in conducting the Alternate Approval Process for the Grand Forks Rural Fire Protection District Service Area Establishment Amendment Bylaw No. 1563, 2017 and the Grand Forks Rural Fire Protection District Service Area Loan Authorization Bylaw No. 1564, 2017.

Recommendation: Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors approves 4:30 p.m., Monday, December 18, 2017 as the deadline for the RDKB Corporate Officer's receipt of the completed Grand Forks

Rural Fire Protection District Service Elector Response forms for the Alternate Approval Process conducted for Grand Forks Rural Fire Protection District Service Area Establishment Amendment Bylaw No. 1563, 2017 and the Grand Forks Rural Fire Protection District Service Area Loan Authorization Bylaw No. 1564, 2017.
[Staff Report-Bylaws 1653 and 1654-BOARD Oct 11 2-017-Pdf](#)

6. **Communications**

7. **Communications (Information Only)**

8. **Reports**

8a) **Monthly Schedule of Vendor Payments-Sept. 1-Sept. 30/17**
Director Martin Finance Liaison/Board Chair McGregor,
Alternate Liaison

Recommendation: Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors approves the Monthly Schedule of Vendor Payments ending September 30, 2017 in the amount of \$1,158,445.74.

[Vendor Payments Monthly Schedule-Ending Sept-BOARD-Oct 11 2017](#)

8b) **Adopted RDKB Committee Minutes**

Boundary Community Development Committee (Sept. 5/17)

Recommendation: Corporate Vote Unweighted

That the minutes of the Boundary Community Development Committee meeting held September 5, 2017 be received.

[Minutes - BCDC - 05 Sep 2017 - Board - Oct 11, 2017 Pdf](#)

8c) **Draft RDKB Electoral Area Advisory Planning Commission Minutes**

9. **Monthly Committee Recommendations to Board of Directors**

The RDKB Committee recommendations as adopted by the RDKB Committees during April 2016 are presented for consideration.

10. Board Appointments Updates

- 10a)** Southern Interior Development Initiative Trust (S.I.D.I.T.) - Chair McGregor
Southern Interior Beetle Action Coalition (S.I.B.A.C.) - Chair McGregor
Okanagan Film Commission - Director Gee
Boundary Weed Stakeholders Committee - Director Gee
Columbia River Treaty Local Government Committee and Columbia Basin Regional Advisory Committee (CBRAC) - Director Worley
Kootenay Booth - Director Rotvold
Rural Development Institute (R.D.I.) - Director Martin
Chair's Update - Chair McGregor

11. New Business

11a) M. Forster

Re: 2018 Provincial Wood Stove Exchange Program

Recommendation: Corporate Vote Weighted

That the Regional District of Kootenay Boundary Board of Directors approve, in principle, the proposed Agreement with BC Lung Association in the amount of \$6,000 for a twelve (12) month term.

FURTHER that the Board of Directors authorize the RDKB's signatories to endorse the Agreement.

[WSEP 2018 - Board - Oct 11, 2017 - Pdf](#)

11b) M. Daines

Re: Snow Removal Contract

Recommendation: Corporate Vote Weighted

That the Regional District of Kootenay Boundary Board of Directors approve a Service Contract with CI Excavating for the purpose of providing snow removal services for the RDKB Administration building, Beaver Valley Arena, Fruitvale Fire Hall and Genelle Fire Hall for a term commencing November 1, 2017 and expiring March 31, 2019.

FURTHER that the Board authorizes the RDKB signatories to sign and enter in to the service agreement.

[Staff Report - Snow Removal Service Contract/BRD/Oct 11, 2017](#)

[CI Excavating](#)

[RDKB Snow Removal Services Bid Sheet 2017-2018 \(Appendix 'A'\)](#)

[CI Excavating Snow Removal Bid Sep 19 2017 2134](#)

11c) B. Burget

Re: Grant Application - West Boundary Recreation

Recommendation: Stakeholder Vote (Greenwood, Midway, Electoral Area E/West Boundary) Weighted

That the Regional District of Kootenay Boundary Board of Directors provide direction on the West Boundary Recreation Grant Application from the Midway Community Association.

[Staff Report - Recreation Grant - BRD - Oct 11, 2017 - Pdf](#)

11d) Greyhound Canada Service Reductions Impacting RDKB Boundary

Director Gee will speak to the adverse affects a reduction in Greyhound service will have on the RDKB Boundary communities.

Recommendation: Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors approves forwarding a letter to Greyhound Canada and the Passenger Transportation Board expressing concerns regarding the adverse impacts a reduction in Greyhound Bus Service will have in the RDKB Boundary Region.

[Greyhound Service Reductions-Boundary-BOARD-Oct 11 2017](#)

**11e) Grant-in-Aid
Ending October 6/17**

Recommendation: Recommendation: Stakeholder Vote (Electoral Area Directors) Weighted

That the following Grant-in-Aid applications be approved:

1. Village of Fruitvale-\$3,500-Electoral Area 'A'
2. Fruitvale Community Chest-\$1,500-Electoral Area 'A'
3. Okanagan Nation Alliance-\$1,700-Electoral Area 'A'
4. Okanagan Nation Alliance-\$1,700-Electoral Area 'B'-Lower Columbia-Old Glory
5. Seniors' Society of Grand Forks #68-\$300-Electoral Area 'D'-Rural Grand Forks
6. Boundary Invasive Species Society-\$500-Electoral Area 'E'-West Boundary
7. Columbia Basin Alliance for Literacy (Boundary Region)-\$1,000-Electoral Area 'E'- West Boundary

8. Trails to the Boundary Society-\$1,000-Electoral Area 'E'-West Boundary
9. Trails to the Boundary Society-\$2,500-Electoral Area 'E'-West Boundary
10. West Boundary Senior Housing Society-\$60-Electoral Area 'E'-West Boundary
11. Kettle River Lions Club-\$240-Electoral Area 'E'-West Boundary
12. Greenwood Community Association-\$60-Electoral Area 'E'-West Boundary
13. Greenwood & District Public Library Association-\$300-Electoral Area 'E'-West Boundary
14. Bridesville Community Club-\$240-Electoral Area 'E'-West Boundary
15. Learning Garden GF Boundary Regional Ag Society-\$1,500-Electoral Area 'D'-Rural Grand Forks

[Grant in Aid - BOARD - October 11, 2017](#)

[Grant-in-Aid-Area D-Learning Garden GF Boundary Regional Ag Society-BOARD-Oct 11 2017](#)

12. Bylaws

13. Late (Emergent) Items

14. Discussion Items Referred from Other RDKB Committees

15. Discussion of Items for Future Meetings

16. Question Period for Public and Media

17. Closed (Incamera) Session

17a) Proceed to a closed meeting pursuant to Section 90 (1) (a) of the *Community Charter*.

18. Adjournment



Regular Meeting of the Board of Directors

Thursday, September 21, 2017

Minutes

Present: Director G. McGregor, Chair
Alternate Director T. Webber
Director J. Danchuk
Alternate Director K. Jolly
Director D. Langman
Director L. McLellan
Alternate Director C. Ross, via teleconference
Director E. Smith, via teleconference
Director M. Rotvold
Director A. Grieve
Director L. Worley
Director R. Russell
Director V. Gee, via teleconference

Staff: M. Andison, Chief Administrative Officer
T. Lenardon, Manager of Corporate Administration/Recording Secretary
B. Burget, General Manager of Finance
Goran Denkovski, Manager of Infrastructure and Sustainability

Call to Order

The Chair called the meeting to order at 6:00 p.m.

Consideration of the Agenda (Additions/Deletions)

The agenda for the September 21, 2017 meeting of the RDKB Board of Directors was presented.

The Manager of Corporate Administration advised that a report regarding the Christina Water Utility Service Clean Water Wastewater Fund Project and a report regarding a Development Variance Permit application at Big White Ski Resort would be added to the agenda as Late Emergent Items as Items 13a) and 13b) respectively, and it was;

332-17 Moved: Director Rotvold Seconded: Director Grieve

Corporate Vote Unweighted

That the agenda for the September 21, 2017 meeting of the RDKB Board of Directors be adopted as amended.

Carried.

Minutes

The minutes of the Regional District of Kootenay Boundary Board of Directors meeting held August 31, 2017 were presented.

333-17 Moved: Director Langman Seconded: Director McLellan

Corporate Vote Unweighted

That the minutes of the Regional District of Kootenay Boundary Board of Directors meeting held August 31, 2017 be adopted as presented.

Carried.

334-17 Moved: Director Russell Seconded: Director Grieve

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors provide a letter of support for the Okanagan Nation Alliance Fisheries Department to develop a proposal to implement a 5-year Northern Pike (NP) suppression program in the Columbia River.

Carried.

Staff will follow up with Mr. Zimmer, Okanagan Nation Alliance and request him to forward the power-point material he presented at the RDKB Board meeting on August 31, 2017. Staff will then forward the presentation to the Board of Directors.

Delegation(s)

There were no delegations in attendance.

Unfinished Business**Board Action Item List as of September 15, 2017**

335-17 Moved: Director Worley Seconded: Director Rotvold

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board Action Item List as of September 15, 2017 be received.

Carried.

Director McLellan inquired as to whether arrangements for a Solid Waste Management Committee meeting have been made. It was noted that a meeting has not yet been set. Staff will move forward with scheduling a meeting.

**Appointment to the Electoral Area E/West Boundary
Advisory Planning Commission-Randy Trerise**

336-17 Moved: Director Grieve Seconded: Director Gee

Stakeholder Vote (Electoral Area Directors) Unweighted

That the Regional District of Kootenay Boundary approves the appointment of Randy Trerise to the Electoral Area 'E'/West Boundary Advisory Planning Commission.

Carried.

**G. Denkovski, Manager of Infrastructure and Sustainability
Re: Rivervale-Oasis Sewer Service (800) Sump Pumps Replacement Contract**

337-17 Moved: Director Worley Seconded: Director McLellan

Corporate Vote Weighted

That the Regional District of Kootenay Boundary Board of Directors direct Staff to enter into contract with Mearl's Machine Works Ltd. for the supply and delivery of two sump pumps for the amount of \$112,344.65 for the Rivervale-Oasis sewer service (800).

Carried.

**G. Denkovski, Manager of Infrastructure and Sustainability
Re: Accelerate Kootenays Fortis BC Host Agreement and
Request to Amend Statutory Right of Way**

338-17 Moved: Director Rotvold Seconded: Director McLellan

Corporate Vote Weighted

That the Regional District of Kootenay Boundary Board of Directors advise Fortis BC that the request to install, operate and maintain the electric vehicle charging equipment outlined in the Charging Equipment License Agreement and Consent and Acknowledgement Agreement, be supported. **FURTHER** that the Regional District of Kootenay Boundary Board of Directors advise Fortis BC that the application to the Ministry of Forests, Lands, Natural Resources and Rural Development to amend Statutory Right of Way LB483165 (MFLNRO File 4404940) to install associated electric vehicle charging infrastructure within the Regional District of Kootenay Boundary License of Occupation #404063 in the Christina Lake Welcome Centre and Nature Park on DL 498 in Electoral Area 'C'/Christina Lake, be supported. **FURTHER** that the Board authorize the RDKB signatories to sign and enter into the Charging Equipment License Agreement and Consent and Acknowledgement Agreement.

Carried.

Communications

There were no communications to review.

Communications (Information Only)

There were no communications (information only) items to review.

Reports

**Monthly Schedule of Vendor Payments (Accounts Payable)
Ending August 2017
Director Martin Finance Liaison/Board Chair McGregor**

339-17 Moved: Alternate Director Webber Seconded: Director Danchuk

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors approves the Monthly Schedule of Vendor Payments ending August 31, 2017 in the amount of \$3,091,509.36

Carried.

Adopted RDKB Committee Minutes

Boundary Community Development Committee (Aug. 1/17)

Beaver Valley Regional Parks, Trails and Recreation Committee (May 9/17)

Utilities Committee (May 10/17)

Electoral Area Services Committee (June 15/17)

340-17 Moved: Director Russell Seconded: Alternate Director Jolly

Corporate Vote Unweighted

That the minutes of the Boundary Community Development Committee (Aug 1/17), Beaver Valley Regional Parks, Trails and Recreation Committee (May 9/17), Utilities Committee (May 10/17) and Electoral Area Services Committee (June 15/17) be received.

Carried.

**Draft RDKB Electoral Area Advisory Planning Commission Minutes
September 5, 2017**

Electoral Area B/Lower Columbia-Old Glory

Electoral Area C/Christina Lake

Electoral Area D/Rural Grand Forks

Electoral Area E/West Boundary-Big White

341-17 Moved: Director Worley Seconded: Director Russell

Corporate Vote Unweighted

That the draft minutes of the RDKB Electoral Area B/Lower Columbia-Old Glory, Electoral Area C/Christina Lake, Electoral Area D/Rural Grand Forks and Electoral Area E/West Boundary-Big White Advisory Planning Commission meetings held on September 5, 2017 be received.

Carried.

RDKB Recreation Commissions

Christina Lake Parks & Recreation (June 14/17)

Grand Forks and District Recreation (May 11/17)

342-17 Moved: Director Grieve Seconded: Director Russell

Corporate Vote Unweighted

That the minutes of the Christina Lake Parks and Recreation Commission meeting held April 14, 2017 and the minutes of the Grand Forks and District Recreation Commission meeting held May 11, 2017 be received.

Carried.

Monthly Committee Recommendations to Board of Directors

The RDKB Committee recommendations as adopted by the RDKB Committees during September 2017 are presented for consideration.

Boundary Community Development Committee-Sept. 5/17
Director Russell, Chair/Director Rotvold, Vice-Chair

West Boundary Recreation Grant Applications

343-17 Moved: Director Russell Seconded: Director Gee

Stakeholder Vote (Electoral Area Directors) Weighted

That the Regional District of Kootenay Boundary Board of Directors approve the following West Boundary Recreation Grant applications:

1. West Boundary Senior Housing Society: \$600
2. Midway Ladies Hockey: \$1,200
3. Boundary District Curling Club: \$3,000
4. Midway Community Association: \$1,000 (Yoga), \$650 (Ladies Hip Hop), \$750 (Ballet), and \$750 (Dance Fitness).

Carried.

Utilities Committee Meeting-Sept. 13/17
Director Cecchini, Chair/Board Chair, Committee Vice-Chair,
Director McGregor

Bridestville Water District Water Transition Study Infrastructure Planning Study Grant

344-17 Moved: Alternate Director Jolly Seconded: Alternate Director Webber

Corporate Vote Weighted

That the Regional District of Kootenay Boundary Board of Directors approves submission of the Bridesville Water District Water Transition Study Infrastructure Planning Study Grant application with the Regional District of Kootenay Boundary's \$5,000 contribution allocated from the 2018 Feasibility Study Reserve Fund Budget (006). **FURTHER** that upon transition of the current water system from a Water Improvement District to a local service area, these funds be paid back to the Feasibility Study Reserve Fund Budget (006).

Carried.

Electoral Area Services Committee-Sept. 14/17
Director Worley, Chair/Director Gee, Vice Chair
Shaunna Zeidler-Development Variance Permit Application
Electoral Area 'C'/Christina Lake

The Chief Administrative Officer read out a letter of opposition, received after the Board meeting agenda was sent out. The letter of opposition was submitted by a neighbouring property-owner. Director McGregor, Director Electoral Area C/Christina Lake spoke to the letter and she explained the Development Variance application noting that the proposal to reduce the front yard setback to permit construction of a wood shed has very little impact on neighbouring properties. The Electoral Area C/Christina Lake Advisory Planning Commission supports the application.

Staff noted that the application still needs to be approved by the Ministry of Transportation and Infrastructure, and it was;

Development Variance Permit Electoral Area 'C'/Christina Lake

345-17 Moved: Director Worley Seconded: Director Grieve

Stakeholder Vote (Electoral Area Directors) Unweighted

That the Development Variance Permit application submitted by Shaunna Zeidler to allow a reduced front yard setback from 7.5 metres to 0.0 metres for an accessory building to allow for a wood shed on the parcel legally described as Lot 8, DL 317, SDYD, Plan KAP33117, Electoral Area 'C' / Christina Lake, be approved subject to approval from the Ministry of Transportation and Infrastructure.

Carried.

Electoral Area Services Committee-Sept. 14/17
Director Worley, Chair/Director Gee, Vice Chair
Gary George- Development Variance Permit Application
Electoral Area 'E'/West Boundary (Big White)

The Chief Administrative Officer read a letter of opposition from property-owners who deem they are affected by the Development Variance Permit application. The letter was received after the Board meeting agenda was sent out and will be included with the other letter of opposition that forms part of the agenda package and which was sent from the Strata Council KAS938.

Development Variance Permit Electoral Area 'E'/West Boundary (Big White)

346-17 Moved: Director Russell Seconded: Director Gee

Stakeholder Vote Electoral Area Directors (Unweighted)

That the Development Variance Permit application submitted by Gary George to construct a roof with the following requested variances: To decrease the minimum interior side setback for a principal building from 2.0 metres to 0.0 metres a 2.0 metre variance, on the parcel legally described as Lot 139, Plan KAS938, District Lot 4176s, SDYD, 4874A Snow Pines Road, Big White, Electoral Area 'E'/West Boundary be referred back to Staff for further information and for further review of the matter.

Carried.

Board Appointment Updates

The reports for the Board Appointment Updates will be presented at the October 11, 2017 Board meeting.

Chair McGregor briefly updated the Board with respect to the resignation of S.I.D.I.T.'s Chief Administrative Officer. She noted that expressions of interest for filling the position will be posted.

New Business

M. Andison, General Manager, Operations / Acting CAO

Re: Building Bylaw Contravention for the property described as:

81 Butte Avenue, Greenwood, B.C.

Electoral Area 'E' / West Boundary

Parcel Identifier: 028-014-961

Lot 2, Section 32, Township 70, SDYD, Plan KAP89676

Owner: Lane Senger

347-17 Moved: Director Russell Seconded: Director Grieve

Stakeholder Vote (Electoral Area Directors) Unweighted

That the Regional District of Kootenay Boundary Board of Directors invite the owner, Lane Senger, to appear before the Board to make a presentation relevant to the filing of a Notice in the Land Title Office pursuant to Section 302 of the Local Government Act and Section 57 of the Community Charter against the property legally described as Lot 2, Section 32, Township 70, Similkameen Division Yale District, Plan KEP89676.

Carried.

K. Gobeil, Planner

Re: ALC Subdivision-Electoral Area 'B' /Lower Columbia-Old Glory

348-17 Moved: Director McLellan Seconded: Director Worley

Corporate Vote Unweighted

That the Agricultural Land Commission application for a subdivision submitted by James H. Williams, Carol A. Haynes, and Donald T. Williams for the property legally described as Plan NEPX26, Township 9A, KD, Patterson, Electoral Area 'B' /Lower Columbia-Old Glory, be forwarded to the Agricultural Land Commission with a recommendation of support subject to one of the proposed parcels being limited to 1 hectare in size.

Carried.

K. Gobeil, Planner

Re: Licence of Occupation-Electoral Area 'B' /Lower Columbia-Old Glory

349-17 Moved: Director Worley Seconded: Director Russell

Corporate Vote Unweighted

That the staff report regarding the License of Occupation for unsurveyed crown land adjacent to District Lot 13489 in Electoral Area 'B' / Lower Columbia-Old Glory be supported.

Carried.

K. Gobeil, Planner

Re: ALC Non-Farm Use - Electoral Area 'D' /Rural Grand Forks

350-17 Moved: Director Russell Seconded: Alternate Director Jolly

Corporate Vote Unweighted

That the Agricultural Land Commission application for non-farm use submitted by Ronald Troy Darbyshire, through his agent, Porter Ramsay LLP for the property legally described as Lot 3, DL 363, SDYD, Plan 6263, Grand Forks, Electoral Area 'D' / Rural Grand Forks, be forwarded to the Agricultural Land Commission with a recommendation of support, subject to approval of Official Community Plan and Zoning Bylaw amendments that allow a truck and machinery repair and maintenance business on the subject property.

Carried.

Directors Russell and Gee considered the applicant's rhetoric regarding land that is not deemed valuable for farming because of poor soil and a lack of irrigation. The proposal and

applicant's operations on the property serve agricultural equipment. Director Gee also commented that she does not agree that properties should be excluded from the ALR just because they can't be irrigated.

Grants-in-Aid

351-17 Moved: Director Grieve Seconded: Director Gee

Stakeholder Vote (Electoral Area Directors) Weighted

That the following Grant-in-Aid applications be approved:

1. Christina Lake Firefighters Society-\$2,500-Electoral Area 'C'/Christina Lake
2. Kettle Valley Food Co-Op-\$500-Electoral Area 'C'/Christina Lake
3. Boundary Invasive Species Society-\$500-Electoral Area 'C'/Christina Lake
4. Columbia Basin Alliance for Literacy (Boundary Region)-\$1,000-Electoral Area 'C'/Christina Lake
5. Kettle Valley Food Co-Op-\$500-Electoral Area 'D'/Rural Grand Forks
6. Kettle Valley Food Co-Op-\$500-Electoral Area 'D'/Rural Grand Forks
7. Boundary Invasive Species Society-\$500-Electoral Area 'D'/Rural Grand Forks
8. Columbia Basin Alliance for Literacy (Boundary Region)-\$1,000-Electoral Area 'D'/Rural Grand Forks
9. Kettle River Food Share Society-\$265-Electoral Area 'E'/West Boundary
10. Beaverdell Community Club and Recreation Commission-\$205-Electoral Area 'E'/West Boundary
11. Main River Women's Institute-\$60-Electoral Area 'E'/West Boundary
12. City of Greenwood-\$2,520-Electoral Area 'E'/West Boundary

Carried.

Bylaws

T. Lenardon, Manager of Corporate Administration/Corporate Officer

Bylaw 1650 Electoral Area 'E'/West Boundary Greenwood Library Grant Service Establishment (Increase Requisition and Conversion)

First, Second and Third Readings

352-17 Moved: Director Rotvold Seconded: Director Smith

Single Participant Service-Corporate Vote Unweighted

That Regional District of Kootenay Boundary Electoral Area 'E'/West Boundary Greenwood Library Grant Establishment Bylaw No. 1650, 2017 be read a First, Second and Third time.

Carried.

M. Andison, GM Operations/Acting CAO-Staff Report**T. Lenardon, Manager of Corporate Administration-Staff Report**

Bylaw No. 1653-Amending Grand Forks Rural Fire Protection Service Establishment Bylaw (Increase Requisition) and

Bylaw No. 1654 Grand Forks Rural Fire Protection Service Area Loan Authorization

First, Second and Third Readings

353-17 Moved: Director Russell Seconded: Alternate Director Jolly

Corporate Vote Unweighted

That the staff report from Mark Andison, General Manager, Operations / Acting CAO and the staff report from Theresa Lenardon, Manager of Corporate Administration/Corporate Officer regarding a proposed amendment to the service establishment bylaw for the Grand Forks Rural Fire Protection Service to increase the requisition limit in order to accommodate the anticipated capital needs of the service be received.

Carried.

354-17 Moved: Director Russell Seconded: Director Rotvold

Corporate Vote Unweighted

That Regional District of Kootenay Boundary Grand Forks Rural Fire Protection District Service Area Establishment Amendment Bylaw No. 1653, 2017 be given First, Second and Third Readings.

Carried.

355-17 Moved: Director Russell Seconded: Director Rotvold

Corporate Vote Weighted

That Regional District of Kootenay Boundary Grand Forks Rural Fire Protection District Service Area Loan Authorization Bylaw No. 1654, 2017 be given First, Second and Third Readings.

Carried.

356-17 Moved: Director Russell Seconded: Director Worley

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors approves staff to undertake the Alternate Approval Process (AAP) as the electoral process for obtaining elector approval for increasing the current annual requisition limit for the Grand Forks Rural Fire Protection District Service Area from \$375,000 to \$506,532.

Carried.

T. Lenardon, Manager of Corporate Administration/Corporate Officer

RDKB Economic Development (Kootenay) Service Establishment Amendment Bylaw No. 1651, 2017 (City of Trail Withdrawal)

First, Second and Third Readings

357-17 Moved: Director Worley Seconded: Alternate Director Jolly

Stakeholder Vote (Service Participants) Weighted

That Regional District of Kootenay Boundary Economic Development (Kootenay) Service Establishment Amendment Bylaw No. 1651, 2017 be given First, Second and Third Readings.

Carried.

(Directors Grieve and Danchuk and Alternate Director Webber opposed)

T. Lenardon, Manager of Corporate Administration/Corporate Officer

RDKB 2018 Permissive Property Tax Exemption Bylaw No. 1643, 2017

First, Second and Third Readings and Adoption.

358-17 Moved: Director Grieve Seconded: Director Rotvold

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary 2018 Permissive Taxation Exemption Bylaw No. 1643, 2017 be read a First, Second and Third time.

Carried.

359-17 Moved: Director Grieve Seconded: Director Russell

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary 2018 Permissive Taxation Exemption Bylaw No. 1643, 2017 be reconsidered and adopted.

Carried.

Bylaw No. 1652, 2017-RDKB Christina Lake Water Utility Parcel Tax

First, Second and Third Readings and Adoption

360-17 Moved: Director Grieve Seconded: Alternate Director Webber

Single Participant Service-Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Christina Lake Water Utility Parcel Tax Bylaw No. 1652, 2017 be read a First, Second and Third time.

Carried.

361-17 Moved: Director Rotvold Seconded: Director Worley

Single Participant Service-Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Christina Lake Water Utility Parcel Tax Bylaw No. 1652, 2017 be Reconsidered and Adopted.

Carried.

T. Lenardon, Manager of Corporate Administration

Bylaw No. 1649, 2017 Amending Beaverdell Fire Protection Service Establishment (Increase Requisition)

Adoption

362-17 Moved: Director Rotvold Seconded: Director Gee

Single Participant Service-Corporate Vote Unweighted

That Regional District of Kootenay Boundary Beaverdell Fire Protection Service Establishment Amendment Bylaw No. 1649, 2017 be Reconsidered and Adopted.

Carried.

Late (Emergent) Items**K. Gobeil, Planner-Development Variance Permit****Porcupine Road-Electoral Area E/West Boundary (Big White)**

Director Gee expressed her concerns with the Area E/West Boundary (Big White) APC recommendation to deny the Development Variance Permit application at Big White Ski Resort and she justified her reasons to approve the application, rather than to deny.

There was overall consensus from all five Stakeholders (Electoral Area Directors) that the construction of decks on units 14 and 9 of Snowcrest Village and the Cabin buildings at Porcupine Road, Big White Ski Resort will have minimal impact to the neighbouring property, and it was;

363-17 Moved: Director Worley Seconded: Director Gee

Stakeholder Vote (Electoral Area Directors) Unweighted

That the Development Variance Permit application submitted by Doug Patton to construct 2 decks with the following requested variances: To decrease the minimum interior side yard setback for a deck by increasing the permitted projection for decks 1.45 metres from 0.6 metres within an interior side yard to 2.05 metres on the parcels legally described as Strata Lots 9 and 14, 7475 Porcupine Road, Big White, Electoral Area 'E' / be denied.

Defeated

364-17 Moved: Director Russell Seconded: Director Gee

Stakeholder Vote (Electoral Area Directors) Unweighted

That the Development Variance Permit application submitted by Doug Patton to construct 2 decks with the following requested variances: To decrease the minimum interior side yard setback for a deck by increasing the permitted projection for decks 1.45 metres from 0.6 metres within an interior side yard to 2.05 metres on the parcels legally described as Strata Lots 9 and 14, 7475 Porcupine Road, Big White, Electoral Area 'E' / be approved.

Carried.

G. Denkovski, Manager of Infrastructure and Sustainability

Christian Lake Water Utility Service Clean Water Wastewater Fund Project

365-17 Moved: Director Worley Seconded: Director Grieve

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors approve the contract with Trainor Mechanical Contractors Ltd. for the Christina Lake Water Utility Service (550) System upgrades installation in the amount of \$441,457.50 subject to the condition that the Province of British Columbia approves the project scope change under the Clean Water Wastewater Fund agreement. **FURTHER** that the Board authorize the RDKB signatories to sign and enter into the contract.

Carried.

Discussion of Items for Future Meetings

There are no items for discussion for future meetings.

Question Period for Public and Media

A question period was not required.

Closed (Incamera) Session

Closed Session pursuant to Section 90 (1) (a) of the *Community Charter*.

366-17 Moved: Alternate Director Webber Seconded: Director Grieve

That the Regional District of Kootenay Boundary Board of Directors proceed to a closed meeting pursuant to Section 90 (1) (a) of the *Community Charter* (time: 5:56 p.m.)

Carried.

The open meeting reconvened at 6:35 p.m.

Item Released from the Closed Meeting

The following recommendation was discussed and adopted in the closed meeting:

Moved: Director Grieve Seconded: Alternate Director Webber

That the following resolution be released to the open meeting:

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors make an offer to appoint Mr. Andison to the position of RDKB Chief Administrative Officer in accordance with the adopted RDKB 2013 Succession Plan.

Carried.

Adjournment of Open Meeting

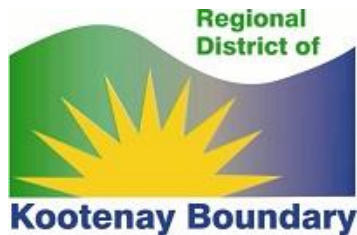
There being no further business to discuss, it was;

367-17 Moved: Director Danchuk

That the meeting be adjourned (time: 6:35 p.m.)

Carried.

TL



STAFF REPORT

Date: 10 Oct 2017

File ADMN-Bylaws 1653 and 1654
Grand Forks Rural Fire Protection Service Area

To: Chair McGregor and Members of the RDKB Board of Directors

From: Theresa Lenardon, Manager of Corporate Administration

Re: Bylaws 1653 and 1654 Grand Forks Rural Fire Protection District Service Area

Issue Introduction

A staff report from Theresa Lenardon, Manager of Corporate Administration/Corporate Officer regarding the Alternative Approval Process (AAP) legislative requirements for Bylaw 1653 (amending Grand Forks Rural Fire Protection District Service Area Establishment Bylaw No. 1541, 2013 to increase the requisition) and Bylaw 1654 (Loan Authorization for the purchase of two fire trucks and expansion to the fire hall).

History/Background Factors

Bylaws 1653 and 1654 were given First, Second and Third Readings by the RDKB Board of Directors on September 21, 2017. The Bylaws were sent to the Inspector of Municipalities for Statutory Approval on September 22, 2017. There is usually a 4-6 week turnaround period for the Inspector's approval.

In recognition of the legislative timelines for moving forward with the AAP, staff are seeking approval of:

1. the Elector Response form,
2. the determination of the estimated number of eligible electors to calculate the required 10%, and
3. the deadline for the Corporate Officer/Manager of Corporate Administration to receive the completed Elector Response forms.

Discussion

Determination of the Estimated Number of Eligible Electors: Section 86(3) of the *Community Charter* requires that the Board make a fair determination of the total number of eligible electors of the area to which the AAP applies.

Part 3; *Electors and Elections*, Division 4 of the *Local Government Act* sets out the requirements with respect to eligible electors (these are the same requirements used for elections and referendums). The number of people eligible to be a *resident elector* or a *non-resident property elector* is determined based on those individuals who, when signing an Elector Response form:

1. are 18 years of age or older;
2. are a Canadian citizen;
3. have lived in BC for at least six months;
4. have lived or owned property in the jurisdiction (e.g. the Grand Forks Rural Fire Protection District Service Area being the area defined for the AAP and which is located in a portion of RDKB Electoral Area 'D'/Rural Grand Forks) for at least 30 days; and
5. are not disqualified under the *Local Government Act*, or any other enactment from voting in a local election, or be otherwise disqualified by law.

The estimated number of eligible electors within the participating service area for the RDKB Grand Forks Rural Fire Protection District is 2,928 with 293 people as ten percent (10%) required to sign an Elector Response form in order to withhold adoption of Bylaws 1653 and 1654 unless an assent vote (e.g. referendum) is held. A separate report from I. Haas, Senior Planning Technician and B. Fyffe, GIS Technician which provides the method used to determine the number of eligible electors as well as a report illustrating the population calculations for the AAP area are attached.

Elector Response Form: The draft Elector Response form is also attached to this report. Elector Response forms will be made available to the eligible electors of the Grand Forks Rural Fire Protection District Service Area at the RDKB Trail and Grand Forks offices and on the RDKB website.

Deadline for Submitting Completed Elector Response Forms: The Board is required to establish the deadline during which qualified electors are required to submit the Elector Response form if they are opposed to the adoption of Bylaws 1653 and 1654. The time period must be at least 30 days following the day on which the second required notice is published, which works out to be 32 days (the day of the second required notice and day 30 of the legislative timeline are not included). If the 30th (e.g. the 32nd) day falls on a Saturday or Sunday, the deadline is moved to the following Monday. An AAP calendar illustrating the deadline is attached to this staff report.

Consultation: Staff will hold a public meeting the first week of November (either November 6th or 7th) and will also be undertaking a mail-out to individuals who live or own property in the area defined for the AAP and which is located in a portion of RDKB Electoral Area 'D'/Rural Grand Forks (the Grand Forks Rural Fire Protection District Service Area). All notices, information and advertising will be posted on the RDKB website.

AAP Calendar and Timeline: Provided the Inspector gives Statutory Approval to Bylaws 1653 and 1564, Staff recommend the following timeline:

1. First Notice published in Grand Forks Gazette and on the RDKB website: Wednesday, November 8, 2017
2. Elector Mail-out – last week of October 2017
3. Public Meeting: Monday, November 6th or Tuesday, November 7, 2017.
4. Second Notice published in Grand Forks Gazette and on the RDKB website: Wednesday, November 15, 2017.
5. 30-day Deadline Commences: Thursday, November 16, 2017

6. Deadline for receipt of completed Elector Response forms by Manager of Corporate Administration/Corporate Officer: Monday, December 18, 2017.

Following the deadline date, the Corporate Officer is required to certify the results of the AAP. All submissions received will be reviewed to ensure residency requirements and compliance. If more than 293 eligible electors (e.g. 10% of the 2,928 being the estimated number of total eligible electors) sign and submit the form opposing the adoption of Bylaws 1653 and 1654, the Board has the option of proceeding with an assent vote (referendum). Proceeding to an assent vote would require that voting occur no later than 80 days after the deadline date of December 18, 2017 as established by the Board for submitting the Elector Response forms during the AAP.

Background Information Provided

1. Draft AAP Public Notice
2. Draft AAP Elector Response Form
3. Staff Report from I. Haas and B. Fyffe regarding the method used to calculate the estimated number of total eligible voters to obtain the 10% for the AAP
4. Report from B. Fyffe regarding population calculations used to estimate the AAP eligible electors
5. Initial Staff Report presented to Board of Directors on Sept. 21/17 regarding AAP approval and Bylaws 1653 and 1654 First, Second and Third Readings Bylaws (for information).
6. Draft AAP calendar (for information)

Alternatives

1. That the staff report be received (only and no further action).
2. That the individual Elector Response form as attached to be used in conducting the Alternative Approval Process for the RDKB Grand Forks Rural Fire Protection District Service Area Establishment Amendment Bylaw No. 1653, 2017 and the RDKB Grand Forks Rural Fire Protection District Service Area Loan Authorization Bylaw No. 1654, 2017 be approved.
3. That the RDKB Board of Directors deems the estimated number of eligible electors for the proposed Grand Forks Rural Fire Protection District Service Area Establishment Amendment Bylaw No. 1653, 2017 and the Grand Forks Rural Fire Protection District Service Area Loan Authorization Bylaw No. 1654, 2017 be established as 2,928 of which 293 be established as the ten percent (10%) of the total number of eligible electors required to sign an Elector Response form opposing the adoption of Bylaws 1653 and 1654.
4. That the Regional District of Kootenay Boundary Board of Directors approves that the deadline for receipt of submissions of Elector Response forms for the Alternative Approval Process conducted for RDKB Grand Forks Rural Fire Protection District Service Area Establishment Amendment Bylaw No. 1653, 2017 and RDKB Grand Forks Rural Fire Protection District Service Area Loan Authorization Bylaw No. 1654, 2017 be determined to be 4:30 p.m., Monday, December 18, 2017.

Recommendation(s)

That pursuant to Section 86(3) of the *Community Charter*, the RDKB Board of Directors deems that the estimated number of eligible electors of the area to which the Alternative Approval Process applies for the proposed Grand Forks Rural Fire Protection District Service Area Establishment Amendment Bylaw No. 1653, 2017 and the Grand Forks Rural Fire Protection District Service Area Loan Authorization Bylaw No. 1654, 2017 be established as 2,928 of which 293 be established as the ten

percent (10%) of the total number of eligible electors required to sign an Elector Response form opposing the adoption of RDKB Grand Forks Rural Fire Protection District Service Area Establishment Amendment Bylaw No. 1653, 2017 and adoption of RDKB Grand Forks Rural Fire Protection District Service Area Loan Authorization Bylaw No. 1654, 2017 unless assent voting (referendum) is held.

That pursuant to Section 86(3) of the *Community Charter*, that the Regional District of Kootenay Boundary Board of Directors approves the individual Grand Forks Rural Fire Protection District Service Elector Response Form as attached to this staff report and presented to the RDKB Board of Directors on October 11, 2017. **FURTHER** that this form be used in conducting the Alternate Approval Process for the Grand Forks Rural Fire Protection District Service Area Establishment Amendment Bylaw No. 1563, 2017 and the Grand Forks Rural Fire Protection District Service Area Loan Authorization Bylaw No. 1564, 2017.

That the Regional District of Kootenay Boundary Board of Directors approves 4:30 p.m., Monday, December 18, 2017 as the deadline for the RDKB Corporate Officer's receipt of the completed Grand Forks Rural Fire Protection District Service Elector Response forms for the Alternate Approval Process conducted for Grand Forks Rural Fire Protection District Service Area Establishment Amendment Bylaw No. 1563, 2017 and the Grand Forks Rural Fire Protection District Service Area Loan Authorization Bylaw No. 1564, 2017.

PUBLIC NOTICE

**Grand Forks Rural Fire Protection District Service Area
Proposed Purchase of Fire Service Apparatus and Expansion to Fire Hall**

**ASSENT OF ELECTORS – Alternative Approval Process Pursuant to
Local Government Act Section 345 and *Community Charter* Sections 86 and 94**

Bylaw No. 1541, 2013 established a service within a portion of Regional District of Kootenay Boundary Electoral Area 'D'/Rural Grand Forks for the purpose of operating and maintaining the Grand Forks Rural Fire Protection District Service within the Grand Forks Rural Fire Protection District Service Area.

NOTICE is hereby given that the Regional District of Kootenay Boundary Board of Directors wishes to amend RDKB Bylaw No. 1541, 2013 and intends to adopt RDKB Bylaw No. 1653, 2017 for the purpose to do so.

The RDKB Board of Directors also intends to adopt RDKB Bylaw No. 1654, 2017 being a Loan Authorization Bylaw to permit the borrowing of \$1,805,000 for the purchase of two new fire trucks (\$1,040,000) and the expansion of the Grand Forks Rural Fire Protection District Service Area Fire Hall (\$765,000). **Note:** the cost of borrowing for Bylaw No. 1654 is included in the annual taxation limit proposed under Bylaw No. 1653 as described above (Bylaw 1654 does not add any more taxation).

SYNOPSIS OF BYLAW NO. 1653, 2017

The following is a synopsis of Bylaw No. 1653 and is not intended as an interpretation of it:

If adopted, Bylaw No. 1653 will authorize an increase in the annual amount of taxation for delivery of the fire service from \$375,000 (original service establishment Bylaw No. 1541, 2013) to \$506,532. The maximum amount of money that may be requisitioned in any one year for the service shall not exceed the amount raised by applying a tax rate of \$1.24/\$1,000 to the net taxable values of lands and improvements or five hundred and six thousand five hundred thirty-two dollars (\$506,532) whichever is greater.

The Regional District of Kootenay Boundary intends to recover the full cost of providing this service through a property value tax imposed in accordance with Sections 378, 387 and 388 of the *Local Government Act*.

The Grand Forks Rural Fire Protection District Service Area is comprised of properties within the boundary of a portion of RDKB Electoral Area 'D'/Rural Grand Forks.

A fair estimate of the total number of eligible electors within the Grand Forks Rural Fire Protection District Service Area is 2,928. In order for proposed Bylaw No. 1653 to receive the approval of the electors, the number of electors' signatures received on the elector response forms must not exceed 293 (10% of the number of eligible electors).

The Regional District of Kootenay Boundary Board of Directors has approved an "**ELECTOR RESPONSE FORM**" which shall be provided to: 1) eligible electors who live in the Grand Forks Rural Fire Protection District Service Area (resident elector) or 2) eligible electors who **do not live in**, but **who do own property within** the Grand Forks Rural Fire Protection District Service Area (non-resident property elector).

A resident elector or a non-resident property elector is an individual, who when signing an elector response form meets all of the following:

- a. is 18 years of age or older;
- b. is a Canadian citizen;
- c. has lived in BC for at least six months;
- d. has lived or owned property in the jurisdiction (e.g. the Grand Forks Rural Fire Protection District Service Area being the area defined for the AAP and which is located in a portion of RDKB Electoral Area 'D'/Rural Grand Forks) for at least 30 days; and
- e. is not disqualified under the *Local Government Act*, or any other enactment from voting in a local election, or be otherwise disqualified by law.

The **ELECTOR RESPONSE FORMS** are ready for distribution to any eligible elector as of the date the RDKB Board of Directors first publishes this Notice in the Grand Forks Gazette and on the RDKB website on November 8, 2017.

The **ELECTOR RESPONSE FORMS** are available in person or via Canada Post from the RDKB Manager of Corporate Administration/Corporate Officer at:

202-843 Rossland Avenue
Trail, BC V1R 4S8
250-368-0225 1-800-355-7352 (Toll Free in BC)
tlenardon@rdkb.com

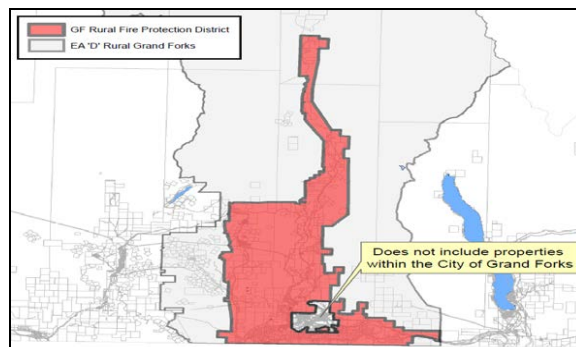
ELECTOR RESPONSE FORMS may also be obtained from the RDKB website: www.rdkb.com and in person from the RDKB Grand Forks office at:

2140 Central Avenue
Grand Forks, BC

All inquiries regarding the Elector Response form must be directed to Theresa Lenardon, Manager of Corporate Administration/Corporate Officer at tlenardon@rdkb.com or 1-250-368-0025 or 1-800-355-7352.

To be valid, the Elector Response forms must be received by the Manager of Corporate Administration/Corporate Officer **no later than 4:30 p.m. Monday, December 18, 2017 at the RDKB Trail location noted above (via Canada Post or in person only).** Faxed or E-mailed submissions of the Elector Response forms will NOT be accepted. The forms must be original forms signed by duly qualified electors as noted above in a) to e).

Theresa Lenardon,
Manager of Corporate Administration/Corporate Officer



Regional District of Kootenay Boundary (RDKB)**Grand Forks Rural Fire Protection District Service Area****Purchase of Fire Service Apparatus and Expansion to Fire Hall****ASSENT OF ELECTORS – Alternative Approval Process Pursuant
Local Government Act Section 345/Community Charter Sections 86(2) and 94(2)****ELECTOR RESPONSE FORM**

I SIGN THIS **ELECTOR RESPONSE FORM** CERTIFYING THAT I:

- a. am 18 years of age or older;
- b. am a Canadian citizen;
- c. have lived in BC for at least six months;
- d. have lived or owned property in the jurisdiction (e.g. the Grand Forks Rural Fire Protection District Service Area being the area defined for the AAP and which is located in a portion of RDKB Electoral Area 'D'/Rural Grand Forks) for at least 30 days;
- e. am not disqualified under the *Local Government Act*, or any other enactment from voting in a local election, or be otherwise disqualified by law; and
- f. have not signed another **ELECTOR RESPONSE FORM** on this matter.

By completing this Elector Response form, I am **OPPOSED** to the RDKB Board of Director's intention to adopt RDKB Grand Forks Rural Fire Protection District Service Area Establishment Amendment Bylaw No. 1653, 2017 (which will increase the annual limit that can be taxed for the service from \$375,000 (original service establishment Bylaw No. 1541, 2013) to \$506,532 or \$1.24/\$1,000 to the net taxable values of lands and improvements whichever is greater (proposed Bylaw 1653) and to the adoption of RDKB Grand Forks Rural Fire Protection District Service Area Loan Authorization Bylaw No. 1654, 2017, without first obtaining the assent of the electors by voting (e.g. Referendum)

Bylaws 1653 and 1654 will proceed if less than 293 eligible electors (10% of estimated total electors of 2,928) sign and submit this Elector Response form opposing the bylaw.

Elector Response forms must be returned to the Manager of Corporate Administration/Corporate Officer, **by 4:30 p.m., Monday, December 18, 2017** via **Canada Post** or **in person** at: Regional District of Kootenay Boundary, **843 Rossland Avenue, Trail BC V1R 4S8**. Forms will **NOT** be accepted at any other locations and will **NOT** be accepted via fax or e-mail.

Full Name (Please Print)	
Civic/Residential Address	
Civic Address of property in service area	
Signature	
Date of Signature	

Page 2

RDKB Bylaw 1653, 2017

Alternative Approval Process Elector Response Form**Please Choose One:**

- I am a resident elector: ☐
- I am a non-resident property elector who lives in another community and who owns property in the Grand Forks Rural Fire Protection District Service Area being a portion of RDKB Electoral Area 'D'/Rural Grand Forks as noted above: ☐

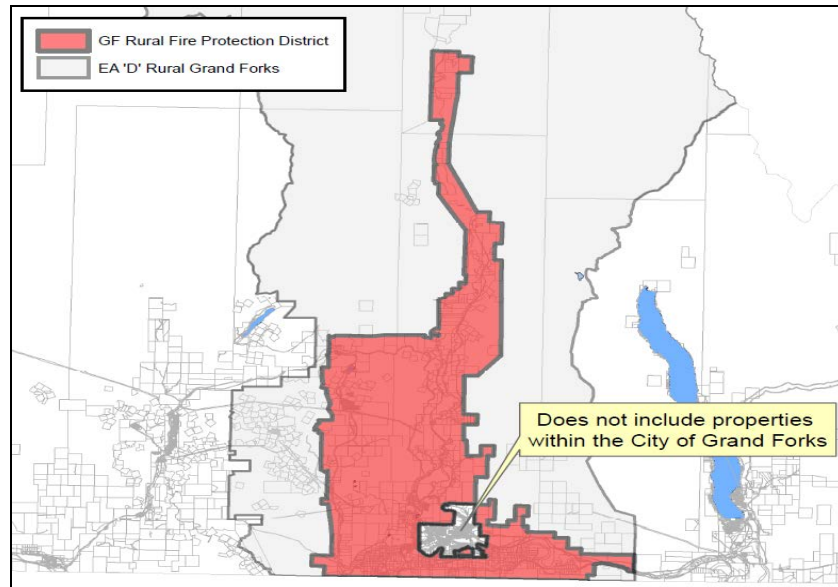
As a non-resident property owner, and should there be other owners of the property in question, you must provide permission from a majority of the other property-owners to sign this form.

Are there other owners of the property: Yes ☐ No ☐

(If yes, you must attach written consent from the majority of other owners.)

Please submit completed Elector Response Forms and if necessary non-resident property owner permissions via Canada Post or in person to:

Theresa Lenardon, Manager of Corporate Administration/Corporate Officer
843 Rossland Avenue
Trail, BC V1R 4S8



Grand Forks Rural Fire Protection District Service Area



To: Chair McGregor and Members of the RDKB Board of Directors
From: Irene Haas, Senior Planning Technician and Bart Fyffe, GIS Technician
Re: Grand Forks Rural Fire Protection District Service Area Establishment
Amendment Bylaw No. 1653, 2017
Method Used to Calculate 10% for Alternative Approval Process
Date: Report Drafted September 28, 2017

The purpose of this report is to show the basis for determining the total number of electors in relation to Bylaw No. 1653, 2017 being a bylaw to amend Bylaw 1541, 2013, which establishes a service to provide funds for the operation and maintenance of the Grand Forks Rural Fire Protection District. The purpose of amendment Bylaw No. 1653 is to increase the annual requisition limit from \$375,000 to \$506,532.

Section 86(3)(c) of the *Community Charter* requires the council (board) to make a fair determination of the total number of electors of the area to which the approval process applies. In addition, the board must make available to the public, on request, a report respecting the basis on which the determination was made.

The number of people eligible to be a *resident elector* or a *non-resident property elector* is determined based on those individuals who *when signing an elector response form*:

- a. are 18 years of age or older;
- b. are a Canadian citizen;
- c. have lived in BC for at least six months;
- d. have lived or owned property in the jurisdiction (e.g. municipality or electoral area) for at least 30 days;
- e. live, or own property in the area defined for the AAP; and
- f. are not disqualified under the *Local Government Act*, or any other enactment from voting in a local election, or be otherwise disqualified by law.

The estimated number of eligible voters ***within the area defined for the AAP*** (see Figure 1: Service Area Boundary) is based on information from various sources as indicated below, and was calculated as follows:

1	Estimated Population within the Service Area ¹	3208
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¹ The total estimated population within the Service Area boundary was derived from census dissemination area information obtained from Statistics Canada Census 2016 and was rationalized with information from the Regional District of Kootenay Boundary to calculate the estimated number of electors *within the area defined for the AAP* on 17 July 2017. The rate of growth for the jurisdiction is estimated to be 0.24% between 2016 and 2017. Therefore, the estimated population within the defined service area is calculated as: 3208.

2	Estimated number of people 18yrs of age or older in the Service Area ²	2748
3	Minus the number of people estimated as not being Canadian citizens ³	0
4	Minus the number of people who are estimated not to be residents of British Columbia for the past six months ⁴	0
5	Minus the number of residents who are estimated to have moved out of the jurisdiction in the past 30 days. Source: Stats BC (Kootenay Boundary Region, 2016) rationalized for 30 days. ⁵	(-14)
6	Add the number of residents who are estimated to have moved into the jurisdiction. Source: Stats BC (Kootenay Boundary Region, 2016) rationalized for 30 days. ⁶	17
7	Add estimated number of non-resident property electors. Source: BC Assessment Legal/ownership data was parsed to remove all entries not meeting non-resident electors criteria set out in AAP Process guidelines. ⁷	177

Estimated total number of eligible electors in the area defined for AAP: 2928

Ten percent of the total number of eligible electors is estimated to be: 293

² The estimated number of people 18 years of age or older is 86% of the population based on information and rationalizations as in (1) above. Therefore, the population estimated to be older than 18 is calculated as 2748.

³ A conservative assumption is that all the residents of the Service Area are Canadian Citizens (no data available).

⁴ The number of people estimated as not being residents of British Columbia for past six months was not calculated as this data was not available.

⁵ The number of residents who are estimated to have moved out of the jurisdiction in the past 30 days based on immigration/movement records obtained from Statistics Canada Census 2016 that was prepared on 17 July 2017 is estimated to be 14. Therefore, this number is being subtracted from the calculations in #2.

⁶ The number of residents who are estimated to have moved into the jurisdiction in the past 30 days based on immigration/movement records obtained from Statistics Canada Census 2016 that was prepared on 17 July 2017 is estimated to be 17. Therefore, this number is being added to the calculations in #2.

⁷ The number of non-resident property electors is estimated to be 177 based on information received from BC Assessment Roll that was prepared on 17 July 2017. Therefore, this number is being added to the calculation listed in #2.

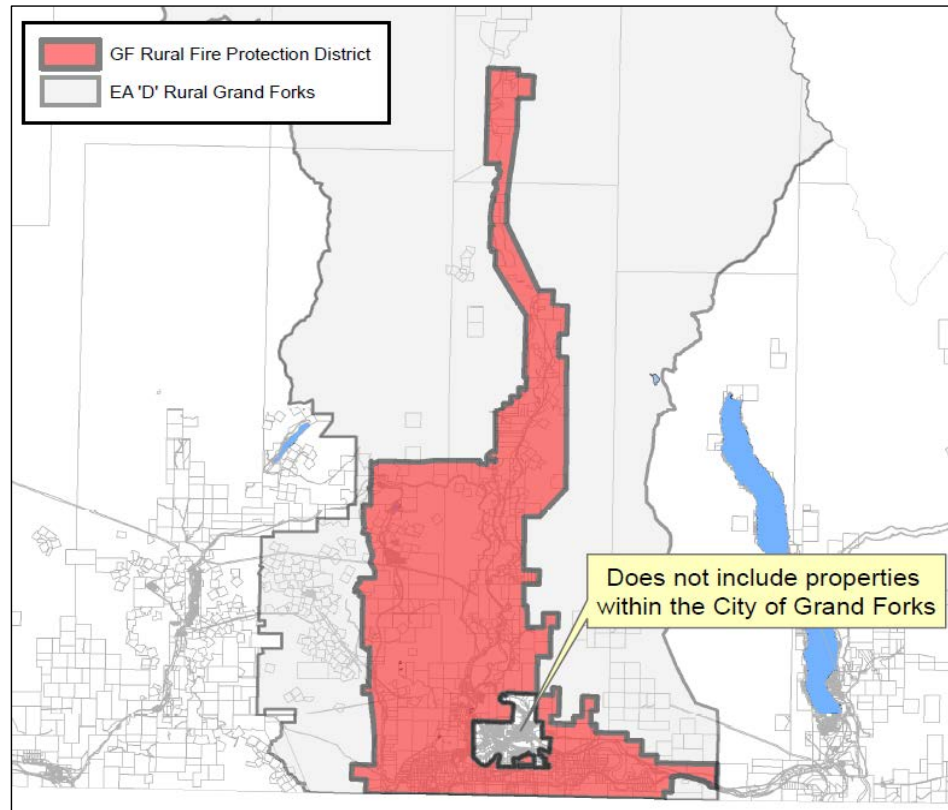


Figure 1: Grand Forks Rural Fire Protection District Service Area as Indicated in Bylaw No. 1541

Calculating Population Estimates for Alternate Approval Process

1. **SPATIAL DATA PREPARATION**. Use a combination of Stats Canada polygons as well as several RDKIB operational layers:
 - a. Download applicable Census Dissemination Area Polygons (CDAs) from Stats Can 2016 Census; and
 - b. Create map document and layer CDAs with RDKB Service Area Boundary polygon and RDKB Address points.

2. **ASPATIAL DATA PREPARATION**
 - a. Download the following information from Stats Canada for each CDA that is within the Service Area Boundary:
 - (1) Population and Dwelling Count;
 - (2) Age/Sex tables;
 - (3) 2001/02 to 2015/16 Migration Data; and
 - (4) Population by Select Age Groups - % Change

3. **CALCULATE ALL AGE POPULATION ESTIMATE**
 - a. 2016 population counts are based on the CDA boundaries which are not identical to the Service Area Boundary. A ratio is required to account for the percentage of addresses in the Service Area that lies within the CDA, which is then applied to the total population counts given in the CDA as follows:

$$(\text{\# of Addresses in CDA}) / (\text{\# of Addresses in Service Area Boundary}) = \% \text{ of Svc Area in CDA}$$
 - b. The total population (2016) can be estimated as follows:

$$(\% \text{ of Svc Area in CDA}) * (\text{Population, 2016}) = \text{2016 Population Estimate Corrected for Spatial Distribution of Addresses in the Service Area Boundary}$$
 - c. Census Data was from 2016. To account for migration use the all age value given in the "BC Population Change by Selected Age Group" data. In this case it was +1.3%

$$(\text{2016 Population Estimate}) * (1.3\% \text{ growth rate}) = \text{2017 Population Estimate}$$

4. CALCULATE 18+ POPULATION ESTIMATE. Using Stats Canada Age/Sex Tables and the Population Ratio calculated from previous step, select values from 18-100+ for each CDA in the Service Area Boundary. Multiply by the Population Ratio calculated in previous step to determine number of 18+ residents in Service Area Boundary

$$\text{SUM}(\text{AgeCounts18+}) * (\% \text{ of Svc Area in CDA}) = \text{Total 18+ residents in Service Area}$$

5. CALCULATE MIGRATION AND RESIDENCY VALUES

- a. Calculate ratio to determine population counts based on spatial distribution of addresses within the service area boundary

$$(\# \text{ of RDKB Address Points}) / (\# \text{ of Grand Forks Fire Protection Addresses}) = \% \text{ of Population in Svc Area}$$

- b. Calculate Number of Non-Canadian Citizens. This calculation is not required as the census data collection method does not include non-citizen information.

- c. Calculate Number of People Moved into Svc Area in last 30 Days

$$\text{SumPOP} = \text{SUM}(\text{International-Immig}) + (\text{Interprovincial-In}) + (\text{Intraprovincial-In})$$

$$((30\text{days}/365\text{days}) * (\text{SumPOP}) * (\% \text{ of Population in Svc Area})) = \text{Estimated total number of people who have moved to svc area in last 30 days}$$

- d. Calculate Number of People Moved Out of Svc Area in last 30 Days

$$\text{SumPOP} = \text{SUM}(\text{International -Emig}) + (\text{Interprovincial - Out}) + (\text{Intraprovincial - Out})$$

$$((30\text{days}/365\text{days}) * (\text{SumPOP}) * (\% \text{ of Population in Svc Area})) = \text{Estimated total number of people who have moved out of the Svc Area in last 30 days}$$

6. CALCULATE NON-RESIDENT PROPERTY ELECTORS. Select all parcels with centroids in the Service Area Boundary. Export ownership data to spreadsheet. Parse out the following entries and sum the remaining entries for total estimated non-resident property electors:

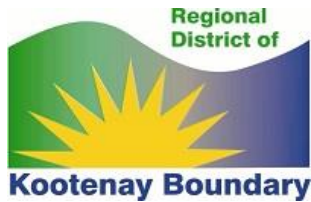
- Federal, Provincial, Local, Municipal Government properties;
- Corporation/Business/Utilities/Societies/Religious properties;
- Non-BC address;

- d. Addresses local to Service Area;
- e. All BC Assessment Equity Type entries other than “Registered Owner”; and
- f. Duplicate values

7. CALCULATE TOTAL NUMBER OF PERS REQUIRED FOR AAP

SUM(Population Aged 18+) + (Population Moved In Last 30 days) + (Non-Resident Property Electors) – (Population Moved Out Last 30 days) = Sub-Total Estimated Population in Service Area Boundary

(Sub-Total) * 10% required for AAP = Total Number of Responses Required

**STAFF REPORT****Date:** 06 Sep 2017**File** ADMN-Bylaws 1653 &
1654 Alternate Approval**To:** Chair McGregor and Members of
the RDKB Board of Directors**From:** Theresa Lenardon, Manager of
Corporate Administration**Re:** Bylaws 1653 and 1654
Grand Forks Rural Fire Protection
Alternate Approval Process**Issue Introduction**

A staff report from Theresa Lenardon, Manager of Corporate Administration/Corporate Officer regarding the methods for obtaining elector approval to increase the requisition limit in the Grand Forks Rural Fire Protection District Service Area Establishment Bylaw 1541, 2013 for the purchase of two fire trucks and expansion of the fire hall.

History/Background Factors

The Grand Forks Rural Fire Protection Service requires two new fire trucks and an expansion to the fire hall. Acting Chief Administrative Officer/General Manager of Operations, Mark Andison has provided the Board with a staff report outlining the details regarding the required apparatus and providing information respecting the proposed expansion to the Grand Forks Rural Fire Protection Service Fire Hall. This is a complimentary staff report explaining the legislation for the methods that are available to obtain elector approval for increasing the requisition in order to make the purchases.

Further to Section 86 of the *Community Charter* and Sections 406 and 407 (3)(b) of the *Local Government Act*, loan authorization bylaws and bylaws amending service establishments by increasing the requisition limit cannot be undertaken without the approval of the Inspector of Municipalities and the electors. Statutory Approval from the Inspector must be received before elector approval can be sought (*Community Charter* Section 135).

On September 21, 2017, Staff will present proposed Loan Authorization Bylaw No. 1654 and proposed Service Establishment Amendment Bylaw No. 1653 for the Board's review and for approval of First, Second and Third Readings. Should the Board approve the 3 readings of both Bylaw No. 1653 and 1654, the Bylaws will be sent to the Inspector of Municipalities for

Page 1 of 5
Staff Report-Bylaws 1653 and 1654 Grand Forks Rural Fire Protection
Board of Directors-September 21, 2017

Statutory Approval as soon as possible. Before the Inspector provides Statutory Approval, Staff must also obtain approval from the RDKB Board of Directors, and confirm with the Inspector, the method that will be used to obtain elector approval.

Method to Obtain Elector Approval-Elector Approval vs Elector Assent

Elector Assent: Elector approval can be sought by holding a referendum (elector assent via voting), according to Part 4; Assent Voting of the *Local Government Act*. These requirements provide for who may vote, when the vote is to occur, how the votes are to be counted and a number of other aspects of the process. A referendum essentially has the same legislation, rules and regulations for voting in a local government election. A referendum for this current purpose would take months of work and preparation and could cost as much as \$10,000 or more (eg costs would include remuneration for poll clerks, Chief Elections Officer, fees for advertising notices and other required legislative ads, cost to rent a voting place, advance polls, ballots and other supplies, mail-ballot voting, etc.).

Elector Approval: Alternatively, elector approval can be sought through the AAP (elector approval via submission of an elector response form). The AAP is a legislative process and is managed by the Corporate Officer, who will follow the AAP Section 86 of the *Community Charter*. The AAP is significantly less expensive and although a very detailed process, a much less time-consuming method to obtain elector approval than a referendum. The AAP process is a process to "test the waters" or to measure the community's opinions regarding the proposed bylaws; most notably the proposed requisition increase.

The AAP process also provides increased convenience over assent voting in the manner in which eligible electors are able to communicate their views. By signing the petition-style elector response form and delivering it to the Corporate Officer in person or via Canada Post electors are not limited to appearing in person at a voting poll (eg. at a referendum advanced voting opportunity or on referendum general voting day) or having to complete the detailed mail ballot process.

AAP Process

Notices regarding the matter and the AAP requirements must be published in two consecutive issues of a local newspaper. The public notice must include:

1. an outline of the purpose of the proposed amendment to the service establishment,
2. a statement that the RDKB may proceed unless more than 10% of the electors sign and return an elector response form,
3. a description of the area to which the alternative approval process applies,
4. the deadline by which elector response forms must be submitted,
5. an estimate of the number of electors in the area to which the alternative approval process applies that would constitute 10% of the total electors,
6. a statement that elector responses must be given in the form established by the RDKB,
7. clarification that the elector response forms are only available after requesting them from the Corporate Officer and

8. clarification that the only persons entitled to sign the forms are the electors of the area to which the AAP applies.

After the second of two notices is advertised, electors have 30 days in which to advise the RDKB that in their opinion, the matter is of such significance that a referendum should be held for broader citizen engagement. At the end of the 30-day period the Corporate Officer must determine and certify whether enough elector response forms have been submitted to exceed the 10% threshold. This determination is final and conclusive. If the threshold is exceeded, the RDKB Board of Directors will need to consider whether they still want to proceed with the purchase of the two fire trucks and fire hall expansion and if so, a referendum must be held. In this case, a referendum must be held within no more than 80 days from the date of Inspector approval or the Board could consider another 80-day timeline for holding a referendum.

If fewer than 10% of the eligible electors are against the bylaw (eg the Corporate Officer receives less than 10% elector response forms), the RDKB Board of Directors could adopt the service establishment amendment and loan authorization bylaws and proceed with the matter without holding a vote/referendum. Electors residing in the service area and non-residents who own property in the service area and who sign the form must provide their full name and residential address.

Scale

The scale of the proposal may have bearing on the Board's decision to hold an AAP or conduct assent voting / referendum. Since the AAP is intended to measure community opinions around the RDKB proceeding with the bylaws, the Board may want to consider whether or not the matter would be viewed as significant or "sizable" in cost, scale or scope from the community's point of view.

Cost

An advantage for the RDKB holding an AAP is that it allows the opinion of the public to be obtained at a lower short-term cost than by conducting assent voting. AAP costs usually only include staff time, the cost to publish the two notices in a local newspaper and paper for the elector response forms. Overall the AAP uses fewer staff resources than a referendum.

However, while the initial cost to conduct an AAP may be less than assent/referendum voting, the RDKB may face the costs involved in undertaking both an AAP and a referendum should 10% or more of the eligible electors sign and submit response forms expressing opposition during the AAP.

Public Expectations and Consultation

To better manage the electorate's expectations, staff recommend that if the AAP is the method chosen to obtain elector approval, that a public consultation process (e.g. public meeting, mail-out) regarding the AAP legislation and the financial implications increasing the requisition and borrowing would have. This would assist electors make an informed choice

about the matter when it is time for them to decide whether or not they would sign and submit an elector response form. Active citizen engagement and public consultation are critical to ensuring a fair and balanced AAP and that the public has a reasonable opportunity to indicate their views on the proposed bylaws.

Options if AAP Fails

1. Proceed with assent voting / referendum within 80 days of the Inspector's Statutory Approval at Bylaw Third Reading. Additional Inspector approval is not required.
2. Go to assent voting past the 80 days of Inspector Statutory Approval. The legislation is not prescriptive and does not impose penalties but new bylaws would need to be submitted for Inspector Approval and a rationale should be provided as to why the RDKB was unable to go to a referendum after advisement that the electors are opposed to the bylaws.
3. Got to AAP again and submit new bylaws for Inspector Statutory Approval. The new bylaws will need an amended scope and there will need to be a strong rationale for why the AAP is being sought once more for what could be a similar request.

With consideration to option 1 above and if a referendum was held and failed, a bylaw for the same purpose cannot be submitted to the electors within a six-month period from the last submission except with the Minister's approval.

Implications

Using the AAP to determine elector approval for the Grand Forks Fire Protection District Service Establishment Bylaw No. 1653 and Grand Forks Fire Protection District Service Establishment Loan Authorization Bylaw No. 1654 is more convenient for electors, costs less than assent voting and takes less time to undertake and manage.

Should the AAP be used and fail and the Board wishes the matter to be brought to assent voting, the RDKB would have to bear the costs of both the AAP process and referendum.

Advancement of Strategic Planning Goals

Not applicable.

Background Information Provided

1. Grand Forks Rural Fire Protection District Service Area Establishment Bylaw No. 1541, 2013
2. Grand Forks Rural Fire Protection District Service Area Establishment Amendment Bylaw No. 1653, 2017
3. Grand Forks Rural Fire Protection District Service Area Loan Authorization Bylaw No. 1654, 2017
4. BC Assessment values and estimated budget
5. Financial Plan

Alternatives

1. Approve First, Second and Third Readings of proposed Bylaws 1653 and 1654
2. Approve staff to use the Alternate Approval Process as the electoral process for obtaining elector approval for increasing the Grand Forks Rural Fire Protection District Service Area requisition limit.
3. Deny approval of First, Second and Third Readings of proposed Bylaws 1653 and 1654
4. Deny Staff authority to undertake the AAP

Recommendation(s)

That Regional District of Kootenay Boundary Grand Forks Rural Fire Protection District Service Area Establishment Amendment Bylaw No. 1653, 2017 be given First, Second and Third Readings.

That Regional District of Kootenay Boundary Grand Forks Rural Fire Protection District Service Area Loan Authorization Bylaw No. 1654, 2017 be given First, Second and Third Readings.

That the Regional District of Kootenay Boundary Board of Directors approves staff to undertake the Alternate Approval Process (AAP) as the electoral process for obtaining elector approval for increasing the current annual requisition limit for the Grand Forks Rural Fire Protection District Service from \$375,000 to \$506,532.



REGIONAL DISTRICT OF KOOTENAY BOUNDARY

Bylaw No. 1541

A bylaw to establish a service within Electoral Area 'D' to provide funds for the operation and maintenance of the Grand Forks Rural Fire Protection District.

WHEREAS a Regional District may, by bylaw, establish and operate a service under the provisions of the *Local Government Act*;

AND WHEREAS a Regional District of Kootenay Boundary wishes to establish a service for the purpose of operating and maintaining the Grand Forks Rural Fire Protection District;

AND WHEREAS the Regional District of Kootenay Boundary has been granted the authority, through an Order in Council, to assume the operation and maintenance of the fire service within the Grand Forks Rural Fire Protection District;

NOW THEREFORE BE IT RESOLVED that the Regional District of Kootenay Boundary Board of Directors, in open meeting assembled, enacts as follows:

1. Establishment
The Regional District of Kootenay Boundary hereby establishes a fire protection delivery service in Electoral Area 'D'.
2. Purpose
The purpose of this bylaw is to establish a fire protection delivery service in Electoral Area 'D' of the Regional District of Kootenay Boundary.
3. Service Area and Participants
The boundaries of the service area shall be in Electoral Area 'D' as outlined in red on the plan attached as Schedule 'A'.
The service participant is Electoral Area 'D'.
4. Financial Matters and Apportionment
The annual operating costs shall be recovered by the requisition of money to be collected by a property value tax on the net taxable value of land and improvements, fees and charges, revenues raised by other means authorized under the *Local Government* or any other *Act*, and by revenues received by way of agreements, enterprise, gift, grant or otherwise, *Local Government Act*.
The maximum amount of money that may be requisitioned in any one year for the service provided in Section 1 of this bylaw shall not exceed \$375,000.

5. Citation


This bylaw may be cited for all purposes as “Regional District of Kootenay Boundary Grand Forks Rural Fire Protection District Service Area Establishment Bylaw No. 1541, 2013”.

Read a **FIRST** time this 28th day of November, 2013.

Read a **SECOND** time this 28th day of November, 2013.

Read a **THIRD** time this 28th day of November, 2013.


I, Elaine Kumar, Director of Corporate Administration of the Regional District of Kootenay Boundary, do hereby certify the foregoing to be a true and correct copy of Regional District of Kootenay Boundary Bylaw No. 1541 cited as “Regional District of Kootenay Boundary Grand Forks Rural Fire Protection District Service Area Establishment Bylaw No. 1541, 2013” as read a third time this 28th day of November, 2013.



Director of Corporate Administration

APPROVED by the Inspector of Municipalities this 13th day of December, 2013.

RECONSIDERED and finally adopted this 30th day of January, 2014.

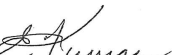


Chair

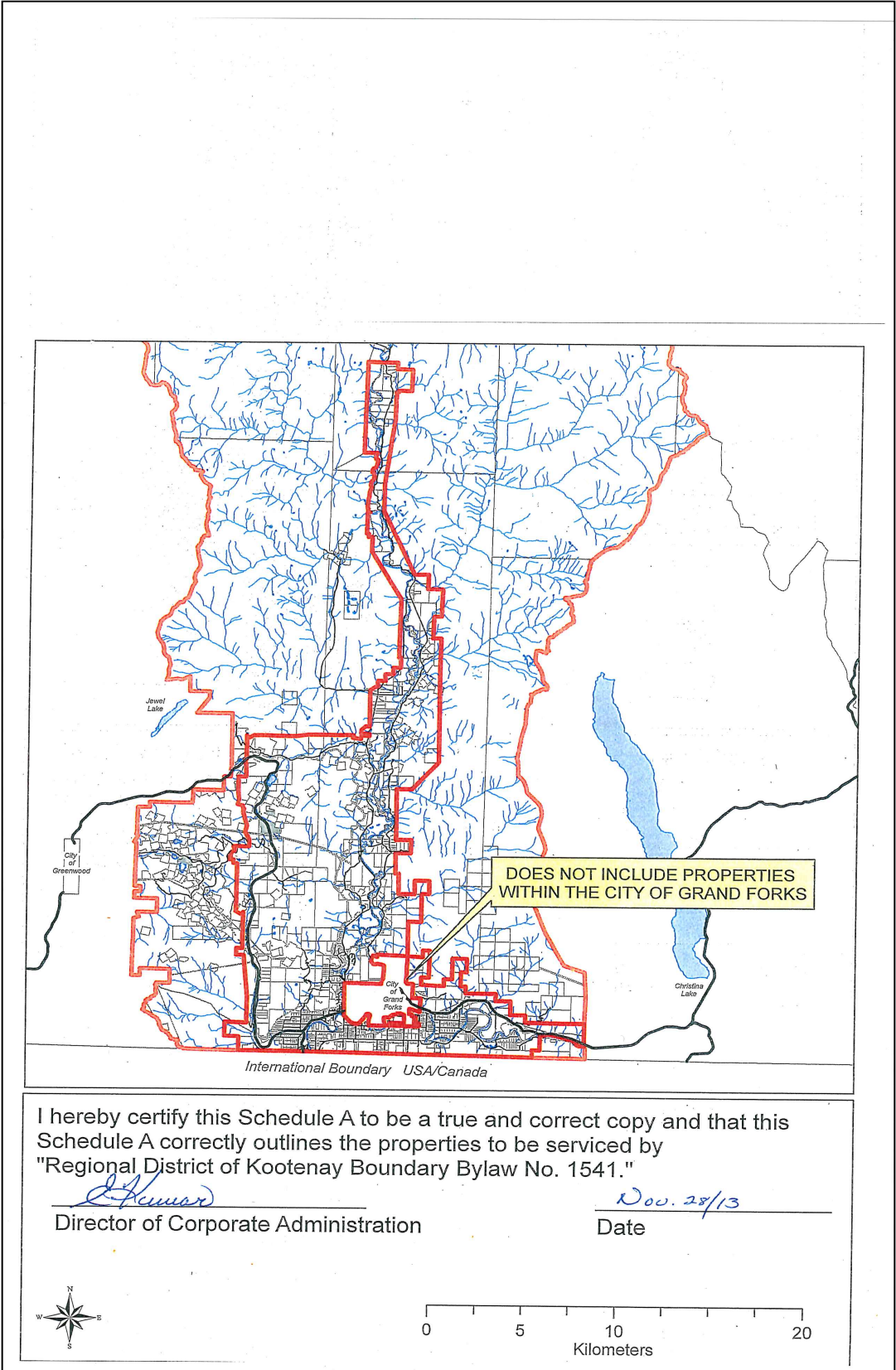


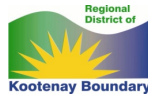
Director of Corporate Administration

I, Elaine Kumar, Director of Corporate Administration of the Regional District of Kootenay Boundary, do hereby certify the foregoing to be a true and correct copy of Regional District of Kootenay Boundary Bylaw No. 1541 cited as “Regional District of Kootenay Boundary Grand Forks Rural Fire Protection District Service Area Establishment Bylaw No. 1541, 2013” as reconsidered and finally adopted this 30th day of January, 2014.



Director of Corporate Administration





REGIONAL DISTRICT OF KOOTENAY BOUNDARY

Bylaw No. 1653

A Bylaw of the Regional District of Kootenay Boundary, in the Province of British Columbia, to amend Regional District of Kootenay Boundary Service Establishment Bylaw No. 1541, 2013 to increase the requisition limit

WHEREAS pursuant to the provisions of the *Local Government Act*, being Chapter 1 of the Revised Statutes of British Columbia (2015) and amendments thereto, a Board may by Bylaw and with the consent of the participants amend a service establishment bylaw;

AND WHEREAS Regional District of Kootenay Boundary Grand Forks Rural Fire Protection District Service Area Establishment Bylaw No. 1541, 2013 established a service within Regional District of Kootenay Boundary Electoral Area 'D'/Rural Grand Forks for the purpose of operating and maintaining the Grand Forks Rural Fire Protection District Service;

AND WHEREAS the Regional District of Kootenay Boundary wishes to increase Bylaw No. 1541, 2013 annual requisition from \$375,000 to \$506,532.

AND WHEREAS the Regional District of Kootenay Boundary Board of Directors obtained the approval of the electors in the participating area in accordance with Section 345 (a) of the *Local Government Act* and Section 86 of the *Community Charter*;

NOW THEREFORE BE IT RESOLVED that the Board of the Regional District of Kootenay Boundary, in open meeting assembled, enacts as follows:

1. CITATION

- a. This bylaw may be cited for all purposes as "Regional District of Kootenay Boundary Grand Forks Rural Fire Protection District Service Area Establishment Amendment Bylaw No. 1653, 2017."

2. AMENDMENT

- a) Paragraph two of Section 4 of Bylaw No. 1541, 2013 is hereby repealed and replaced with the following:

The maximum amount of money that may be requisitioned in any one year for the service provided in Section 1 of this bylaw shall not exceed the amount raised by applying a tax rate of \$1.31/\$1,000 to the net taxable values of lands and improvements or

\$506,532 (five hundred six thousand five hundred thirty-two dollars) whichever is greater.

Read a **First and Second** time this day of

Read a **Third** time this day of

I, Theresa Lenardon, Manager of Corporate Administration of the Regional District of Kootenay Boundary do hereby certify the foregoing to be a true and correct copy of Regional District of Kootenay Boundary Bylaw No. 1653 cited as "Regional District of Kootenay Boundary Grand Forks Rural Fire Protection District Service Area Establishment Amendment Bylaw No. 1653, 2017" as read a third time day of

Manager of Corporate Administration

Approved by the Inspector of Municipalities this day of

Approval received from the Electors of the Grand Forks Rural Fire Protection District Service Area by way of Alternate Approval Process this day of

Reconsidered and Adopted this day of ,

Chair

Manager of Corporate Administration

I, Theresa Lenardon, Manager of Corporate Administration of the Regional District of Kootenay Boundary do hereby certify the foregoing to be a true and correct copy of Regional District of Kootenay Boundary Bylaw No. 1653 cited as "Regional District of Kootenay Boundary Grand Forks Rural Fire Protection District Service Area Establishment Amendment Bylaw No. 1653, 2017" as read a third time day of

Manager of Corporate Administration



REGIONAL DISTRICT OF KOOTENAY BOUNDARY

Bylaw No. 1654

A Bylaw of the Regional District of Kootenay Boundary, in the Province of British Columbia, to authorize the borrowing of funds to assist with the capital costs for the purposes of purchasing two new fire trucks and expansion of the Grand Forks Rural Fire Protection District Fire Hall

WHEREAS the Regional District of Kootenay Boundary has established by Bylaw No. 1541, 2013 a service within Regional District of Kootenay Boundary Electoral Area 'D'/Rural Grand Forks for the purpose of operating and maintaining the Grand Forks Rural Fire Protection District Service;

AND WHEREAS the estimated capital costs for the purchase of two new fire trucks and expansion to the fire hall is the sum of \$1,865,000.

AND WHEREAS the maximum term for which a debenture may be issued to secure the debt created by this bylaw is for a term not to exceed 20 years;

AND WHEREAS the authority to borrow under this bylaw expires five years from the date on which this bylaw is adopted;

AND WHEREAS the Regional District of Kootenay Boundary Board of Directors has obtained the approval of electors in the participating area in accordance with Section 345 (a) of the *Local Government Act* and Section 86 of the *Community Charter*;

NOW THEREFORE BE IT RESOLVED that the Regional District of Kootenay Boundary Board of Directors, in open meeting assembled, hereby enacts as follows:

1. The Regional District of Kootenay Boundary Board of Directors is hereby empowered and authorized to undertake and carry out or cause to be carried out capital expenditures for fire protection services within the boundaries of RDKB Electoral Area 'D'/Rural Grand Forks; the Grand Forks Rural Fire Protection District Service Area and to do all things necessary in connection therewith and without limiting the generality of the foregoing:
 - a) to borrow upon the credit of the Regional District of Kootenay Boundary a sum not exceeding one million, eight hundred and sixty-five thousand dollars (\$1,865,000) for the purchase of two new fire trucks and the expansion of the fire hall;

2. The maximum term for which debentures may be issued to secure the debt created by this bylaw is 20 years.

Citation:

This bylaw may be cited as "Regional District of Kootenay Boundary Grand Forks Rural Fire Protection District Service Area Loan Authorization Bylaw No. 1654, 2017."

Read a First and Second Time this day of

Read a third Time this day of

I, Theresa Lenardon, Manager of Corporate Administration of the Regional District of Kootenay Boundary, hereby certify the foregoing to be a true and correct copy of Bylaw No. 1654 cited as the "Regional District of Kootenay Boundary Grand Forks Rural Fire Protection District Service Area Loan Authorization Bylaw No. 1654, 2017" as read a third time this
day of

Manager of Corporate Administration

APPROVED by the Inspector of Municipalities this day of

Approval received from the Electors of the Grand Forks Rural Fire Protection District Service Area by way of Alternate Approval Process this day of

Reconsidered and Adopted this day of

Chair

Manager of Corporate Administration

I, Theresa Lenardon, Manager of Corporate Administration of the Regional District of Kootenay Boundary, hereby certify that this is a true and correct copy of Bylaw No. 1665 cited as the "Regional District of Kootenay Boundary Grand Forks Rural Fire Protection District Service Area Loan Authorization Bylaw No. 1654, 2017" as reconsidered and adopted this
day of

Manger of Corporate Administration

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Service 057 Grand Forks Rural Fire Service

2017*BC Assessment Values*

Class	Improvements	Assessed Values	Factor	Converted Values
1	Residential	394,089,437	10.00	39,408,944
2	Utilities	5,291,181	35.00	1,851,913
3	Unmanged Forest	-	10.00	-
4	Major Industry	-	34.00	-
5	Light Industry	2,180,200	34.00	741,268
6	Business/Other	2,476,950	24.50	606,853
7	Managed Forest	-	30.00	-
8	Recreation/Non Profit	319,500	10.00	31,950
9	Farm	2,588,820	10.00	258,882
		<u>406,946,088</u>		<u>42,899,810</u>

BUDGET

%

ESTIMATED BUDGET

\$ 506,532.00

Collection Fee assessed by the Province

5.25

26,592.93

\$ 533,124.93

Tax on a \$100,000 Home	\$ 124.27
Tax on a \$250,000 Home	\$ 310.68
Tax on a \$400,000 Home	\$ 497.09

Taxes will be collected from the following Property Owners:

Rates Per \$1000 of Assessed Value		Tax Rates	Collected
1	Residential	1.2427	\$ 489,743.21
2	Utilities	4.3495	23,014.12
3	Unmanged Forest	4.9709	-
5	Light Industry	4.2253	9,211.89
6	Business/Other	3.0447	7,541.49
7	Managed Forest	3.7282	-
8	Recreation/Non Profit	1.2427	397.05
9	Farm	1.2427	3,217.18
TOTAL COLLECTIONS			<u>\$ 533,124.93</u>

BYLAW RATE

\$ 1.31
per \$1000

15/09/2017

H:\bb\2017 analysis\Tax Estimate 057 2018

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Five Year Financial Plan

Name	Capital	2017	2018	2019	2020	2021	2022
Account	12 245 610 - 057	Budget	Budget	Budget	Budget	Budget	Budget
Item No	Description	Amount	Amount		Amount		Amount
1	Command Vehicle	70,000					
2	Fire Engine Hall #2		520,000				
3	Fire Engine Hall #1						
4	Fire Engine Hall #5		520,000				
5	Fire Engine Hall #3 \$500k 2021						
6	Carson Hall Addition	20,000	765,000				
7	SCBA Replacement				130,000		
	Current Year Budget	90,000	1,805,000	-	130,000	-	-

Notes:	Previous Year Budget	90,000
	Actual to December 31, 2017	48,383

Item #4/5	Assuming that no hall closures
Item #6	Assuming closure of two halls

**AAP Calendar-Bylaw No. 1653
Amending Grand Forks Rural Fire Protection District Service Area Establishment**

September

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21 RDK BoD Meeting Present Initial Staff Report Present Bylaw 1653 Amending Service Establishment & Bylaw 1654 LA for 1-3 Readings BoD Approve AAP	22 Bylaws 1653 & 1654 to Inspector for Stat Approval 4-6 weeks for approval	23
24	25	26	27	28	29	30

October 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
8	9	10	11 RDKB BoD Meeting Present calendar & Determination of eligible electors BoD Approve Notice, Elector Response Form & Deadline for submitting Repones	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26 BoD Meeting Present Update re. Inspector Stat Approval of Bylaws 1653 & 1654	27	28
29	30 Public Mail- out	31				
November 2017						

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6 Public meeting??? TBD	7 Public meeting??? TBD	8 First Notice of AAP Grand Forks Gazette	9	10	11
12	13	14	15 Second Notice of AAP Grand Forks Gazette	16 Begin 32-day deadline to Submit Elector Response forms if Opposed	17	18
19	20	21	22	23	24	25
26	27	28	29	30		
December 2017						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday

					1	2
3	4	5	6	7	8	9 32-day deadline- to Monday
10	11 32-day deadline Elector Response Forms due- 4:30 PM	12	13 BoD Meeting If less than 10% Elector Response Forms received, Bylaws 1653 & 1654 Presented for RDKB Adoption-1-month quashing period commences	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Cheque Register - Summary

AP5090
Date: October 4, 2017

Supplier : 084010 To ZUM
Cheque Date: SEPTEMBER 1 - 30, 2017

Cheque Date	Supplier Code	Supplier Name	Amount
07-Sep-17	ALP003	ALPINE CONTRACTING	7,256.55
07-Sep-17	BEN025	BENT, CAROLYN	31.8
07-Sep-17	BOR140	BORUCK, JOANNA	127
07-Sep-17	CIE020	CI EXCAVATING	472.5
07-Sep-17	COL017	COLBACHINI, CHERYL ANN	119.5
07-Sep-17	FLE015	FLEETCOR CANADA MASTERCAR	3,196.09
07-Sep-17	FLE015	FLEETCOR CANADA MASTERCAR	974.3
07-Sep-17	FOR010	FORTISBC - ELECTRICITY	3,199.16
07-Sep-17	FOR040	FORTIS BC - NATURAL GAS	1,210.16
07-Sep-17	FRU100	FRUITVALE BRANCH 44 SENIO	1,480.00
07-Sep-17	GRA630	GRAYSON, SARA	198.14
07-Sep-17	GRE030	GREYHOUND COURIER EXPRESS	188.07
07-Sep-17	KOO008	KOOTENAY MAINTENANCE SERV	924
07-Sep-17	LAN017	LANGMAN, DIANE	50
07-Sep-17	LEP010	LEPITRE, DONALD	25
07-Sep-17	MIN090	MINISTER OF FINANCE	1,375.55
07-Sep-17	PAL080	PALSSON, JENNIFER	25.52
07-Sep-17	REC010	RECEIVER GENERAL FOR CANA	85,011.31
07-Sep-17	ROT030	ROTVOLD, MARGUERITE	285.85
07-Sep-17	SHA030	SHAW CABLE	144.24
07-Sep-17	TEL001	TELUS COMMUNICATIONS (B.C	13,457.92
07-Sep-17	TEL002	TELUS MOBILITY	64.43
07-Sep-17	WAL080	WAL MART CANADA CORP	43.08
07-Sep-17	WAS010	WASTE MANAGEMENT	2,363.82
07-Sep-17	WES038	WEST K. CONCRETE LTD.	390.88
07-Sep-17	WIE030	WIEBE, GABRIEL	25
12-Sep-17	COU020	COULING, ERIKA	300
14-Sep-17	BEA055	BEAVER VALLEY DYNAMIC AGI	2,000.00
14-Sep-17	BEL110	BELL MOBILITY INC.	183.42
14-Sep-17	BLA100	BLACK PRESS GROUP	37.21
14-Sep-17	BOU620	BOUNDARY C 4H CLUB	200
14-Sep-17	CAR015	CARVELLO LAW CORPORATION	1,014.56
14-Sep-17	CHR470	CHRISTINA LAKE CITIZENS O	250.88
14-Sep-17	COP030	COPS FOR KIDS C/O JOAN	500
14-Sep-17	DRI001	DRINKWATER, LUCAS	240
14-Sep-17	DUN010	DUNHAM, ANDREW	240
14-Sep-17	FOR010	FORTISBC - ELECTRICITY	20,771.92
14-Sep-17	FOR040	FORTIS BC - NATURAL GAS	2,064.57
14-Sep-17	GAI010	GAIA PRINCIPLES IPM SERVI	52.5

14-Sep-17	GAR050	MCGRATH, DOREEN	111.98
14-Sep-17	GRA045	GRAND FORKS ATV CLUB	920
14-Sep-17	GRA240	GRAND FORKS & DISTRICT FA	3,500.00
14-Sep-17	HAV001	HAVIG, LEONARD	240
14-Sep-17	HOC001	HOCKLEY, KRISTINA	240
14-Sep-17	HOR080	HORNE, KOLBY	934.3
14-Sep-17	KAM030	KAMBEITZ, KEN	1,612.80
14-Sep-17	KET010	KETTLE RIVER SENIORS ASSO	30
14-Sep-17	KIW020	KIWANIS CLUB OF TRAIL	6,100.00
14-Sep-17	LAS001	LASCELLES, SEAN	59
14-Sep-17	LOG020	LOG BOOKS UNLIMITED	350.24
14-Sep-17	MIN040	MINISTER OF FINANCE	56.85
14-Sep-17	OVE010	OVERWAITEA FOODS	13.98
14-Sep-17	PAU002	PAULETT, DAVE	240
14-Sep-17	PIR015	PIRANHAS SWIM CLUB	4,000.00
14-Sep-17	REE050	REECE, MIKE	240
14-Sep-17	REI003	REILLY, BRIANNA	115
14-Sep-17	ROC120	ROCK CREEK WOMENS INSTITU	150
14-Sep-17	ROS010	THE CITY OF ROSSLAND	17,017.50
14-Sep-17	RUT040	RUTHERFORD, IAN P.	188.99
14-Sep-17	SHA010	SHANAHAN'S LTD.	100.24
14-Sep-17	SMI006	SMITH, KELLER	240
14-Sep-17	SOL005	SOLUTIONS NOTARIUS INC.	229.95
14-Sep-17	SPC010	SOCIETY FOR PREVENTION OF	7,437.00
14-Sep-17	STG001	ST. GERMAIN, DYLAN	240
14-Sep-17	SUR020	SURINAK, SANDRA - "IN TRU	176.87
14-Sep-17	THE010	THE SOURCE	28
14-Sep-17	TRA018	TRAIL PIPE BAND	3,700.00
14-Sep-17	TWI070	TWISTED FORKS CATERING	999.6
14-Sep-17	ULI010	ULINE CANADA CORPORATION	443.95
14-Sep-17	VIS050	VISTA RADIO LTD.	554.4
14-Sep-17	WIE030	WIEBE, GABRIEL	25
14-Sep-17	YOU080	YOUR DOLLAR STORE WITH MO	25.66
21-Sep-17	BEA014	BEAVERDELL COMMUNITY CLUB	1,000.00
21-Sep-17	BEA140	BEAVERDELL RECREATION COM	1,000.00
21-Sep-17	BOU270	BOUNDARY DISTRICT CURLING	1,000.00
21-Sep-17	BOW060	BOWOLIN, NICK	595
21-Sep-17	BRA041	TYLER BRADLEY - IN TRUST	400
21-Sep-17	BRI050	BRIDESVILLE COMMUNITY CLU	2,000.00
21-Sep-17	CAM070	CAM CAMPBELL HOLDINGS ENV	552.3
21-Sep-17	CAN052	CANADIAN PUBLIC SAFETY OP	4,163.54
21-Sep-17	CAN130	CANADIAN UNION OF PUBLIC	4,394.23
21-Sep-17	CHR270	CHRISTINA LAKE NEWS	126
21-Sep-17	COL017	COLBACHINI, CHERYL ANN	119.5
21-Sep-17	COL026	COLUMBIA WIRELESS INC.	610.4
21-Sep-17	CRE030	CREATIVE CUSTOM EMBROIDER	31.11
21-Sep-17	DAV003	DAVIES, RICK & PAT	140

21-Sep-17	FAI030	FAIRBANK ARCHITECTS LTD	2,415.00
21-Sep-17	FER003	FERRABY, GREG	2,297.40
21-Sep-17	FIB003	FIBRENEW INDUSTRIES	84
21-Sep-17	FOR010	FORTISBC - ELECTRICITY	5,783.54
21-Sep-17	FOR040	FORTIS BC - NATURAL GAS	122.71
21-Sep-17	FORGRA	FORTIS BC - FINANCIAL ACC	210
21-Sep-17	FRU020	FRUITVALE CO-OP	430.33
21-Sep-17	GEO005	GEORGE, GARY	70
21-Sep-17	GLA040	GLACIER VALLEY TREE CARE	2,021.25
21-Sep-17	GRA055	GRAND FORKS RENOVATION CE	15.2
21-Sep-17	HEI010	HEIBERG, ROLF	36.29
21-Sep-17	HUB030	HUB SPORTS	123.14
21-Sep-17	INT080	INTERIOR SIGNS	73.5
21-Sep-17	JER050	JERRY BERRY CONSULTANTS I	3,809.24
21-Sep-17	KET010	KETTLE RIVER SENIORS ASSO	120
21-Sep-17	KET080	KETTLE RIVER MECHANICAL	5,882.09
21-Sep-17	KET200	KETTLE RIVER SENIORS ASSO	100
21-Sep-17	KIW020	KIWANIS CLUB OF TRAIL	6,014.20
21-Sep-17	LEB030	LEBER, ASHLEY	50
21-Sep-17	LEP015	LEPAGE, TERRY	77.91
21-Sep-17	LOO020	LOOMIS EXPRESS	96.65
21-Sep-17	MAC020	MACLEAN, JOHN	180
21-Sep-17	MAR028	MARTENS, LUKE	112.69
21-Sep-17	MIN030	MINISTER OF FINANCE	10,275.00
21-Sep-17	MOR130	MORAND, LEO	900
21-Sep-17	MOU100	MOUNTAIN MEDIA	418.95
21-Sep-17	NEL035	NELSON, THOMAS	200
21-Sep-17	OKA180	OKANAGAN MAP GUIDES LTD.	567
21-Sep-17	PAU030	PAULSON MECHANICAL SYSTEM	23,602.33
21-Sep-17	PET010	PETRO CANADA	4,968.39
21-Sep-17	POL005	POLS CONTRACTING	5,671.26
21-Sep-17	POL015	POLYMERSHAPES DISTRIBUTIO	806.4
21-Sep-17	PUR020	PUROLATOR INC.	49.64
21-Sep-17	RAC010	RACE TRAC FUELS	1,307.46
21-Sep-17	REC010	RECEIVER GENERAL FOR CANA	85,271.08
21-Sep-17	REC030	RECEIVER GENERAL FOR CANA	82.35
21-Sep-17	ROC190	ROCK CREEK COMMUNITY MEDI	777
21-Sep-17	ROC220	ROCK CREEK CEMETERY	1,000.00
21-Sep-17	ROS010	THE CITY OF ROSSLAND	417.86
21-Sep-17	SEL010	SELECT OFFICE PRODUCTS	135.73
21-Sep-17	SEV100	SEVEN SUMMITS CENTRE FOR	4,000.00
21-Sep-17	SHA030	SHAW CABLE	496.25
21-Sep-17	SPE120	SPEAR, GORDON	375.48
21-Sep-17	STA007	DESJARDINS CARD SERVICES	135.5
21-Sep-17	TEL001	TELUS COMMUNICATIONS (B.C	2,221.24
21-Sep-17	TEL050	TELUS COMMUNICATIONS CO.	604.47
21-Sep-17	THE010	THE SOURCE	78.4

21-Sep-17	TRA500	TRAIL SOCIETY FOR THE PER	46.4
21-Sep-17	UPL030	UPLAND AGRICULTURAL CONSU	4,147.50
21-Sep-17	VER080	VERSA-TASK SERVICES	180
21-Sep-17	VIS050	VISTA RADIO LTD.	342.3
21-Sep-17	WAL080	WAL MART CANADA CORP	10.26
21-Sep-17	WES006	WEST BOUNDARY SENIOR'S HO	150
21-Sep-17	WES016	WESTBRIDGE RECREATION SOC	1,000.00
21-Sep-17	WES100	WESCO DISTRIBUTION CANADA	367.78
21-Sep-17	WES170	WESTBRIDGE RECREATION COM	2,000.00
21-Sep-17	WHI090	WHITLOCK INSURANCE SERVIC	557
28-Sep-17	ALP003	ALPINE CONTRACTING	3,040.53
28-Sep-17	BEA014	BEAVERDELL COMMUNITY CLUB	205
28-Sep-17	BEA055	BEAVER VALLEY DYNAMIC AGI	2,792.26
28-Sep-17	BOU270	BOUNDARY DISTRICT CURLING	3,000.00
28-Sep-17	BRI001	BRINK'S CANADA LIMITED	441.3
28-Sep-17	CAF015	CAFFE AMERICANO	168
28-Sep-17	CAN044	CANWEST PROPANE PARTNERSH	841.58
28-Sep-17	CAN700	CANADIAN UNION OF PUBLIC	42.5
28-Sep-17	CAR020	CARLILE, DOMINIC, M.	82.16
28-Sep-17	CHR025	CHRISTINA LAKE FIRE FIGHT	2,500.00
28-Sep-17	COL016	COLUMBIA BASIN ALLIANCE F	2,000.00
28-Sep-17	COL500	COLUMBIA GARDENS VINEYARD	1,590.62
28-Sep-17	COM070	COMMUNITY FUTURES DEVELOP	15,000.00
28-Sep-17	DEL080	DE LAGE LANDEN FINANCIAL	682.85
28-Sep-17	FOR010	FORTISBC - ELECTRICITY	888.01
28-Sep-17	FOR040	FORTIS BC - NATURAL GAS	131.15
28-Sep-17	GRA540	GRAHAM MARINE CONSTRUCTIO	6,300.00
28-Sep-17	HAR012	HARKENA, PETER	2,500.00
28-Sep-17	HOM010	HOME DEPOT CREDIT SERVICE	129.38
28-Sep-17	I&S010	I&S SERVICES	329.7
28-Sep-17	IMP020	IMPERIAL OIL LIMITED	911.48
28-Sep-17	JER010	JERRY'S THREE VALLEY WATE	19.5
28-Sep-17	KET016	KETTLE RIVER FOOD SHARE S	265
28-Sep-17	KET190	KETTLE VALLY FOOD CO-OP	1,500.00
28-Sep-17	MAC260	MACDONALD, DANIEL, L.	70
28-Sep-17	MAI015	MAIN RIVER WOMEN'S INSTIT	60
28-Sep-17	MID015	MIDWAY LADIES HOCKEY	1,200.00
28-Sep-17	MID025	MIDWAY COMMUNITY ASSOCIAT	3,150.00
28-Sep-17	MIN040	MINISTER OF FINANCE	558.06
28-Sep-17	MIN170	MINISTER OF FINANCE	300
28-Sep-17	MOR130	MORAND, LEO	407.95
28-Sep-17	MOU100	MOUNTAIN MEDIA	2,415.00
28-Sep-17	NOV020	NOVEL TOY CO. LTD.	90.98
28-Sep-17	OVE010	OVERWATEA FOODS	81.06
28-Sep-17	PAS060	THE PASTRY SHOP	52.5
28-Sep-17	POS040	POSTNIKOFF, NANCY	42.94
28-Sep-17	REE100	REES, JOE	45

28-Sep-17	REI003	REILLY, BRIANNA	201.4
28-Sep-17	ROS010	THE CITY OF ROSSLAND	140.83
28-Sep-17	RUS025	RUSTIC CRUST	161.7
28-Sep-17	SAV010	SAVAGE PLUMBING & HEATING	7,057.01
28-Sep-17	SEL010	SELECT OFFICE PRODUCTS	71.87
28-Sep-17	SEV015	SEVEN SUMMITS SERVICE INC	120
28-Sep-17	SHA030	SHAW CABLE	108.64
28-Sep-17	TEL001	TELUS COMMUNICATIONS (B.C	823.4
28-Sep-17	TEL002	TELUS MOBILITY	4,211.18
28-Sep-17	THE010	THE SOURCE	30.22
28-Sep-17	THE180	THE TRAIL CHAMPION	200
28-Sep-17	VIS050	VISTA RADIO LTD.	554.4
28-Sep-17	VOL010	VOLUNTEER FIREFIGHTER'S A	224
28-Sep-17	WAL080	WAL MART CANADA CORP	193.3
28-Sep-17	WES006	WEST BOUNDARY SENIOR'S HO	600
28-Sep-17	WES038	WEST K. CONCRETE LTD.	508.48
28-Sep-17	XER010	XEROX CANADA LTD.	31.43
07-Sep-17	ABL010	ABLE PLASTICS LTD.	218.4
07-Sep-17	ACK020	ACKLANDS-GRAINGER INC.	168.51
07-Sep-17	ALP030	ALPINE DISPOSAL & RECYCLI	1,007.42
07-Sep-17	AND040	ANDREW SHERET LTD.	5.35
07-Sep-17	BFS010	B & F SALES LTD	33.59
07-Sep-17	BCM020	B.C. MUNICIPAL SAFETY ASS	52.5
07-Sep-17	BAR150	BARTLETT EXCAVATING	278.25
07-Sep-17	BOU010	BOUNDARY ELECTRIC(1985) L	93.48
07-Sep-17	BOU070	BOUNDARY HOME BUILDING CE	54.96
07-Sep-17	BRE020	BRENNTAG CANADA INC.	2,705.83
07-Sep-17	BRI120	BRITISH COLUMBIA SAFETY A	1,085.00
07-Sep-17	CAN170	CANADA POST CORP	374.27
07-Sep-17	CAN014	CANADA SAFETY EQUIPMENT L	37.68
07-Sep-17	CAN560	CANADIAN LINEN AND UNIFOR	402.76
07-Sep-17	CAN150	CANADIAN TIRE ASSOCIATE S	383.89
07-Sep-17	CHR010	CHRISTINA LAKE COMMUNITY	350
07-Sep-17	CHR003	CHRISTMAN, MARTIN RUSSELL	857.73
07-Sep-17	COL390	COLUMBIA BASIN BROADBAND	3,651.20
07-Sep-17	COM020	COMMISSIONAIRES BRITISH C	9,266.23
07-Sep-17	COO100	COOPER MEDICAL SUPPLIES L	656.62
07-Sep-17	DAN090	DANCHUK, JOSEPH, P.	73.32
07-Sep-17	DHC010	DHC COMMUNICATIONS INC.	1,063.44
07-Sep-17	GEE020	GEE, VICKI LYNN	835.46
07-Sep-17	GEO020	GEOTRAC SYSTEMS INC.	309.12
07-Sep-17	GUI001	GUILLEVIN INTERNATIONAL I	1,927.33
07-Sep-17	INL070	INLAND ALLCARE	5,678.55
07-Sep-17	IRL020	IRL INTERNATIONAL TRUCK C	767.2
07-Sep-17	ISL030	ISL ENGINEERING AND LAND	2,100.00
07-Sep-17	KOO210	KOOTENAY VALLEY WATER CO.	95.4
07-Sep-17	LAK050	LAKETIME SERVICES	229.55

07-Sep-17	LOR010	LORDCO PARTS LTD.	1,036.03
07-Sep-17	MKL001	M K LAWN CARE	468.3
07-Sep-17	MAG040	MAGLIO BUILDING CENTRE (T	129.2
07-Sep-17	MCG002	MCGREGOR, GRACE	718.71
07-Sep-17	MCL060	MCLELLAN, LLOYD	50
07-Sep-17	OKT010	OK TIRE STORE	75.02
07-Sep-17	OME040	OMEGA COMMUNICATIONS LTD.	280
07-Sep-17	OVE030	OVERLAND WEST FREIGHT LIN	174.67
07-Sep-17	PHY010	PHYSIO-CONTROL CANADA SAL	353.71
07-Sep-17	PRA040	PRAXAIR DISTRIBUTION	1,012.73
07-Sep-17	RIT020	RITEWAY MECHANICAL REPAIR	6,896.65
07-Sep-17	RJA010	RJAMES MANAGEMENT GROUP	832.94
07-Sep-17	ROC050	ROCKY MOUNTAIN ENERGY	928.06
07-Sep-17	SCP010	SCP DISTRIBUTORS INC.	23.84
07-Sep-17	SMI150	SMITH, EDWARD I.	248.22
07-Sep-17	SPE030	SPEEDPRO SIGNS PLUS	347.2
07-Sep-17	SUP170	SUPER SAVE DISPOSAL INC.	278.92
07-Sep-17	TRA029	TRAIL COFFEE & TEA COMPAN	20
07-Sep-17	VAB010	VAB ENTERPRISES	682.5
07-Sep-17	VAL020	VALKYRIE LAW GROUP LLP	1,642.53
07-Sep-17	VAL130	VALLEN	148.04
07-Sep-17	VMS020	VMS COMFORT PLUS INC	485.63
07-Sep-17	WOR100	WORLEY, LINDA	226.49
07-Sep-17	WYA010	WYATT AUTO PARTS	43.66
14-Sep-17	AFD001	AFD PETROLEUM LTD.	2,123.88
14-Sep-17	ANN030	ANNUVA SOLUTIONS	112.76
14-Sep-17	BEA130	BEAVER VALLEY LIBRARY	15,856.00
14-Sep-17	BIG025	BIG WHITE UTILITIES	7,460.16
14-Sep-17	BLA050	BLACK PRESS GROUP LTD.	3,324.42
14-Sep-17	BOU017	BOUNDARY INVASIVE SPECIES	6,016.19
14-Sep-17	BVC001	BV COMMUNICATIONS LTD.	7,660.80
14-Sep-17	CAN035	CANADIAN SPRINGS	259.42
14-Sep-17	CAN033	CANADIAN STAINLESS FASTEN	116.94
14-Sep-17	CAN150	CANADIAN TIRE ASSOCIATE S	40.26
14-Sep-17	CHE050	CHERRY HILL COFFEE INC.	327.27
14-Sep-17	COR130	CORMACK, CHRISTOPHER	73.64
14-Sep-17	GAU050	GAUDRY, MITCHELL	2,078.63
14-Sep-17	GRA050	GRAND FORKS HOME HARDWARE	1,491.51
14-Sep-17	GUA010	GUARANTEED AUTOMOTIVE	4,177.92
14-Sep-17	GUI001	GUILLEVIN INTERNATIONAL I	1,390.54
14-Sep-17	HAL010	HALL PRINTING	4,332.83
14-Sep-17	HAR011	HARRIS & COMPANY LLP	142.81
14-Sep-17	HIR010	HIRAM, JANICE	217
14-Sep-17	INL070	INLAND ALLCARE	7,694.12
14-Sep-17	INN010	INNOV 8 DS DIGITAL SOLUTI	291.13
14-Sep-17	INT017	INTERSTATE BATTERIES	73.74
14-Sep-17	JJH010	J.J.H. ENTERPRISES	38

14-Sep-17	KGC001	KGC FIRE RESCUE INC.	2,535.42
14-Sep-17	LOR010	LORDCO PARTS LTD.	40.24
14-Sep-17	MCG020	MCGREGOR, ROBERT	54.72
14-Sep-17	MIL160	MILLS OFFICE PRODUCTIVITY	19.01
14-Sep-17	MUR015	MURPHY, MELINA C	294.55
14-Sep-17	OPU010	OPUS INTERNATIONAL CONSUL	7,941.05
14-Sep-17	PAL005	PALADIN SECURITY GROUP LT	19,022.85
14-Sep-17	PHY010	PHYSIO-CONTROL CANADA SAL	650.9
14-Sep-17	PRA040	PRAXAIR DISTRIBUTION	101.16
14-Sep-17	RIC010	RICOH CANADA INC.	642.15
14-Sep-17	RJA010	RJAMES MANAGEMENT GROUP	226.58
14-Sep-17	ROC030	ROCKY MOUNTAIN PHOENIX	366.45
14-Sep-17	SEL160	SELKIRK SECURITY SERVICE	53.55
14-Sep-17	SER010	SERWA BULLDOZING (1982) C	210
14-Sep-17	GRE010	THE CITY OF GREENWOOD	410.41
14-Sep-17	TOO010	TOOL TIME SUPPLIES LTD.	55.99
14-Sep-17	TRA029	TRAIL COFFEE & TEA COMPAN	122.5
14-Sep-17	TWI020	TWIN RIVERS CONTROLS	16,527.17
14-Sep-17	VAL130	VALLEN	1,634.54
14-Sep-17	YRW010	Y & R WATER SALES & SERVI	15.64
21-Sep-17	ALL140	ALLAN, JONATHAN	10
21-Sep-17	ALP030	ALPINE DISPOSAL & RECYCLI	3,108.98
21-Sep-17	ARR020	ARROW PROFESSIONAL LANDSC	1,312.50
21-Sep-17	ASS040	ASSOCIATED FIRE SAFETY	281.19
21-Sep-17	ATS001	AT SOURCE RECYCLING SYSTE	761.6
21-Sep-17	BCT030	BC TRANSIT	133,811.00
21-Sep-17	BEA020	BEAVER FALLS MACHINING LT	97.69
21-Sep-17	BIG010	BIG WHITE FIRE DEPT. SOCI	878
21-Sep-17	BLA050	BLACK PRESS GROUP LTD.	208.75
21-Sep-17	BOU010	BOUNDARY ELECTRIC(1985) L	820.87
21-Sep-17	BVC001	BV COMMUNICATIONS LTD.	761.6
21-Sep-17	CAN150	CANADIAN TIRE ASSOCIATE S	216.44
21-Sep-17	CAS016	CASCADES RECOVERY INC.	866.49
21-Sep-17	CIN001	CINTAS THE UNIFORM PEOPLE	58.84
21-Sep-17	GRA010	CITY OF GRAND FORKS	4,176.93
21-Sep-17	KEL030	CITY OF KELOWNA	3,948.90
21-Sep-17	COM060	COMPLETE CLIMATE CONTROL	259.73
21-Sep-17	COR010	CORAL ENVIRONMENTS LTD.	235.73
21-Sep-17	COR130	CORMACK, CHRISTOPHER	3,607.09
21-Sep-17	DEA060	DEAN, DONNA	25
21-Sep-17	DHC010	DHC COMMUNICATIONS INC.	123.13
21-Sep-17	DUE020	DUECK, TIM	816.5
21-Sep-17	FED020	FEDERATED CO-OPERATIVES L	876.23
21-Sep-17	FIR040	FIREFIGHTERS ASSOCIATION	3,868.20
21-Sep-17	FOU080	FOUR STAR COMMUNICATIONS	198.3
21-Sep-17	GES010	GESCAN - Division of Sone	752.54
21-Sep-17	GOB010	GOBEIL, KENNETH	25

21-Sep-17	GRA100	GRAND FORKS GLASS LTD.	156.8
21-Sep-17	GRA050	GRAND FORKS HOME HARDWARE	23.45
21-Sep-17	HEA020	HEAVY METAL CO.	1,579.20
21-Sep-17	HUZ010	HUZZEY, MARTIN, R.	10
21-Sep-17	INL070	INLAND ALLCARE	4,584.60
21-Sep-17	KIM020	KIMCO CONTROLS LTD.	647.94
21-Sep-17	KOD030	KODIAK FORESTRY LTD.	1,302.00
21-Sep-17	KOO210	KOOTENAY VALLEY WATER CO.	149.53
21-Sep-17	LOR010	LORDCO PARTS LTD.	607.03
21-Sep-17	MAG040	MAGLIO BUILDING CENTRE (T	3.55
21-Sep-17	MAK010	MAKI, PHILLIP	20
21-Sep-17	MCG002	MCGREGOR, GRACE	724.4
21-Sep-17	MCG020	MCGREGOR, ROBERT	509
21-Sep-17	MCR002	MCRITCHIE, TERRI	10
21-Sep-17	MIL160	MILLS OFFICE PRODUCTIVITY	153.03
21-Sep-17	MOR015	MORROW BIOSCIENCE LTD.	10,815.00
21-Sep-17	OME040	OMEGA COMMUNICATIONS LTD.	3,918.88
21-Sep-17	PAC020	PACIFIC BLUE CROSS	30,118.01
21-Sep-17	PHO002	PHOENIX MOUNTAIN ALPINE S	5,000.00
21-Sep-17	ROC050	ROCKY MOUNTAIN ENERGY	921.51
21-Sep-17	SEL160	SELKIRK SECURITY SERVICE	35.7
21-Sep-17	STR010	STRAUSS, AL	6,422.32
21-Sep-17	GRE010	THE CITY OF GREENWOOD	1,000.00
21-Sep-17	THE140	THE WOODEN SPOON BISTRO L	357.53
21-Sep-17	TRA029	TRAIL COFFEE & TEA COMPAN	59
21-Sep-17	BRA044	BRADLEY, TYLER	1,052.02
21-Sep-17	VAL130	VALLEN	895.15
21-Sep-17	MID010	VILLAGE OF MIDWAY	957
21-Sep-17	VIT001	VITALAIRE	677.25
21-Sep-17	YRW010	Y & R WATER SALES & SERVI	120.79
28-Sep-17	ACE010	A.C.E. COURIER SERVICES	105.76
28-Sep-17	ALP030	ALPINE DISPOSAL & RECYCLI	144.51
28-Sep-17	ALP002	ALPINE SIGNS & GRAPHICS	250.88
28-Sep-17	AND040	ANDREW SHERET LTD.	181.9
28-Sep-17	ANN030	ANNUVA SOLUTIONS	525.13
28-Sep-17	ASS040	ASSOCIATED FIRE SAFETY	5,926.56
28-Sep-17	BEN015	BENEFITS BY DESIGN	2,300.79
28-Sep-17	BIG060	BIG WHITE SKI RESORT LTD.	46.2
28-Sep-17	BLA050	BLACK PRESS GROUP LTD.	634.42
28-Sep-17	BOU017	BOUNDARY INVASIVE SPECIES	1,000.00
28-Sep-17	BOU530	BOUNDARY LOCKSMITHS	325.77
28-Sep-17	BVC001	BV COMMUNICATIONS LTD.	13,499.25
28-Sep-17	BVT010	BV TOOL RENTALS (2011) LT	880.95
28-Sep-17	CAN014	CANADA SAFETY EQUIPMENT L	105.91
28-Sep-17	CAS018	CASCADE ENVIRONMENTAL RES	1,241.63
28-Sep-17	CER030	CERTIFIED ENSEMBLE SERVIC	206.85

28-Sep-17	CIN001	CINTAS THE UNIFORM PEOPLE	58.84
28-Sep-17	GRA010	CITY OF GRAND FORKS	21,068.52
28-Sep-17	COM230	COMMUNITY ENERGY ASSOCIAT	1,105.00
28-Sep-17	COM060	COMPLETE CLIMATE CONTROL	3,226.57
28-Sep-17	COU010	COUNTERFORCE INC.	226.8
28-Sep-17	DEL100	DELTA T CONSULTANTS	309.75
28-Sep-17	DHC010	DHC COMMUNICATIONS INC.	3,618.89
28-Sep-17	DOR030	DORMAR CONSTRUCTION MANAG	283.5
28-Sep-17	ENO010	ENORMOUS PRODUCTIONS	908.25
28-Sep-17	FIV030	FIVE STAR UNIFORMS	212.78
28-Sep-17	GEN003	GENELLE GENERAL STORE	65
28-Sep-17	GEN020	GENELLE RECREATION COMMIS	10,125.00
28-Sep-17	GES010	GESCAN - Division of Sone	10.75
28-Sep-17	GRA100	GRAND FORKS GLASS LTD.	431.2
28-Sep-17	GRA050	GRAND FORKS HOME HARDWARE	30.23
28-Sep-17	GUI001	GUILLEVIN INTERNATIONAL I	2,613.00
28-Sep-17	HIP010	HI-PRO SPORTING GOODS LTD	1,953.36
28-Sep-17	HUB020	HUB FIRE ENGINES & EQUIPM	2,721.60
28-Sep-17	INF030	INFOSAT COMMUNICATIONS	418.76
28-Sep-17	IRI010	IRIDIA MEDICAL INC.	105
28-Sep-17	KON001	KONE INC.	609.24
28-Sep-17	KOO200	KOOTENAY COFFEE COMPANY	81.5
28-Sep-17	KOO015	KOOTENAY COLUMBIA TRAILS	40,000.00
28-Sep-17	KOO210	KOOTENAY VALLEY WATER CO.	89.04
28-Sep-17	LIB010	LIBERTY FOOD STORES	20.62
28-Sep-17	LOR010	LORDCO PARTS LTD.	1,220.31
28-Sep-17	MAR006	MARINO WHOLESALE LTD.	526.9
28-Sep-17	MIL160	MILLS OFFICE PRODUCTIVITY	5,627.66
28-Sep-17	OKT010	OK TIRE STORE	441.54
28-Sep-17	OME040	OMEGA COMMUNICATIONS LTD.	1,055.04
28-Sep-17	PAA010	PAKKUNAINEN, JEFF	220
28-Sep-17	PAR050	PARSLOW LOCK & SAFE	11.18
28-Sep-17	PEN002	PENGELLEY, JOHN	149.8
28-Sep-17	PHA010	PHARMASAVE NO 106	50.24
28-Sep-17	PIN040	PINEGROVE AUTO & SMALL EN	184.95
28-Sep-17	RIC010	RICOH CANADA INC.	266.43
28-Sep-17	RIM010	RIMELL, CARLY, D.	558.33
28-Sep-17	RJA010	RJAMES MANAGEMENT GROUP	1,201.22
28-Sep-17	SEL160	SELKIRK SECURITY SERVICE	183.04
28-Sep-17	SEV020	SEVEN SUMMITS COFFEE COMP	240
28-Sep-17	SPE030	SPEEDPRO SIGNS PLUS	16.3
28-Sep-17	STR010	STRAUSS, AL	11,268.41
28-Sep-17	GRE010	THE CITY OF GREENWOOD	2,520.00
28-Sep-17	TRA010	THE CITY OF TRAIL	125,140.83
28-Sep-17	TRA029	TRAIL COFFEE & TEA COMPAN	210.99
28-Sep-17	TRA240	TRAIL HOME HARDWARE BUILD	4.29
28-Sep-17	TRA540	TRANS-CARE RESCUE LTD.	153.84

28-Sep-17	WAR020	VILLAGE OF WARFIELD	140.83
28-Sep-17	VIT001	VITALAIRE	289.75
28-Sep-17	WSP020	WSP CANADA GROUP LTD.	16,756.43
TOTAL ACCOUNTS PAYABLE			<u><u>1,158,445.74</u></u>



**Boundary Community Development Committee
Minutes
Tuesday, September 5, 2017
RDKB Board Room, Grand Forks, BC**

Committee members present:

Director R. Russell, Chair
Director M. Rotvold
Director G. McGregor
Director V. Gee
Director E. Smith
Director F. Konrad

Staff and others present:

J. M. MacLean, Chief Administrative Officer
M. Forster, Executive Assistant/Recording Secretary
W. McCulloch, Community Futures Boundary
S. Elzinga, Community Futures Boundary
J. Wetmore, Community Futures Boundary

CALL TO ORDER

The Chair called the meeting to order at 1:02 pm.

ADOPTION OF AGENDA (ADDITIONS/DELETIONS)

The agenda for the September 5, 2017 meeting of the Boundary Community Development Committee was presented.

The agenda was amended by the addition of the following items:

NEW BUSINESS - 6D) - Discussion on resurfacing of signs; 6E) - Small Business Week and celebration luncheon; and 6F) - Whispers of Hope and BETHS issues. Community Futures Boundary also requested a roundtable discussion on the Committee's meeting agendas. Director Russell informed the members that clarity around meeting protocols and participants roles around the table will be provided at the next meeting.

Moved: Director Smith Seconded: Director Konrad

That the agenda for the September 5, 2017 meeting of the Boundary Community Development Committee be adopted as amended.

Carried

ADOPTION OF MINUTES

The minutes of the Boundary Community Development Committee meeting held August 1, 2017 were presented.

Moved: Director Rotvold Seconded: Director Smith

That the minutes of the Boundary Community Development Committee meeting held August 1, 2017 be adopted as presented.

Carried

GENERAL DELEGATIONS

There were no delegations present.

OLD BUSINESS

Boundary Community Development Committee Action Item List - September 1, 2017

The Boundary Community Development Committee Action Item List as of September 1, 2017 was presented.

J. M. MacLean, CAO, informed the Committee members that the MRDT in Big White is ready to proceed. Director Gee requested that the "Installation of Bike Racks" item be removed from the action item list. The Committee was also informed that due to government capacity issues, the Ministry of Agriculture has advised that a different funding stream should be sought for the next phase of the business plan.

Moved: Director Gee Seconded: Director Smith

That the Boundary Community Development Committee Action Item List as of September 1, 2017 be received.

Carried

Boundary Recreational Trails Master Plan Project - Update

Director Russell provided the Committee members with an update on the current status of the Boundary Recreational Trails Master Plan Project. The Committee was informed that the working group has met and the project is still in Phase 1 and progress has been slow. Discussion ensued on the identification and inclusion of resource roads as part of the project. There was general consensus that resource roads and where their highest usage was, would only be identified in the report.

Boundary Area Agricultural and Food Systems Project - Update

Director Russell informed the Committee members that the consultants will be back after UBCM and the first meeting of the Boundary Area Food and Advisory Council meeting will be on September 11th.

NEW BUSINESS

Community Futures Boundary Monthly Report - July/August 2017

The Boundary Community Futures report for July and August 2017 was presented.

The Committee members were asked if there was interest in advertising in the Kettle Valley Express for 2018. The cost would be \$2,457 for a 2-page spread.

Moved: Director Rotvold Seconded: Director Smith

That the Community Futures Boundary Report for July and August 2017 be received. **FURTHER** that the Boundary Community Development Committee supports advertising in the 2018 Kettle Valley Express in the amount of \$2,457.

Carried

Proposed Development of a Grand Forks and District Disc Golf Course

Support and approval in principle was being sought for a proposed development of a Grand Forks and District disc golf course.

Moved: Director Konrad Seconded: Director Russell

That the Boundary Community Development Committee, approves in principle, the dedication of funds towards the development of a Grand Forks and District disc golf course, pending further details from the City of Grand Forks.

Carried

West Boundary Recreation Grant Applications - Review

West Boundary Recreation grant applications received to date were presented for consideration by the participants (Electoral Area 'E'/West Boundary, the Village of Midway and the City of Greenwood).

Moved: Director Rotvold Seconded: Director Smith

That the Regional District of Kootenay Boundary Board of Directors approve the following West Boundary Recreation grant applications:

1. West Boundary Senior Housing Society - \$600
2. Midway Ladies Hockey - \$1,200
3. Boundary District Curling Club - \$3,000
4. Midway Community Association:
 - Yoga - \$1,000, Lakeside Hip Hop - \$650, Ballet - \$750, Dance Fitness - \$750.

Carried

Staff will notify the applicants.

Resurfacing of Signs

The Committee members were asked to approve the cost of resurfacing signs.

Moved: Director Smith Seconded: Director Rotvold

That the Boundary Community Development Committee approves the allocation of \$450 plus taxes towards resurfacing of signs.

Carried

Small Business Week

The Committee members were informed of the upcoming Small Business Week and celebration luncheon on October 19, 2017.

Whispers of Hope and BETHS

Director Gee informed the Committee members about her concerns regarding the problems experienced by Whispers of Hope and BETHS in Grand Forks. Director Konrad informed the Committee members that the involvement of these groups comes with a cost to the City of Grand Forks. Discussion ensued on the Committee's potential role with this issue. More information will be required to continue discussions in this regard.

LATE (EMERGENT) ITEMS

There were no late or emergent items to discuss.

DISCUSSION OF ITEMS FOR FUTURE AGENDAS

1. Look to increase budget for curling club. - Director Gee.
2. Community Futures Boundary contract - review service description that outlines requisition limit. - Director Russell
3. Round table discussion. - Director Russell

QUESTION PERIOD FOR PUBLIC AND MEDIA

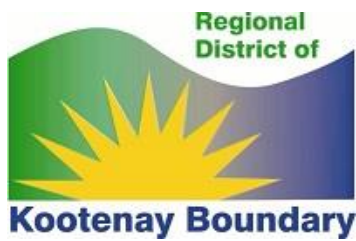
A question period for public and media was not required.

CLOSED (IN CAMERA) SESSION

A closed (in camera) session was not required.

ADJOURNMENT

The meeting was adjourned at 2:47 pm.



STAFF REPORT

Date: 11 Oct 2017 **File**
To: Chair McGregor and Board of Directors
From: Maureen Forster, Executive Assistant
Re: 2018 Wood Stove Exchange Program

Issue Introduction

A staff report from Maureen Forster, Executive Assistant, regarding a proposal for RDKB participation in the 2018 Provincial Wood Stove Exchange Program (WSEP) is presented.

History/Background Factors

The Provincial WSEP is designed to encourage BC residents to upgrade their wood stoves to low-emission appliances including new CSA/EPA certified clean-burning wood stoves. Communities benefit from better air quality and individuals benefit from increased efficiency, saving money and reducing pollution.

John Vere, RDKB WSEP Coordinator has advised that the Province is renewing its commitment to fund successful air quality programs and is in the process of releasing funding for the 2018 WSEP. The Program is facilitated and financially supported by the Ministry of Environment and the BC Lung Association. The Province will be asked for funding to the RDKB in the amount of \$6,000 to administer the WSEP.

Implications

There are no financial costs to the RDKB other than in-kind services from the Administration and Finance Departments. Most of the work is initiated and completed by John Vere as Program Coordinator.

Advancement of Strategic Planning Goals

This initiative would meet the RDKB Strategic Plan Goals of environment stewardship/climate preparedness.

Background Information Provided

Email from John Vere regarding the application.

Alternatives

1. Receipt
2. Approve the proposed Agreement with BC Lung Association in the amount of \$6,000 for a twelve (12) month term and authorize the RDKB's signatory to endorse the Agreement.
3. Not to approve the proposed Agreement with BC Lung Association in the amount of \$6,000 for a twelve (12) month term and authorize the RDKB's signatory to endorse the Agreement.

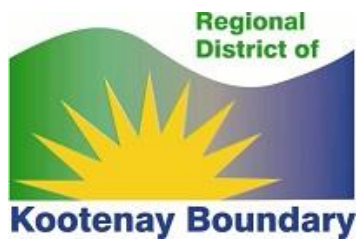
Recommendation(s)

That the Regional District of Kootenay Boundary Board of Directors approve, in principle, the proposed Agreement with BC Lung Association in the amount of \$6,000 for a twelve (12) month term and authorize the RDKB's signatory to endorse the Agreement.

From: Johnvere@telus.net
To: [Maureen Forster](#)
Subject: 2018 Woodstove Exchange grant application
Date: September-17-17 9:48:19 AM
Attachments: [RDKB.Grant.Application-2018.doc](#)

It's that time of year again so I have submitted the application in the first step of the process. Please present to directors at next board meeting for approval to move forward or cancel.
One change they have made this season it to increase the grant from \$250 to \$400 for the exchange of a Wood burning appliance to a non Wood burning appliance. This would include LP and Propane gas space heaters, Pellet Stoves and furnaces and now Electric Heat Pumps as well.

Sincerely: John Vere
RDKB Woodstove Exchange Program Coordinator
250-442-3857 Cell- 250-442-9519
7400 Danshin Village Road
Grand Forks BC V0H 1H5
web- www.cactusmusic.ca



STAFF REPORT

Date: 25 Sep 2017

File

Staff Report-BRD-
Snow Removal
Contract

To: RDKB Board of Directors

From: Mark Daines - Manager of Facilities
and Recreation

Re: Staff Report-BRD-Snow Removal
Contract

Issue Introduction

A Staff Report from Mark Daines, Manager of Facilities and Recreation regarding the 2017-2019 Snow Removal contract between CI excavating and the RDKB for the RDKB Administration building, Beaver Valley Arena, Fruitvale Fire hall and Genelle Fire hall.

History/Background Factors

A request for quote was sent out in August of 2017 to ask local contracting companies to provide an estimate for snow removal for the above noted facilities. Only one contractor came forward to provide an estimate by the deadline. The scope of work to provide the service is unchanged from 2016.

Implications

There are a limited number of contracting companies in the area who are able to provide this kind of service at level required by the RDKB.

Advancement of Strategic Planning Goals

That by entering in to a new contract with CI Excavating ensures that we are responsible and proactive in funding our services and that plans are developed to address aging infrastructure in our services to ensure sustainable services.

Background Information Provided

See Service Contract and Appendix A.

CI Excavation provided the contract for snow removal services from 2015-2017.

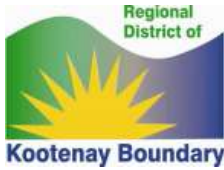
Alternatives

None

Recommendation(s)

That the Regional District of Kootenay Boundary approve a Service Contract with CI Excavating for the purpose of providing snow removal services for the RDKB Administration building, Beaver Valley Arena, Fruitvale Fire Hall and Genelle Fire Hall from November 1, 2017 to March 31, 2019.

And, **Further**, that the Board authorizes RDKB signatories to sign and enter in to the service agreement.



Regional District of Kootenay Boundary
 202 – 843 Rossland Avenue,
 Trail, BC
 V1R 4S8
Phone: (250)364-3000
 or 1-800-268-7325 (within BC)
Fax: (250)368-3990
E-mail: mdaines@rdkb.com

SERVICE CONTRACT

File #:

Purchase Order #:

Project: Snow Removal Services:
 Admin, BVA, Fruitvale Firehall,
 Genelle Firehall.

THIS AGREEMENT executed in duplicate and dated for reference the:

25 day of September, 2017
 (Day) (Month) (Year)

Regional District of Kootenay Boundary
 (hereinafter called the "Regional District")
 at the following address:
 202 – 843 Rossland Avenue,
 Trail, BC
 V1R 4S8

Telephone #: (250) 364-3000

AND

CI Excavating
 (hereinafter called the "Contractor")
 at the following address:
 Box 235,
 Trail, BC
 V1R 4L5
 Telephone #: 250-368-7946
 Workers Compensation Board #: 8406321212BW0001

AGREE AS FOLLOWS:

SCHEDULE A – SERVICES

(a) THE CONTRACTOR shall provide the following Services:

To provide for snow removal services pertaining to the RFQ bid sheet identified as attachment 'A'.

(b) TERM: Notwithstanding the date of execution of this Agreement provide the services described in Schedule "A" hereof ("the Services") commencing on or around **November 1, 2017** and ending on or around **March 15, 2019**, with possible extensions based on the terms and conditions outlined in the Attachment 'A' (the "Term")

(c) Location: RDKB Admin Building, Beaver Valley Arena, Fruitvale Firehall, Genelle Firehall.

SCHEDULE B – CONTRACT PAYMENT

(a) CONTRACT PRICE/RATE: Based on per unit plowing/sanding rates as outlined in Attachment 'A'.

(b) BILLING DATE: **Upon submitted invoices, pursuant to terms and conditions outlined in Attachment 'A'**

In signing this Agreement, the Contractor certifies understanding the additional conditions appearing on the reverse of this form. IN WITNESS WHEREOF the parties hereto have duly executed this Agreement as of the day and year first above written.

**THE CORPORATE SEAL OF THE
 REGIONAL DISTRICT OF KOOTENAY BOUNDARY**

Chair

Chief Administrative Officer

Signing Officer

Position

THE CONTRACTOR

1. The Contractor shall:
 - (a) Undertake all work and supply all materials necessary to perform the Services, unless stipulated otherwise in Schedule A;
 - (b) Upon the request of the Regional District of Kootenay Boundary (herein after called the RDKB) fully inform the RDKB of the work done by the Contractor in connection with the provision of the Services and permit the RDKB at all reasonable times to inspect, review and copy all works, productions, buildings, accounting records, findings, data, specifications, drawings, working papers, reports, documents and materials, whether complete or otherwise, that have been produced, received or acquired by the Contractor as a result of this agreement;
 - (c) Comply with all applicable municipal, provincial and federal legislation and regulations;
 - (d) At its own expense, obtain all permits and licenses necessary for the performance of the Services, and on request provide the RDKB with proof of having obtained such licenses or permits;
 - (e) Promptly pay all persons employed by it;
 - (f) Not assign this Agreement, not subcontract any of its obligations under this Agreement, to any person, firm or corporation without the prior written consent of the RDKB;
 - (g) At all times, exercise the standard of care, skill and diligence normally exercised and observed by persons engaged in the performance of services similar to the Services;
 - (h) At all times, treat as confidential all information and material supplied to or obtained by the Contractor or subcontractor as a result of this Agreement and not permit the publication, release or disclosure of the same without the prior written consent of the RDKB;
 - (i) Not perform any service for any other person, firm or corporation which, in the reasonable opinion of the RDKB, may give rise to a conflict of interest;
 - (j) Be an independent Contractor and not the servant, employee or agent of the RDKB;
 - (k) Ensure all persons employed by it to perform the Services are competent to perform them, adequately trained, fully instructed and supervised;
 - (l) Accept instructions from the RDKB, provided that the Contractor shall not be subject to the control of the RDKB in respect of the manner in which such instructions are carried out;
 - (m) At its own expense, obtain Workers Compensation Board coverage for itself, all workers and any shareholders, directors, partners or other individuals employed or engaged in the execution of the *Workers Compensation Act* and regulations thereunder. Upon request, the Contractor shall provide the RDKB with proof of such compliance;
 - (n) Be responsible for all fines, levies, penalties and assessments made or imposed under the *Worker's Compensation Act* and regulations relating in any way to the Services, and indemnify and save harmless fines, levies, penalties and assessments;
 - (o) Ensure that all personnel hired by the Contractor to perform the Services will be the employees of the Contractor and not to the RDKB with the Contractor being solely responsible for the arrangement of reliefs and substitutions pay supervision, discipline, employment insurance, workers compensation, leave and all other matters arising out of the relationship of employer and employee;
 - (p) Not in any manner whatsoever commit or purport to commit the RDKB to the payment of any money;
 - (q) Establish and maintain time records and books of account, invoices, receipts, and vouchers of all expenses incurred;
 - (r) Notwithstanding the provision of any insurance coverage by the RDKB, indemnify and save harmless the RDKB, its successor(s), assign(s) and authorized representative(s) and each of them from and against losses, claims, damages, actions, and causes of action (collectively referred to as "Claims"), that the RDKB may sustain, incur, suffer or be put to at any time either before or after the expiration or termination of this Agreement, that arise out of errors, omissions or negligent acts of the Contractor or its subcontractor(s), servant(s), agent(s) or employee(s) under this Agreement, excepting always that this indemnity does not apply to the extent, if any, to which the Claims are caused by errors, omissions or the negligent acts of the RDKB its other contractor(s), assign(s) and authorized representative(s) or any other persons;
 - (s) Use due care that no person or property is injured and no rights infringed in the performance of the Services, and shall be solely responsible for all losses, damages, costs and expenses in respect to any damage or injury, including death, to persons or property incurred in providing the Services or in any other respect whatsoever.;
 - (t) Obtain and maintain in force, during the Term, adequate insurance as determined by the Contractor, or as specified by the RDKB in writing. If the RDKB requires the Contractor to

purchase and maintain a policy of General Liability Insurance, the policy shall name the RDKB as An Additional Insured;

- (u) Inspect the site where the Services are to be performed (the "Site") and become familiar with all conditions pertaining thereto prior to commencement of the Services;
- (v) Where materials and supplies are to be provided by the Contractor, use only the best quality available;
- (w) Where samples of materials or supplies are requested by the RDKB, submit them to the RDKB for the RDKB's approval prior to their use;
- (x) Not cover up any works without the prior approval or consent of the RDKB and, if so required by the RDKB, uncover such works at the Contractor's expense; and
- (y) Keep the Site free of accumulated waste material and rubbish caused by it or the Services and, on the completion of the Services, leave the Site in a safe, clean and sanitary condition.

THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY

2. The RDKB shall:
 - (a) subject to the provisions of this Agreement, pay the Contractor, in full payment for the Services which in the opinion of the RDKB at the times set out is Schedule "B" of this Agreement (herein called "Contract Price"), and the Contractor shall accept such payment as full payment for the Services;
 - (b) notwithstanding Subsection 2(a), not be under any obligation to advance to the Contractor more than 90% of the Contract Price for Services rendered in accordance with Schedule "A" to the satisfaction of the RDKB. The 10% holdback shall be retained for a period of 40 days after completion of the Services, and interest shall not be payable on the amount held back by the RDKB;
 - (c) at its discretion, holdback from the Contract Price in addition to the 10% holdback contemplated in Subsection 2(c), sufficient monies to indemnify the RDKB completely against any lien or claim of lien arising in connection with the provision of the Services;
 - (d) make available to the Contractor all available information considered by the RDKB to be pertinent to the Services;
 - (e) give the Contractor reasonable notice of anything the RDKB considers likely to materially affect the provision of the Services; and
 - (f) examine all studies, reports, sketches, proposals and documents provided by the Contractor under this Agreement, and render decisions pertaining thereto within a reasonable time.

TERMINATION

3. In the event of a substantial failure of a party to perform in accordance with the terms and conditions of this Agreement, it may be terminated by the other party on five days written notice.
4. The RDKB may, at its sole discretion, terminate this Agreement on 10 days notice, and the payment of funds required to be made pursuant to Section 5 shall discharge the RDKB of all of its liability to the Contractor under this Agreement.
5. Where this Agreement expires or is terminated before 100% completion of the Services, the RDKB shall pay to the Contractor that portion of the Contract Price which is equal to the portion of the Services completed to the satisfaction of the RDKB prior to expiration or termination.
6. Where the Contractor fails to perform or comply with the provisions of this Agreement the RDKB may, in addition to terminating this Agreement, pursue such remedies as it deems necessary.

GENERAL

7. The RDKB shall be the sole judge of the work, material and the standards of workmanship in respect of both quality and quantity of the Services, and his decision on all questions in dispute with regard thereto, or as to the meaning and intentions of this contract, and as to the meaning or interpretation of the plans, drawings and specifications, shall be final, and no Services shall be deemed to have been performed as to entitle the Contractor to payment therefrom, until the RDKB is satisfied therewith.
8. The RDKB certifies that the Service purchased pursuant to this Agreement are for the use of and are being purchased by the RDKB and are therefore SUBJECT TO THE FEDERAL GOODS AND SERVICES TAX.

9. This Agreement shall be governed by and construed in accordance with the Regional District of Kootenay Boundary.
10. Time shall be of the essence of this Agreement.
11. Any notice required to be given hereunder shall be delivered or mailed by prepaid certified or registered mail to the addresses above (or at such other address as either party may from time to time designate by notice in writing to the other), and any such notice shall be deemed to be received 72 hours after mailing.
12. This Agreement shall be binding upon the parties and their respective successors, heirs and permitted assigns.
13. A waiver of any provision or breach by the Contractor of any provision of this Agreement shall be effective only if it is in writing and signed by the RDKB.
14. A waiver under Section 13 shall not be deemed to be a waiver of any subsequent breach of the same or any other provision of this Agreement.
15. Everything produced, received or acquired (the "Material") by the Contractor or subcontractor as a result of this Agreement, including any property provided by the RDKB to the Contractor or subcontractor, shall:
 - (a) be the exclusive property of the RDKB; and
 - (b) be delivered by the Contractor to the RDKB immediately upon the RDKB giving notice of such request to the Contractor.
16. The copyright in the Material belongs to the RDKB.
17. The RDKB may, at its discretion, notify the Contractor that the terms, amounts and types of insurance required to be obtained by the Contractor hereunder be changed.
18. Where the Contractor is a corporation, it does hereby covenant that the signatory hereto has been duly authorized by the requisite proceedings to enter into and execute this Agreement on behalf of the Contractor.
19. Where the Contractor is a partnership, all partners are to execute this Agreement.
20. Sections 1 b), i), j), r), and 16 of this Agreement will, notwithstanding the expiration or earlier termination of the Term, remain and continue in full force and effect.

SNOW REMOVAL SERVICES BID SHEET – RFQ APPENDIX ‘A’**TERMS**

The RDKB reserves the right to reject any and all proposals received as a result of this RFQ and additionally, negotiate with that contractor whose proposal is deemed to best meet the specifications and needs of the RDKB. If a proposal is selected it will be the most advantageous regarding price, quality of service, the contractor's qualifications and capabilities to provide the specified service, and other factors which the RDKB may consider.

Proposals must be signed by an official authorized to bind the contractor to its provisions for at least a period of **60 days**. Failure of the successful bidder to accept the obligation of the award may result in the cancellation of any award.

Proposals should be prepared simply and economically providing a straight-forward, concise description of the contractor's ability to meet the requirements of this RFQ. Proposals shall be written in ink or typewritten. No erasures are permitted. Mistakes may be crossed out and corrected and must be initialed in ink by the person signing the proposal.

The price quotations stated in the bidder's proposal will not be subject to any price increase from the date on which the proposal is opened to the mutually agreed to date of award.

Contractor Information

The proposal should include at the minimum, all of the following information:

1. Bidder's qualifications, years in business, staff profile and experience in providing the services required by this proposal.
2. Describe the quantity of equipment and vehicles to be used for these services.
3. References: List three (3) references from current customers purchasing similar services. Please include business name, contact name and phone number.

Standard Provisions of Contracts

If a contract is awarded, the selected contractor will be required to adhere to a set of general contract provisions which will become a part of any formal agreement and are described below:

Reporting of Contractor

The Contractor is to report to the **RDKB Manager of Facilities and Recreation**, or designee; and will cooperate and confer with them as necessary to insure satisfactory work progress.

SNOW REMOVAL SERVICES BID SHEET – RFQ APPENDIX ‘A’**Personnel**

The Contractor will provide the required services and will not subcontract or assign the services without the RDKB's written approval.

The parties agree that the Contractor is neither an employee nor an agent of the RDKB for any purpose.

Administrative

The RDKB may review and inspect the Contractor's activities during the term of this contract.

The successful Proponent is required to enter into the attached RDKB Service Contract Agreement.

Term of Contract

The contract is for a (2) year term (2017/18 & 2018/19 snow season). The term will commence from the date of the award with the terms and conditions as specified within the RDKB Service Contract. At its sole discretion, the RDKB reserves the right to deny entry into the second year contract option.

Termination of Contract

Termination without cause - Either party may terminate the contract by giving thirty (30) days written notice to the other party.

Extent of Contract

This contract represents the entire agreement between the parties and supersedes all prior representations, negotiations or agreements whether written or oral.

Insurance Requirements

The RDKB shall assume no risk of liability for the work of the contractor or risk on behalf of the successful proponent for negligence in the performance of the work required to complete activities of this RFQ.

The successful proponent must maintain through the term of the contract, standard Worksafe, and automobile liability insurance covering all motor vehicles and machinery, owned and used, or to be used, by directly or indirectly in the performance of the Work or Services contained in this agreement.

The Limit of Liability shall be at least \$5,000,000 inclusive, for loss or damage including personal injuries and death resulting from any one accident or occurrence.

SNOW REMOVAL SERVICES BID SHEET – RFQ APPENDIX ‘A’

That the RDKB shall be included as an “additional insured” on all policies related to the works contained in this RFQ by the successful proponent.

Law, Regulations, Permits and Licenses

The successful proponent must be in compliance with all federal, provincial, municipal and RDKB regulations that may apply to the delivery of services through this contract. Additionally, the successful proponent must obtain and pay for all necessary permits, licenses, and inspection fees required to undertake and perform any work required throughout the term of this contract.

Indemnity

The successful proponent shall defend, indemnify and hold harmless the RDKB from and against all claims, demands, actions, proceedings, and liabilities whatsoever and all costs and expenses incurred in connection therewith resulting from the performance, purported performance, or non-performance of the contract.

Termination of Contract

Termination without cause- Either party may terminate the contract by giving (30) days written notice to the other party at their normal place of business.

Non-Performance Clause

The RDKB may, in the event of a breach of non-performance of any provision of the Agreement by the successful proponent, terminate the contract by providing fifteen (15) day's notice in writing to the contractor to their normal place of business.

Billings

All billings / invoices are to reference “RDKB Snow Removal Services 2017/18” or RDKB Snow Removal Service 2018/19, be submitted on a monthly basis, broken down similar to that of the supplied Bid Sheet and submitted to the following address:

***Regional District of Kootenay Boundary
Attn: Finance Department
#202-843 Rossland Avenue
TRAIL, BC
V1R 4S8
250-368-9148***

SNOW REMOVAL SERVICES BID SHEET – RFQ APPENDIX ‘A’

SCOPE OF WORK

- A) List of buildings, services roads and facilities included in the Contract that require snow removal services.

Facility Name	Location	Description
RDKB Administrative Building 250-368-9148	843 –Rossland Avenue Trail, BC	Access road and staff / fleet vehicle parking lot
Beaver Valley Arena 250-367-9319	1777 Green Road Fruitvale, BC	Side / Back access roads and adjacent asphalt side parking lot
Fruitvale Fire Hall 250-364-1737	1919 Main Street Fruitvale, BC	Front and back sides of facility (Bay doors and back access area)
Genelle Fire Hall 250-364-1737	Genelle	Front side of facility (Bay doors)

- B) The locations are to be plowed when snow accumulates 2.5 cm (1 inch) or higher.
- C) **Snow removal activities will start no later than 5:30 A.M., and be 100% completed by 8:00 A.M., Monday through Sunday**
- D) Snow must be properly placed to minimize loss of parking spaces and/or loss to maneuverable space. Requirements to remove accumulated snow from site(s) may be required.
- E) Prior agreement is necessary before service is to begin.
- F) Sand shall be applied to all RDKB owned parking lots and grounds, all entrance and exit avenues to RDKB owned parking lots, in sufficient quantities to melt any frozen precipitation, when:

SNOW REMOVAL SERVICES BID SHEET – RFQ APPENDIX ‘A’

1. Slippery, and/or icy conditions warrant,
2. After any type of ice storm,
3. Any accumulation of ice or snow under a previous agreed upon amount, or
4. At the owners' request.

- G) ***The list of buildings, services roads and facilities included in the Contract may be amended from time to time (addition and/or removal of facilities) at the sole discretion of the RDKB. Any amendments to the list will be conveyed to the successful proponent in writing as soon as possible.***

Upon notice of amendment from the RDKB, no further invoicing for the buildings, service roads or facilities removed from the contract will be paid by the RDKB.

- H) The RDKB is currently a signatory to the BC Climate Action Charter, and as such, has committed to become Carbon Neutral to its operations by 2012. Therefore, the RDKB now requires "Emission Tracking Requirements" into new agreements with RDKB Service Providers to enable the capture and monitoring of associated Greenhouse Gas emissions associated with private delivery of RDKB Services.

Prior to release of payment on all submitted invoices, the RDKB will require the Contractor to keep, maintain and submit adequate records of all Greenhouse Gas Emissions generated as a result of carrying out duties specified in this contract. The "Emission Tracking Requirements" must be broken down in a suitable manner to reflect appropriate emission generation activities in relation to works undertaken at the appropriate facility.

SNOW REMOVAL SERVICES BID SHEET – RFQ APPENDIX ‘A’

BID SHEET – Rate to remain the same throughout the Term of the Contract

Facility Name	\$ Per Plow	\$ Per Sand
RDKB Administrative Building	\$	\$
Beaver Valley Arena	\$	\$
Fruitvale Fire Hall	\$	\$
Genelle Fire Hall	\$	\$

SNOW REMOVAL SERVICES BID SHEET – RFQ APPENDIX ‘A’

SIGNATURE SHEET

Company Name

Title of Representative
(Print Name)

Signature

Company Address

Telephone # / Fax #

URL/email address

GST #

The above individual is authorized to sign on behalf of company submitting proposal

REGIONAL DISTRICT OF KOOTENAY BOUNDARY

Company Name

Title of Representative
(Print Name)


Signature

BID SHEET – Rate to remain the same throughout the Term of the Contract

Facility Name	\$ Per Plow	\$ Per Sand
RDKB Administrative Building	\$ 90	\$ 40
Beaver Valley Arena	\$ 80	\$ 35
Fruitvale Fire Hall	\$ 47	\$ 22
Genelle Fire Hall	\$ 65	\$ 30

SIGNATURE SHEET

CI Excavating
Company Name

Chris Ius 
Title of Representative Signature
(Print Name)

Box 235 Trail BC V1R 4L5
Company Address

250-368-7946 chrisius@hotmail.ca
Telephone # / Fax # URL/email address

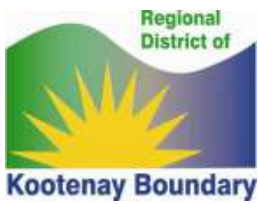
84063 1212 RT001
GST #

****The above individual is authorized to sign on behalf of company submitting proposal****

REGIONAL DISTRICT OF KOOTENAY BOUNDARY

Company Name

Title of Representative Signature
(Print Name)



Regional District of Kootenay Boundary
 202 – 843 Rossland Avenue,
 Trail, BC
 V1R 4S8
Phone: (250)364-3000
 or 1-800-268-7325 (within BC)
Fax: (250)368-3990
E-mail: mdaines@rdkb.com

SERVICE CONTRACT

File #:

Purchase Order #:

Project: Snow Removal Services:
 Admin, BVA, Fruitvale Firehall,
 Genelle Firehall.

THIS AGREEMENT executed in duplicate and dated for reference the:

25 day of September, 2017.
 (Day) (Month) (Year)

Regional District of Kootenay Boundary

(hereinafter called the "Regional District")

AND

CI Excavating

(hereinafter called the "Contractor")

at the following address:

202 – 843 Rossland Avenue,
 Trail, BC
 V1R 4S8

at the following address:

Box 235,
 Trail, BC
 V1R 4L5

Telephone #: (250) 364-3000

Telephone #: 250-368-7946

Workers Compensation Board #: 8406321212BW0001

AGREE AS FOLLOWS:

SCHEDULE A – SERVICES

(a) THE CONTRACTOR shall provide the following Services:

To provide for snow removal services pertaining to the RFQ bid sheet identified as attachment 'A'.

(b) TERM: Notwithstanding the date of execution of this Agreement provide the services described in Schedule "A" hereof ("the Services") commencing on or around **November 1, 2017** and ending on or around **March 15, 2019**, with possible extensions based on the terms and conditions outlined in the Attachment 'A' (the "Term")

(c) Location: RDKB Admin Building, Beaver Valley Arena, Fruitvale Firehall, Genelle Firehall.

SCHEDULE B – CONTRACT PAYMENT

(a) CONTRACT PRICE/RATE: Based on per unit plowing/sanding rates as outlined in Attachment 'A'.

(b) BILLING DATE: **Upon submitted invoices, pursuant to terms and conditions outlined in Attachment 'A'**

In signing this Agreement, the Contractor certifies understanding the additional conditions appearing on the reverse of this form. IN WITNESS WHEREOF the parties hereto have duly executed this Agreement as of the day and year first above written.

THE CORPORATE SEAL OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY

Chair

Chief Administrative Officer

Signing Officer

Position

THE CONTRACTOR

1. The Contractor shall:
 - (a) Undertake all work and supply all materials necessary to perform the Services, unless stipulated otherwise in Schedule A;
 - (b) Upon the request of the Regional District of Kootenay Boundary (herein after called the RDKB) fully inform the RDKB of the work done by the Contractor in connection with the provision of the Services and permit the RDKB at all reasonable times to inspect, review and copy all works, productions, buildings, accounting records, findings, data, specifications, drawings, working papers, reports, documents and materials, whether complete or otherwise, that have been produced, received or acquired by the Contractor as a result of this agreement;
 - (c) Comply with all applicable municipal, provincial and federal legislation and regulations;
 - (d) At its own expense, obtain all permits and licenses necessary for the performance of the Services, and on request provide the RDKB with proof of having obtained such licenses or permits;
 - (e) Promptly pay all persons employed by it;
 - (f) Not assign this Agreement, not subcontract any of its obligations under this Agreement, to any person, firm or corporation without the prior written consent of the RDKB;
 - (g) At all times, exercise the standard of care, skill and diligence normally exercised and observed by persons engaged in the performance of services similar to the Services;
 - (h) At all times, treat as confidential all information and material supplied to or obtained by the Contractor or subcontractor as a result of this Agreement and not permit the publication, release or disclosure of the same without the prior written consent of the RDKB;
 - (i) Not perform any service for any other person, firm or corporation which, in the reasonable opinion of the RDKB, may give rise to a conflict of interest;
 - (j) Be an independent Contractor and not the servant, employee or agent of the RDKB;
 - (k) Ensure all persons employed by it to perform the Services are competent to perform them, adequately trained, fully instructed and supervised;
 - (l) Accept instructions from the RDKB, provided that the Contractor shall not be subject to the control of the RDKB in respect of the manner in which such instructions are carried out;
 - (m) At its own expense, obtain Workers Compensation Board coverage for itself, all workers and any shareholders, directors, partners or other individuals employed or engaged in the execution of the *Workers Compensation Act* and regulations thereunder. Upon request, the Contractor shall provide the RDKB with proof of such compliance;
 - (n) Be responsible for all fines, levies, penalties and assessments made or imposed under the *Worker's Compensation Act* and regulations relating in any way to the Services, and indemnify and save harmless fines, levies, penalties and assessments;
 - (o) Ensure that all personnel hired by the Contractor to perform the Services will be the employees of the Contractor and not to the RDKB with the Contractor being solely responsible for the arrangement of reliefs and substitutions pay supervision, discipline, employment insurance, workers compensation, leave and all other matters arising out of the relationship of employer and employee;
 - (p) Not in any manner whatsoever commit or purport to commit the RDKB to the payment of any money;
 - (q) Establish and maintain time records and books of account, invoices, receipts, and vouchers of all expenses incurred;
 - (r) Notwithstanding the provision of any insurance coverage by the RDKB, indemnify and save harmless the RDKB, its successor(s), assign(s) and authorized representative(s) and each of them from and against losses, claims, damages, actions, and causes of action (collectively referred to as "Claims"), that the RDKB may sustain, incur, suffer or be put to at any time either before or after the expiration or termination of this Agreement, that arise out of errors, omissions or negligent acts of the Contractor or its subcontractor(s), servant(s), agent(s) or employee(s) under this Agreement, excepting always that this indemnity does not apply to the extent, if any, to which the Claims are caused by errors, omissions or the negligent acts of the RDKB its other contractor(s), assign(s) and authorized representative(s) or any other persons;
 - (s) Use due care that no person or property is injured and no rights infringed in the performance of the Services, and shall be solely responsible for all losses, damages, costs and expenses in respect to any damage or injury, including death, to persons or property incurred in providing the Services or in any other respect whatsoever.;
 - (t) Obtain and maintain in force, during the Term, adequate insurance as determined by the Contractor, or as specified by the RDKB in writing. If the RDKB requires the Contractor to

purchase and maintain a policy of General Liability Insurance, the policy shall name the RDKB as An Additional Insured;

- (u) Inspect the site where the Services are to be performed (the "Site") and become familiar with all conditions pertaining thereto prior to commencement of the Services;
- (v) Where materials and supplies are to be provided by the Contractor, use only the best quality available;
- (w) Where samples of materials or supplies are requested by the RDKB, submit them to the RDKB for the RDKB's approval prior to their use;
- (x) Not cover up any works without the prior approval or consent of the RDKB and, if so required by the RDKB, uncover such works at the Contractor's expense; and
- (y) Keep the Site free of accumulated waste material and rubbish caused by it or the Services and, on the completion of the Services, leave the Site in a safe, clean and sanitary condition.

THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY

2. The RDKB shall:
 - (a) subject to the provisions of this Agreement, pay the Contractor, in full payment for the Services which in the opinion of the RDKB at the times set out is Schedule "B" of this Agreement (herein called "Contract Price"), and the Contractor shall accept such payment as full payment for the Services;
 - (b) notwithstanding Subsection 2(a), not be under any obligation to advance to the Contractor more than 90% of the Contract Price for Services rendered in accordance with Schedule "A" to the satisfaction of the RDKB. The 10% holdback shall be retained for a period of 40 days after completion of the Services, and interest shall not be payable on the amount held back by the RDKB;
 - (c) at it's discretion, holdback from the Contract Price in addition to the 10% holdback contemplated in Subsection 2(c), sufficient monies to indemnify the RDKB completely against any lien or claim of lien arising in connection with the provision of the Services;
 - (d) make available to the Contractor all available information considered by the RDKB to be pertinent to the Services;
 - (e) give the Contractor reasonable notice of anything the RDKB considers likely to materially affect the provision of the Services; and
 - (f) examine all studies, reports, sketches, proposals and documents provided by the Contractor under this Agreement, and render decisions pertaining thereto within a reasonable time.

TERMINATION

3. In the event of a substantial failure of a party to perform in accordance with the terms and conditions of this Agreement, it may be terminated by the other party on five days written notice.
4. The RDKB may, at its sole discretion, terminate this Agreement on 10 days notice, and the payment of funds required to be made pursuant to Section 5 shall discharge the RDKB of all of it's liability to the Contractor under this Agreement.
5. Where this Agreement expires or is terminated before 100% completion of the Services, the RDKB shall pay to the Contractor that portion of the Contract Price which is equal to the portion of the Services completed to the satisfaction of the RDKB prior to expiration or termination.
6. Where the Contractor fails to perform or comply with the provisions of this Agreement the RDKB may, in addition to terminating this Agreement, pursue such remedies as it deems necessary.

GENERAL

7. The RDKB shall be the sole judge of the work, material and the standards of workmanship in respect of both quality and quantity of the Services, and his decision on all questions in dispute with regard thereto, or as to the meaning and intentions of this contract, and as to the meaning or interpretation of the plans, drawings and specifications, shall be final, and no Services shall be deemed to have been performed as to entitle the Contractor to payment therefrom, until the RDKB is satisfied therewith.
8. The RDKB certifies that the Service purchased pursuant to this Agreement are for the use of and are being purchased by the RDKB and are therefore SUBJECT TO THE FEDERAL GOODS AND SERVICES TAX.

9. This Agreement shall be governed by and construed in accordance with the Regional District of Kootenay Boundary.
10. Time shall be of the essence of this Agreement.
11. Any notice required to be given hereunder shall be delivered or mailed by prepaid certified or registered mail to the addresses above (or at such other address as either party may from time to time designate by notice in writing to the other), and any such notice shall be deemed to be received 72 hours after mailing.
12. This Agreement shall be binding upon the parties and their respective successors, heirs and permitted assigns.
13. A waiver of any provision or breach by the Contractor of any provision of this Agreement shall be effective only if it is in writing and signed by the RDKB.
14. A waiver under Section 13 shall not be deemed to be a waiver of any subsequent breach of the same or any other provision of this Agreement.
15. Everything produced, received or acquired (the "Material") by the Contractor or subcontractor as a result of this Agreement, including any property provided by the RDKB to the Contractor or subcontractor, shall:
 - (a) be the exclusive property of the RDKB; and
 - (b) be delivered by the Contractor to the RDKB immediately upon the RDKB giving notice of such request to the Contractor.
16. The copyright in the Material belongs to the RDKB.
17. The RDKB may, at its discretion, notify the Contractor that the terms, amounts and types of insurance required to be obtained by the Contractor hereunder be changed.
18. Where the Contractor is a corporation, it does hereby covenant that the signatory hereto has been duly authorized by the requisite proceedings to enter into and execute this Agreement on behalf of the Contractor.
19. Where the Contractor is a partnership, all partners are to execute this Agreement.
20. Sections 1 b), i), j), r), and 16 of this Agreement will, notwithstanding the expiration or earlier termination of the Term, remain and continue in full force and effect.

SNOW REMOVAL SERVICES BID SHEET – RFQ APPENDIX ‘A’

TERMS

The RDKB reserves the right to reject any and all proposals received as a result of this RFQ and additionally, negotiate with that contractor whose proposal is deemed to best meet the specifications and needs of the RDKB. If a proposal is selected it will be the most advantageous regarding price, quality of service, the contractor's qualifications and capabilities to provide the specified service, and other factors which the RDKB may consider.

Proposals must be signed by an official authorized to bind the contractor to its provisions for at least a period of **60 days**. Failure of the successful bidder to accept the obligation of the award may result in the cancellation of any award.

Proposals should be prepared simply and economically providing a straight-forward, concise description of the contractor's ability to meet the requirements of this RFQ.

Proposals shall be written in ink or typewritten. No erasures are permitted. Mistakes may be crossed out and corrected and must be initialed in ink by the person signing the proposal.

The price quotations stated in the bidder's proposal will not be subject to any price increase from the date on which the proposal is opened to the mutually agreed to date of award.

Contractor Information

The proposal should include at the minimum, all of the following information:

1. Bidder's qualifications, years in business, staff profile and experience in providing the services required by this proposal.
2. Describe the quantity of equipment and vehicles to be used for these services.
3. References: List three (3) references from current customers purchasing similar services. Please include business name, contact name and phone number.

Standard Provisions of Contracts

If a contract is awarded, the selected contractor will be required to adhere to a set of general contract provisions which will become a part of any formal agreement and are described below:

Reporting of Contractor

The Contractor is to report to the **RDKB Manager of Facilities and Recreation**, or designee; and will cooperate and confer with them as necessary to insure satisfactory work progress.

SNOW REMOVAL SERVICES BID SHEET – RFQ APPENDIX ‘A’**Personnel**

The Contractor will provide the required services and will not subcontract or assign the services without the RDKB's written approval.

The parties agree that the Contractor is neither an employee nor an agent of the RDKB for any purpose.

Administrative

The RDKB may review and inspect the Contractor's activities during the term of this contract.

The successful Proponent is required to enter into the attached RDKB Service Contract Agreement.

Term of Contract

The contract is for a (2) year term (2017/18 & 2018/19 snow season). The term will commence from the date of the award with the terms and conditions as specified within the RDKB Service Contract. At its sole discretion, the RDKB reserves the right to deny entry into the second year contract option.

Termination of Contract

Termination without cause - Either party may terminate the contract by giving thirty (30) days written notice to the other party.

Extent of Contract

This contract represents the entire agreement between the parties and supersedes all prior representations, negotiations or agreements whether written or oral.

Insurance Requirements

The RDKB shall assume no risk of liability for the work of the contractor or risk on behalf of the successful proponent for negligence in the performance of the work required to complete activities of this RFQ.

The successful proponent must maintain through the term of the contract, standard Worksafe, and automobile liability insurance covering all motor vehicles and machinery, owned and used, or to be used, by directly or indirectly in the performance of the Work or Services contained in this agreement.

The Limit of Liability shall be at least \$5,000,000 inclusive, for loss or damage including personal injuries and death resulting from any one accident or occurrence.

SNOW REMOVAL SERVICES BID SHEET – RFQ APPENDIX ‘A’

That the RDKB shall be included as an “additional insured” on all policies related to the works contained in this RFQ by the successful proponent.

Law, Regulations, Permits and Licenses

The successful proponent must be in compliance with all federal, provincial, municipal and RDKB regulations that may apply to the delivery of services through this contract. Additionally, the successful proponent must obtain and pay for all necessary permits, licenses, and inspection fees required to undertake and perform any work required throughout the term of this contract.

Indemnity

The successful proponent shall defend, indemnify and hold harmless the RDKB from and against all claims, demands, actions, proceedings, and liabilities whatsoever and all costs and expenses incurred in connection therewith resulting from the performance, purported performance, or non-performance of the contract.

Termination of Contract

Termination without cause-Either party may terminate the contract by giving (30) days written notice to the other party at their normal place of business.

Non-Performance Clause

The RDKB may, in the event of a breach of non-performance of any provision of the Agreement by the successful proponent, terminate the contract by providing fifteen (15) day’s notice in writing to the contractor to their normal place of business.

Billings

All billings / invoices are to reference “RDKB Snow Removal Services 2017/18” or RDKB Snow Removal Service 2018/19, be submitted on a monthly basis, broken down similar to that of the supplied Bid Sheet and submitted to the following address:

***Regional District of Kootenay Boundary
Attn: Finance Department
#202-843 Rossland Avenue
TRAIL, BC
V1R 4S8
250-368-9148***

SNOW REMOVAL SERVICES BID SHEET – RFQ APPENDIX ‘A’

SCOPE OF WORK

- A) List of buildings, services roads and facilities included in the Contract that require snow removal services.

Facility Name	Location	Description
RDKB Administrative Building 250-368-9148	843 –Rossland Avenue Trail, BC	Access road and staff / fleet vehicle parking lot
Beaver Valley Arena 250-367-9319	1777 Green Road Fruitvale, BC	Side / Back access roads and adjacent asphalt side parking lot
Fruitvale Fire Hall 250-364-1737	1919 Main Street Fruitvale, BC	Front and back sides of facility (Bay doors and back access area)
Genelle Fire Hall 250-364-1737	Genelle	Front side of facility (Bay doors)

- B) The locations are to be plowed when snow accumulates 2.5 cm (1 inch) or higher.
- C) **Snow removal activities will start no later than 5:30 A.M., and be 100% completed by 8:00 A.M., Monday through Sunday**
- D) Snow must be properly placed to minimize loss of parking spaces and/or loss to maneuverable space. Requirements to remove accumulated snow from site(s) may be required.
- E) Prior agreement is necessary before service is to begin.
- F) Sand shall be applied to all RDKB owned parking lots and grounds, all entrance and exit avenues to RDKB owned parking lots, in sufficient quantities to melt any frozen precipitation, when:

SNOW REMOVAL SERVICES BID SHEET – RFQ APPENDIX ‘A’

1. Slippery, and/or icy conditions warrant,
2. After any type of ice storm,
3. Any accumulation of ice or snow under a previous agreed upon amount, or
4. At the owners' request.

- G) ***The list of buildings, services roads and facilities included in the Contract may be amended from time to time (addition and/or removal of facilities) at the sole discretion of the RDKB. Any amendments to the list will be conveyed to the successful proponent in writing as soon as possible.***

Upon notice of amendment from the RDKB, no further invoicing for the buildings, service roads or facilities removed from the contract will be paid by the RDKB.

- H) The RDKB is currently a signatory to the BC Climate Action Charter, and as such, has committed to become Carbon Neutral to its operations by 2012. Therefore, the RDKB now requires "Emission Tracking Requirements" into new agreements with RDKB Service Providers to enable the capture and monitoring of associated Greenhouse Gas emissions associated with private delivery of RDKB Services.

Prior to release of payment on all submitted invoices, the RDKB will require the Contractor to keep, maintain and submit adequate records of all Greenhouse Gas Emissions generated as a result of carrying out duties specified in this contract. The "Emission Tracking Requirements" must be broken down in a suitable manner to reflect appropriate emission generation activities in relation to works undertaken at the appropriate facility.

SNOW REMOVAL SERVICES BID SHEET – RFQ APPENDIX ‘A’

BID SHEET – Rate to remain the same throughout the Term of the Contract

Facility Name	\$ Per Plow	\$ Per Sand
RDKB Administrative Building	\$	\$
Beaver Valley Arena	\$	\$
Fruitvale Fire Hall	\$	\$
Genelle Fire Hall	\$	\$

SNOW REMOVAL SERVICES BID SHEET – RFQ APPENDIX ‘A’

SIGNATURE SHEET

Company Name

Title of Representative
(Print Name)

Signature

Company Address

Telephone # / Fax #

URL/email address

GST #

The above individual is authorized to sign on behalf of company submitting proposal

REGIONAL DISTRICT OF KOOTENAY BOUNDARY

Company Name

Title of Representative
(Print Name)

Signature

BID SHEET – Rate to remain the same throughout the Term of the Contract

Facility Name	\$ Per Plow	\$ Per Sand
RDKB Administrative Building	\$ 90	\$ 40
Beaver Valley Arena	\$ 80	\$ 35
Fruitvale Fire Hall	\$ 47	\$ 22
Genelle Fire Hall	\$ 65	\$ 30

SIGNATURE SHEET

CI Excavating
Company Name

Chris Ius

Title of Representative
(Print Name)

Signature



Box 235 Trail BC V1R 4L5
Company Address

250-368-7946
Telephone # / Fax #

chrisius@hotmail.ca
URL/email address

84063 1212 RT001
GST #

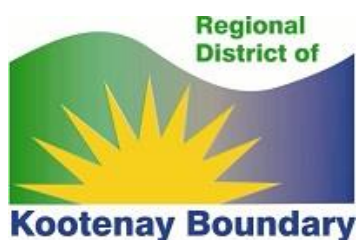
****The above individual is authorized to sign on behalf of company submitting proposal****

REGIONAL DISTRICT OF KOOTENAY BOUNDARY

Company Name

Title of Representative
(Print Name)

Signature



STAFF REPORT

Date: 04 Oct 2017 **File**
To: Chair McGregor and Members of the Board
From: Beth Burget, General Manager of Finance
Re: Recreation Grants - Service 022
 Recreation - Greenwood, Midway and Area E

Issue Introduction

A staff report from Beth Burget, General Manager of Finance, regarding a grant application from Midway Community Association.

History/Background Factors

In prior years there was a process of reviewing grants for recreation in the Boundary by a Committee led by Steve Stewart. Details of approved grants were forwarded to the RDKB Finance Department and the Finance Department would then forward payments to the respective organizations. During the 2017 budget process, it was determined by the participants in the service to review the process. Steve Stewart was advised on March 22, 2017 that the budget was approved but funding of grants may be by a different delivery model. It was subsequently determined that the new process would be for applications to be submitted to the Boundary Community Development Committee (BCDC) where decisions for grants would be made by the elected officials of the service. A letter was distributed to all the 2016 grant recipients advising of the new process.

On October 2, 2017, Director Rotvold contacted me advising that there was an outstanding invoice from January from the Village of Midway for yoga in the amount of \$498.75 relating to the Midway Community Association. Director Rotvold brought this invoice along with a Grant Application, fax notice from Steve Stewart and letter from RDKB to the Village of Midway to the BCDC meeting on October 3rd. The

BCDC directed that this information be directed to the Board as they had not had an opportunity to review in advance of the meeting.

The Grant Application and supporting documentation is attached. There is no record of receiving the invoice or supporting documentation at the RDKB office. The invoice was addressed to Boundary Recreation #2 in Midway. The fax number noted on the supporting documentation was not the RDKB fax number but actually Reception at the Regional District of Central Kootenay. The information from Steve Stewart indicating that it was approved at an email meeting of May 16th was after he was advised that a new process would be in place for 2017.

The process is for the BCDC (participants of the service) to recommend approval to the Board. A grant application was previously approved in September 2017 for the Midway Community Association for \$3,150 which included \$1,000 for community yoga. A Grant in Aid was paid to the Midway Community Association by Kootenay Boundary E/West Boundary in February 2017 in the amount of \$500 for assistance with 16 yoga classes. There has been \$1,500 paid in 2017 with respect to yoga to the Midway Community Association.

Board direction is required for this application.

Implications

There are funds available within the budget. It is the decision of participants if they wish to support the application.

Advancement of Strategic Planning Goals

Not applicable

Background Information Provided

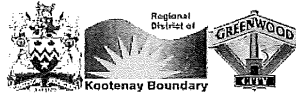
- West Boundary Recreation Grant Application
- Village of Midway Invoice
- Fax to Mitch Gaudry from Steve Stewart
- Letter to Village of Midway from John M. MacLean

Alternatives

- Receipt
- Defer
- Approval

Recommendation(s)

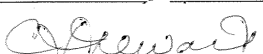
That the Regional District of Kootenay Boundary Board of Directors provide direction on the West Boundary Recreation Grant Application from the Midway Community Association.



West Boundary Recreation Grant Application

The purpose of this grant is to facilitate and foster recreation programs, with a focus on physical activity, for the residents of the West Boundary.

Applicant/Requesting Group		MIDWAY COMMUNITY ASSOCIATION	
Mailing Address:		P.O. Box 249 MIDWAY, BC V0H 1M0	
Phone:	250-449-2800	Email:	cathstewart@telus.net
Contact Person (Representative)		CATHERINE STEWART, TREASURER	
Amount of grant request?		\$498.76	
What is the purpose of the grant?		HALL RENTAL FOR MCA YOGA SPRING SESSION JAN - APRIL 2017 GRANT WAS APPROVED BY STEVE STEWART IN JAN/2017. INVOICE SUBMITTED BY VILLAGE OF MIDWAY AND APPROVED, BUT NOT PAID - YET.	

Who will the grant benefit?	<u>RESIDENTS OF WEST BOUNDARY</u> <u>MEN & WOMEN FROM WESTBRIDGE, ROCK</u> <u>CREEK, MIDWAY AND BEYOND ATTEND</u> <u>YOGA SESSIONS</u>		
What are the other funding sources for this program/event?	<u>VILLAGE OF MIDWAY GRANTS,</u> <u>DONATIONS AT MCA EVENTS</u> _____		
Are the participants being charged to participate?	<div style="display: flex; justify-content: space-around;"> <u>✓</u> Yes No </div> If yes, how much? <u>\$70 FOR 16 SESSIONS</u>		
Estimated # of benefiting participants?	<u>30-35</u>		
Where will the program/event be held?	<u>MIDWAY COMMUNITY HALL</u> _____		
When will the program/event be held?	<u>IT WAS HELD JAN TO MARCH, 2017</u> <u>GRANT WAS APPROVED</u>		
Signature of Authorized Representative		Date	<u>09/2/17</u>

Completed forms should be sent to: Regional District of Kootenay Boundary
202-842 Rossland Avenue
Trail, BC V1R 4S8
Email: westboundaryrec@rdkb.com

Office Use Only	
Date Received	
Date Presented to the Boundary Community Development Committee	
Approved	Denied
Amount approved	

VILLAGE OF MIDWAY
 P.O. BOX 160
 118TH AVENUE
 MIDWAY, BC V0H 1M0
 (250) 449-2222

BOUNDARY RECREATION #2, RDKB
 BOX 52
 MIDWAY, BC V0H1M0

Invoice #	20160329
GST #	124228750RT0001
Date	2017-Jan-20
P.O. #	
Location	
Account #	1154

AR Invoice

Service Provided: 16 SESSIONS OF YOGA WINTER 2017 & INSURANCE						
Date of Service: 2017-01-20						
Code	Description	Quantity	Price	Extended	GST	PST
101420	COMMUNITY HALL RENTAL	16.0000	25.0000	400.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
101421	COMMUNITY HALL INSURANCE	1.0000	78.7500	78.75	<input type="checkbox"/>	<input type="checkbox"/>
16 SESSIONS OF YOGA WINTER 2017 & INSURANCE				Total Extended	478.75	
				Total PST	0.00	
				Total GST	20.00	
				Invoice Total	498.75	

"2nd NOTICE"
 May 12, 2017

Terms :

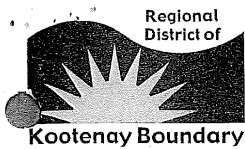
A rate of 0.00% per annum (0.00% per month) interest will be charged on overdue accounts.

Fax: 250 352 6665 RDKB

Attn : Mitch Gaudry

The payment of the attached invoice has been approved
by e-mail meeting, May 16, 2017.

Steve Stewart,
Chairperson,
Boundary Rec. #2



July 4, 2017

Village of Midway
PO Box 160
Midway, BC
VOH 1M0

Dear Sir or Madam,

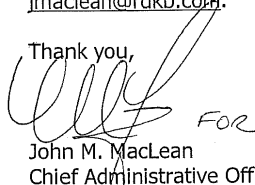
Re: West Boundary Recreation Grant Application - 2017

Our accounting records indicate that your association received a recreation grant from the Regional District of Kootenay Boundary in 2016.

If you wish to apply for a recreation grant in 2017, please fill out the attached West Boundary Recreation Grant Application form at your earliest convenience and return it to our office.

If you have any questions, please call the undersigned at 1.800.355.7352 or email to jmaclean@rdkb.com.

Thank you,

 FOR

John M. MacLean
Chief Administrative Officer

Cc: Beth Burget, General Manager of Finance





Linda Larson, MLA
Boundary-Similkameen

October 03, 2017

Passenger Transportation Board
Box 9850, STN PROV GOVT
Victoria, BC V8W 9T5

Via Email: ptboard@gov.bc.ca

To Whom it May Concern,

Re: Greyhound Canada Service Reductions, BC Transportation Board Application #256-17, Route "C" and "D"

As MLA for the Boundary-Similkameen, I am deeply concerned about the above application submitted by Greyhound Canada proposing service reductions and cancellations to Routes "C" and "D". My riding is rural, and its demographic includes a large senior population and many people that live on low or fixed incomes. These constituents rely heavily on Greyhound's service to attend medical appointments in Vancouver and Kelowna, as well as to connect with family and friends. Reductions in service will cause financial hardship to many people that would need to increase the number of nights stay in order to adapt to the service reductions. Additionally, many students attending College and University in the larger centers will have no affordable way to get home for their holidays.

The communities in my riding that will be affected by eliminations in service to Route "C" include Eastgate, Princeton, Keremeos, and Hedley. Reductions to two trips per week will affect Okanagan Falls, Oliver and Osoyoos. An elimination in service on Route "D" will affect Beaverdell. Reductions to two trips per week will affect Rock Creek, Midway, Greenwood, Grand Forks and Christina Lake. Cancellations and/or reductions in service to these towns will adversely affect my constituents. They depend on these services.

On behalf of thousands of British Columbians, I urge you to weigh the impact that these changes will have on those that will be affected by the proposed changes in Greyhound Canada's service, and deny their application.

Sincerely,

A handwritten signature in black ink that reads "Linda Larson".

Linda Larson, MLA
Boundary-Similkameen

Cc: MP, Dan Albas
MP, Richard Cannings
Mayor and Council, Oliver
Mayor and Council, Osoyoos
Mayor and Council, Princeton
Mayor and Council, Greenwood

Mayor and Council, Keremeos
Mayor and Council, Grand Forks
Mayor and Council, Midway
RDKB Chairs
RDOS Chairs

Constituency Office

6369 Main Street
Oliver BC V0H 1T0
T 250-498-5122 F 250-498-5427
Toll Free 1-855-498-5122

Legislative Office

Room 201, Parliament Buildings
Victoria BC V8V 1X4
T 250- 356-6171 F 250-387-9066
Linda.Larson.MLA@leg.bc.ca

Theresa Lenardon

From: is@rdkb.com
Sent: October-03-17 3:52 PM
To: Theresa Lenardon; Melissa Zahn; Information Services
Subject: Grant-in-Aid Form submitted by Village of Fruitvale, email address - cao@village.fruitvale.bc.ca

Online Grant-in-Aid Application**Electoral Area(s) Applied to:**

Electoral Area 'A' Director Ali Grieve

Applicant Information:

Applicant: Village of Fruitvale

Address: PO box 370, 1947 Beaver Street, Fruitvale, BC V0G 1L0

Phone: 250-367-7551

Fax: 250-367-9267

Email: cao@village.fruitvale.bc.ca

Representative: Lila Cresswell, CAO

Make Cheque Payable To: Village of Fruitvale

Other Expenses:

Total Cost of Project: \$3500.00

Amount Requested from RDKB Director(s): \$3500.00

What is the Grant-in-Aid for?

Baby Grand Player Piano and cartage for installation at the Fruitvale Memorial Centre

List of Other Organizations Applied to for Funding

Name of Organization

Amount Requested

Amount Secured

Name of Organization

Amount Requested

Amount Secured

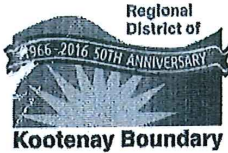
Name of Organization

Amount Requested

Amount Secured

Documents uploaded with Submission?

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Grant-in-Aid Request

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Please check all Electoral Area Boxes You Are Making Application To:

<input checked="" type="checkbox"/> Electoral Area 'A' Director All Grieve	<input type="checkbox"/> Electoral Area 'B' Lower Columbia-Old Glory Director Linda Worley	<input type="checkbox"/> Electoral Area 'C' Christina Lake Director Grace McGregor	<input type="checkbox"/> Electoral Area 'D' Rural Grand Forks Director Roly Russell	<input type="checkbox"/> Electoral Area 'E' West Boundary Director Vicki Gee
----------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------

Applicant:	* Fruitvale Community Chest				
Address:	* Box 164, Fruitvale BC V0G1L0				
Phone:	* 250 367 6349	Fax:		E-Mail:	* fruitvalecc@gmail.com
Representative:	* Douglas Hall				
Make Cheque Payable To:	* Fruitvale Community Chest				

*Starred items, including contact information, must be completed in full.

****GIA Requests of \$5,000.00 or more may require official receipt. The Electoral Area Director may ask for additional information.

What is the total Cost of the Project? \$7500 What amount are you requesting from this RDKB Director(s)? \$ 1500

What is the Grant-in-Aid for? (attach an extra sheet if necessary)

Christmas Hampers for the Beaver Valley Area, including Fruitvale, Montrose, Beaver Falls and Area A About 120 Christmas Hampers with gifts for children are distributed each year.

Please list all other organizations you have applied to for funding (attach an extra sheet if necessary)

Name of Organization _____	Amount Requested: \$ _____	Amount Secured: \$ _____
Name of Organization _____	Amount Requested: \$ _____	Amount Secured: \$ _____
Name of Organization _____	Amount Requested: \$ _____	Amount Secured: \$ _____

Date: Sept 21/17 Applicant Signature: [Signature] Print Name: Douglas Hall

Office Use Only

Grant approved by Electoral Area Director:

Approved by Board:

Appn. by Director Grieve Oct 2/17

SUBMIT

Community Chest

**Fruitvale, BC
V0G 1L0**

September 21, 2017

**Regional District of Kootenay Boundary
843 Rossland Ave
Trail, BC
V1R 4S8**

Attention: Ali Grieve

re: Request for Funding

Dear Ms. Grieve

It is that time of year and the Fruitvale Community Chest is starting its fall fund raising campaign. As you know, we are a society that provides a central means of collecting funds on behalf of local charities without them canvassing door-to-door or writing to you directly. We also provide and distribute the Christmas hampers in the Beaver Valley Area in conjunction with the local churches, Fruitvale Food Bank, schools and service groups.

For every dollar collected we distribute 94 cents to the various local, provincial and national causes. Approximately 85% of the funds collected stay within the region, the remainder goes to national causes such as the Canadian Cancer Society or BC Children's Hospital.

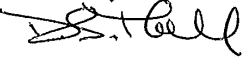
Our annual income is approximately \$25,000 of which one third is from local Companies, one third from payroll deductions and the remaining third from our fall door to door campaign.

If you have any questions concerning our request you can contact me at home 250 367 6349.

We would appreciate any donation that you can make to the Fruitvale Community Chest.

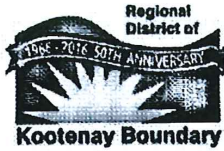
Thank you for your consideration of our request

Yours truly,



**Doug Hall
President
Fruitvale Community Chest**

REGIONAL DISTRICT OF KOOTENAY BOUNDARY	
FILE #	SEP 25 2017
DOC #
REF. TO:
CC:



Grant-in-Aid Request

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----------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------

Applicant:	* Okanagan Nation Alliance			
Address:	* L1-1444 Columbia Ave, Castlegar,			
Phone:	* 2503047341	Fax:		E-Mail: *mzimmer@syilx.org
Representative:	* Michael Zimmer			
Make Cheque Payable To:	* Okanagan Nation Alliance			

*Starred items, including contact information, must be completed in full.

***GIA Requests of \$5,000.00 or more may require official receipt. The Electoral Area Director may ask for additional information.

What is the total Cost of the Project? \$~60,000 What amount are you requesting from this RDKB Director(s)? \$ 5,000 ~~\$1,700~~

What is the Grant-in-Aid for? (attach an extra sheet if necessary)

ONA Fisheries Department staff are developing a proposal to implement a 5 year Northern Pike (NP) suppression program in the Columbia River. A component will be to develop a bounty system available to the angling public throughout the RDKB and RDCK (Columbia to HLK, Lower Kootenay below BRD/BRX, Pond D'oreille, Kettle/Christina Lake). The funds will provide payment for individual returns of dead NP caught in the designated area. The program will likely be similar to the successful program currently implemented by the Colville Tribes in Lake Roosevelt. The funds granted will roll-over to following years if not exhausted, other wise a new application may be submitted in subsequent years. A larger proposal for other suppression methods, outreach and reporting is currently being developed. (\$5000 total request)

Please list all other organizations you have applied to for funding (attach an extra sheet if necessary)

Name of Organization	Columbia Basin Trust	Amount Requested: \$~12,000	Amount Secured: \$0
Name of Organization	Fish & Wildlife Compensation Program	Amount Requested: \$~12,000	Amount Secured: \$0
Name of Organization	Environmental Damages Fund - Climate Change Canada	Amount Requested: \$~31,000	Amount Secured: \$0

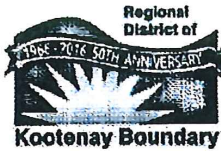
Date: September 21, 2017 Applicant Signature M. Zimmer Print Name Michael Zimmer

Office Use Only

Grant approved by Electoral Area Director:

Approved by Board:

SUBMIT



Grant-in-Aid Request

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----------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------

Applicant:	* Okanagan Nation Alliance			
Address:	* L1-1444 Columbia Ave, Castlegar,			
Phone:	* 2503047341	Fax:		E-Mail: *mzimmer@syilx.org
Representative:	* Michael Zimmer			
Make Cheque Payable To:	* Okanagan Nation Alliance			

*Starred items, including contact information, must be completed in full.

****GIA Requests of \$5,000.00 or more may require official receipt. The Electoral Area Director may ask for additional information.

What is the total Cost of the Project? \$~60,000 What amount are you requesting from this RDKB Director(s)? \$5,000 **\$1,700**

What is the Grant-in-Aid for? (attach an extra sheet if necessary)

ONA Fisheries Department staff are developing a proposal to implement a 5 year Northern Pike (NP) suppression program in the Columbia River. A component will be to develop a bounty system available to the angling public throughout the RDKB and RDCK (Columbia to HLK, Lower Kootenay below BRD/BRX, Pend D'oreille, Kettle/Christina Lake). The funds will provide payment for individual returns of dead NP caught in the designated area. The program will likely be similar to the successful program currently implemented by the Colville Tribes in Lake Roosevelt. The funds granted will roll-over to following years if not exhausted, other wise a new application may be submitted in subsequent years. A larger proposal for other suppression methods, outreach and reporting is currently being developed. (\$5000 total request)

Please list all other organizations you have applied to for funding (attach an extra sheet if necessary)

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Name of Organization	Fish & Wildlife Compensation Program	Amount Requested: \$~12,000	Amount Secured: \$0
Name of Organization	Environmental Damages Fund - Climate Change Canada	Amount Requested: \$~31,000	Amount Secured: \$0

Date: September 21, 2017 Applicant Signature M. Zimmer Print Name Michael Zimmer

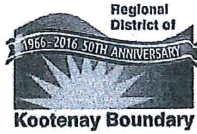
Office Use Only

Grant approved by Electoral Area Director:

Approved by Board:

Approved by Director Worley Sept 21/17

SUBMIT



Grant-in-Aid Request

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Applicant:	* Seniors' Society of Grand Forks #68			
Address:	* Kettle River Drive, Grand Forks City Park			
Phone:	* 250 442 4265	Fax:	—	E-Mail: * seniorscitizens68@gmail.com
Representative:	* Ralph White President			
Make Cheque Payable To:	* Seniors' Society of Grand Forks			

*Starred items, including contact information, must be completed in full.

****GIA Requests of \$5,000.00 or more may require official receipt. The Electoral Area Director may ask for additional information.

What is the total Cost of the Project? \$2300.— What amount are you requesting from this RDKB Director(s)? \$300.—

What is the Grant-in-Aid for? (attach an extra sheet if necessary)

Annual Thanksgiving Dinner for seniors in the community of Grand Forks including seniors in the surrounding RDKB on Oct 7/17
Any donation welcomed!

Please list all other organizations you have applied to for funding (attach an extra sheet if necessary)

Name of Organization Royal Canadian Legion
Amount Requested: \$ — Amount Secured: \$ 500.—

Name of Organization Credit Union
Amount Requested: \$ — Amount Secured: \$ 100.—

Name of Organization City of grand Forks
Amount Requested: \$ — Amount Secured: \$ chg not recd. *

Date: Sep 29 Applicant Signature J Chadwick Print Name Juliana Chadwick
Secretary for Seniors' Society

Office Use Only

Grant approved by Electoral Area Director: _____

Approved by Board: _____

SUBMIT

* City of Grand Forks called to say they will donate but amount is unknown as chg. not recd.

Melissa Zahn

Subject: FW: Grant-in-Aid Form submitted by Boundary Invasive Species Society, email address - boundaryinvasives@gmail.com

From: is@rdkb.com [<mailto:is@rdkb.com>]

Sent: September-08-17 1:48 PM

To: Theresa Lenardon <tlenardon@rdkb.com>; Jennifer Kuhn <jkuhn@rdkb.com>; Information Services <is@rdkb.com>

Subject: Grant-in-Aid Form submitted by Boundary Invasive Species Society, email address - boundaryinvasives@gmail.com

Online Grant-in-Aid Application**Electoral Area(s) Applied to:**

Electoral Area 'D'/ Rural Grand Forks Director Roly Russell, Electoral Area 'E'/West Boundary Director Vicki Gee

Applicant Information:

Applicant: Boundary Invasive Species Society

Address: PO Box 57, Rock Creek, BC, V0H1Y0

Phone:

Fax:

Email: boundaryinvasives@gmail.com

Representative: Barb Stewart - Phone 250-446-2232

Make Cheque Payable To: Boundary Invasive Species Society

Other Expenses:

Total Cost of Project: \$3500

Amount Requested from RDKB Director(s):

~~\$1000~~

\$500

What is the Grant-in-Aid for?

For education and monitoring activities for aquatic invasive plants and animals. Most current funding partners do not fund activities for aquatic invasive species so we are applying to the RDKB for some help to complete activities. Activities include awareness work at boat launch (Christina, Jewel and Idabel Lakes), collecting plankton samples at Idabel and Jewel Lakes to monitor for mussels, including aquatics with display at relevant events, followup on invasive animal reports to confirm ID, inventory in the Granby river and some monitoring in the Kettle River. FLNRO has some carryover funds from 2016 for fragrant waterlily trial, and Canada Summer Jobs has paid for a portion of summer student time (approx. \$400) towards education and monitoring for Aquatic Invasive Species. Total to be received from others is \$2300. Application to RDKB is for 1,000). Min. Environment is paying for analysis of the plankton samples as inkind. The aquatic species costs is a subset of the overall program budget. If you would like a full program budget it can be provided. (Just a note that the phone box did not allow me to fill it in.)

List of Other Organizations Applied to for Funding

Name of Organization RDKB Area C Parks and Recreation (part of 4000 allocated to Invasives)

Amount Requested 1000

Amount Secured 1000

Name of Organization Village of Midway

Amount Requested 500

Amount Secured 500

Name of Organization City of Greenwood

Amount Requested 400

Amount Secured

Documents uploaded with Submission?

I:\Portals\0\Documents\GIA-Attachments\

From: is@rdkb.com [mailto:is@rdkb.com]

Sent: September-11-17 3:47 PM

To: Theresa Lenardon <tlenardon@rdkb.com>; Jennifer Kuhn <jkuhn@rdkb.com>; Information Services <is@rdkb.com>

Subject: Grant-in-Aid Form submitted by Columbia Basin Alliance for Literacy (Boundary Region), email address - boundarycoordinator@cbal.org

Online Grant-in-Aid Application

Electoral Area(s) Applied to:

Electoral Area 'C'/ Christina Lake Director Grace McGregor, Electoral Area 'D'/ Rural Grand Forks Director Roly Russell, Electoral Area 'E'/West Boundary **Director Vicki Gee**

Applicant Information:

Applicant: **Columbia Basin Alliance for Literacy** (Boundary Region)

Address: Box 2619, 712B 10th Street, Invermere, BC, V0A 1K0

Phone: 250-584-4449

Fax:

Email: boundarycoordinator@cbal.org

Representative: Yelena Churchill, Boundary Community Literacy Coordinator

Make Cheque Payable To: Columbia Basin Alliance for Literacy

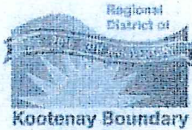
Other Expenses:

Total Cost of Project: \$3800

Amount Requested from RDKB Director(s): \$3000

What is the Grant-in-Aid for?

The Grant-in-Aid would help fund new outreach programs and increase the number of drop in sessions and workshops offered across the Boundary including Grand Forks, West Boundary and Christina Lake. These programs support adults and seniors with basic computer, tablet, and smart phone use. Through these programs learners will have access to technology support and curriculum, resources about programs and services, refreshments, snacks and the opportunity to connect with others in their area.



Grant-in-Aid Request

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Please check all Electoral Area Boxes You Are Making Application To:

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-----------------------------------------------------------------------	--------------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------

Applicant:	* Trails to the Boundary Society		
Address:	* Box 492 Midway, BC V0H1M0		
Phone:	* 6047649634	Fax:	
E-Mail:	* caabnranger@yahoo.com		
Representative:	* John LeBrun Secretary-Treasurer		
Make Cheque Payable To:	* Trails To The Boundary Society		

*Starred items, including contact information, must be completed in full.

****GIA Requests of \$5,000.00 or more may require official receipt. The Electoral Area Director may ask for additional information.


What is the total Cost of the Project? \$ 1000.00 What amount are you requesting from this RDKB Director(s)? \$ 1000.00

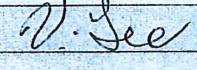
What is the Grant-in-Aid for? (attach an extra sheet if necessary)

To cover web site development and administrative costs to December 2017

Please list all other organizations you have applied to for funding (attach an extra sheet if necessary)

Name of Organization _____	Amount Requested: \$ _____	Amount Secured: \$ _____
Name of Organization _____	Amount Requested: \$ _____	Amount Secured: \$ _____
Name of Organization _____	Amount Requested: \$ _____	Amount Secured: \$ _____

Date: 1 October 2017 Applicant Signature  Print Name: John LeBrun

Office Use Only
Grant approved by Electoral Area Director: 
Approved by Board: _____

SUBMIT



Grant-in-Aid Request

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Applicant:	* Trails to the Boundary Society		
Address:	* Box 492 Midway, BC V0A 1M0		
Phone:	* 6047649634	Fax:	
E-Mail:	* caabnranger@yahoo.com		
Representative:	* John LeBrun Secretary-Treasurer		
Make Cheque Payable To:	* Trails To The Boundary Society		

*Starred items, including contact information, must be completed in full.

****GIA Requests of \$5,000.00 or more may require official receipt. The Electoral Area Director may ask for additional information.

What is the total Cost of the Project? \$ 2500.00 What amount are you requesting from this RDKB Director(s)? \$ 2500.00

What is the Grant-in-Aid for? (attach an extra sheet if necessary)

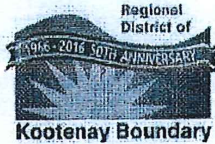
For bookkeeping and accounting costs:
1. Accountant to train to set up books on Quick books Plus.
2. Accountant to train bookkeeper.
3. Quick Books Plus registration to December 2018.
4. Cost of bookkeeper to December 2018.
5. Accountant for 2017 "Year End".

Please list all other organizations you have applied to for funding (attach an extra sheet if necessary)

Name of Organization	Amount Requested: \$	Amount Secured: \$
Name of Organization	Amount Requested: \$	Amount Secured: \$
Name of Organization	Amount Requested: \$	Amount Secured: \$
Date: 1 October 2017	Applicant Signature <i>John LeBrun</i>	Print Name John LeBrun

Office Use Only
Grant approved by Electoral Area Director: <i>V. Gee</i>
Approved by Board:

SUBMIT



Grant-in-Aid Request

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-----------------------------------------------------------------------	---------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------------

Applicant:	* West Boundary Senior Housing Society			
Address:	* PO Box 450, Midway, BC V0H 1M0			
Phone:	* 250-449-2482	Fax:	250-449-2843	E-Mail: * parkviewmanor@shaw.ca
Representative:	* Lisa Sims			
Make Cheque Payable To:	* Parkview Manor			

*Starred items, including contact information, must be completed in full.

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What is the total Cost of the Project? \$60.00 What amount are you requesting from this RDKB Director(s)? \$60.00

What is the Grant-in-Aid for? (attach an extra sheet if necessary)

The funds will be used to cover the Food Safe Level 1 course cost for a Parkview Manor employee, Head Cook, Linda Boyo.

Please list all other organizations you have applied to for funding (attach an extra sheet if necessary)

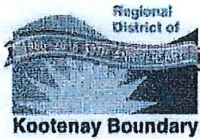
Name of Organization _____	Amount Secured: \$ _____
Amount Requested: \$ _____	
Name of Organization _____	Amount Secured: \$ _____
Amount Requested: \$ _____	
Name of Organization _____	Amount Secured: \$ _____
Amount Requested: \$ _____	
Date: 12/09/2017 Applicant Signature <i>Jm Kohlhauser</i> Print Name Jan Kohlhauser, Secretary	

Office Use Only

Grant approved by Electoral Area Director: *V. Gee*

Approved by Board: _____

SUBMIT



Grant-in-Aid Request

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Please check all Electoral Area Boxes You Are Making Application To:

<input type="checkbox"/> Electoral Area 'A' Director Ali Grieve	<input type="checkbox"/> Electoral Area 'B/' Lower Columbia-Old Glory Director Linda Worley	<input type="checkbox"/> Electoral Area 'C/' Christina Lake Director Grace McGregor	<input type="checkbox"/> Electoral Area 'D/' Rural Grand Forks Director Roly Russell	<input checked="" type="checkbox"/> Electoral Area 'E/' West Boundary Director Vicki Gee
-----------------------------------------------------------------------	---------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------------

Applicant:	* KETTLE RIVER LIONS CLUB		
Address:	* P.O. BOX 264, ROCK CREEK, BC V0H 1Y0		
Phone:	* 250-448-2493	Fax:	
E-Mail:	* skirkham9999@gmail.com		
Representative:	* Stephen Kirkham - Treasurer		
Make Cheque Payable To:	* Kettle River Lions Club		

*Starred items, including contact information, must be completed in full.

***GIA Requests of \$5,000.00 or more may require official receipt. The Electoral Area Director may ask for additional information.

What is the total Cost of the Project? \$ 240.00 What amount are you requesting from this RDKB Director(s)? \$ 240.00

What is the Grant-in-Aid for? (attach an extra sheet if necessary)

Food Safe Course for 4 of our members
Carol Johnston, Don Johnston, Janice Lucas, Robert Lucas

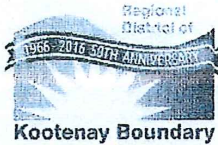
Please list all other organizations you have applied to for funding (attach an extra sheet if necessary)

Name of Organization _____	Amount Requested: \$ _____	Amount Secured: \$ _____
Name of Organization _____	Amount Requested: \$ _____	Amount Secured: \$ _____
Name of Organization _____	Amount Requested: \$ _____	Amount Secured: \$ _____

Date: 29 Sept 2017 Applicant Signature S. Kirkham Print Name Stephen Kirkham

Office Use Only
Grant approved by Electoral Area Director: <u>V. Gee</u>
Approved by Board: _____

SUBMIT



Grant-in-Aid Request

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<input type="checkbox"/> Electoral Area 'A' Director Ali Grieve	<input type="checkbox"/> Electoral Area 'B'/ Lower Columbia-Old Glory Director Linda Worley	<input type="checkbox"/> Electoral Area 'C'/ Christina Lake Director Grace McGregor	<input type="checkbox"/> Electoral Area 'D'/ Rural Grand Forks Director Roly Russell	<input checked="" type="checkbox"/> Electoral Area 'E'/ West Boundary Director Vicki Gee
-----------------------------------------------------------------------	---------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------------

Applicant:	* Greenwood Community Association				
Address:	* PO Box 556 Greenwood, BC V0H1J0				
Phone:	* 2504456511	Fax:	N/A	E-Mail:	* colleen.lang@greenwoodcity.ca
Representative:	* Colleen Lang				
Make Cheque Payable To:	* Greenwood Community Association				

*Starred items, including contact information, must be completed in full.

****GIA Requests of \$5,000.00 or more may require official receipt. The Electoral Area Director may ask for additional information.

What is the total Cost of the Project? \$ _____ What amount are you requesting from this RDKB Director(s)? \$ 60.00

What is the Grant-in-Aid for? (attach an extra sheet if necessary)

Reimbursement for Food safe course for Virginia Holmes.

Please list all other organizations you have applied to for funding (attach an extra sheet if necessary)

Name of Organization _____	Amount Requested: \$ _____	Amount Secured: \$ _____
Name of Organization _____	Amount Requested: \$ _____	Amount Secured: \$ _____
Name of Organization _____	Amount Requested: \$ _____	Amount Secured: \$ _____

Date: September 29, 2017 Applicant Signature Colleen Lang Print Name Colleen Lang

Office Use Only

Grant approved by Electoral Area Director: V. Gee

Approved by Board: _____

SUBMIT



Grant-in-Aid Request

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Please check all Electoral Area Boxes You Are Making Application To:

<input type="checkbox"/> Electoral Area 'A' Director Ali Grieve	<input type="checkbox"/> Electoral Area 'B/ Lower Columbia-Old Glory Director Linda Worley	<input type="checkbox"/> Electoral Area 'C/ Christina Lake Director Grace McGregor	<input type="checkbox"/> Electoral Area 'D/ Rural Grand Forks Director Roly Russell	<input checked="" type="checkbox"/> Electoral Area 'E/ West Boundary Director Vicki Gee
-----------------------------------------------------------------------	--------------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------

Applicant:	* Greenwood & District Public Library Association			
Address:	* P.O. Box 279, Greenwood, BC V0H 1J0			
Phone:	* 250-445-6111	Fax:	250-445-6111	E-Mail: * greenlib@shaw.ca
Representative:	* Judy Foucher, Library Director			
Make Cheque Payable To:	* Greenwood Public Library			

*Starred items, including contact information, must be completed in full.

****GIA Requests of \$5,000.00 or more may require official receipt. The Electoral Area Director may ask for additional information.

What is the total Cost of the Project? \$ 3608 What amount are you requesting from this RDKB Director(s)? \$ 300.00

What is the Grant-in-Aid for? (attach an extra sheet if necessary)

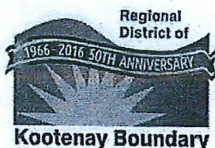
The grant-in-aid is to help defray the costs of running the Summer Reading Club program at the library.
The main cost is in hiring a summer student for 8 weeks, 30 hours per week, which is partially paid for by a Canada Summer Jobs grant. We are reimbursed for the student's hours at minimum wage, but we pay to top the wage up to \$13/hour plus the MERCs (CPP, EI, WCB, etc.) There are also costs for materials such as craft supplies and refreshments.

Please list all other organizations you have applied to for funding (attach an extra sheet if necessary)

Name of Organization	Canada Summer Jobs
Amount Requested: \$	2604
Amount Secured: \$	2604
Name of Organization	
Amount Requested: \$	
Amount Secured: \$	
Name of Organization	
Amount Requested: \$	
Amount Secured: \$	
Date: Sept. 20, 2017	Applicant Signature <u>Judy M. Foucher</u>
	Print Name Judy Foucher

Office Use Only
Grant approved by Electoral Area Director: <u>[Signature]</u>
Approved by Board: <u> </u>

SUBMIT



Grant-in-Aid Request

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<input type="checkbox"/> Electoral Area 'A' Director Ali Grieve	<input type="checkbox"/> Electoral Area 'B' Lower Columbia-Old Glory Director Linda Worley	<input type="checkbox"/> Electoral Area 'C' Christina Lake Director Grace McGregor	<input type="checkbox"/> Electoral Area 'D' Rural Grand Forks Director Roly Russell	<input checked="" type="checkbox"/> Electoral Area 'E' West Boundary Director Vicki Gee
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Applicant:	* Bridesville Community Club		
Address:	* Box 44, Bridesville, BC V0H 1B0		
Phone:	* 250-495-4877	Fax:	
E-Mail:	* aka-opa@hotmail.com		
Representative:	* Judi Brouwer		
Make Cheque Payable To:	* Bridesville Community Club		

*Starred items, including contact information, must be completed in full.

***GIA Requests of \$5,000.00 or more may require official receipt. The Electoral Area Director may ask for additional information.

What is the total Cost of the Project? \$ 240.00 What amount are you requesting from this RDKB Director(s)? \$ 240.00

What is the Grant-in-Aid for? (attach an extra sheet if necessary)

4 community members took a Food Safe Course

Please list all other organizations you have applied to for funding (attach an extra sheet if necessary)

Name of Organization	_____	Amount Requested: \$	_____	Amount Secured: \$	_____
Name of Organization	_____	Amount Requested: \$	_____	Amount Secured: \$	_____
Name of Organization	_____	Amount Requested: \$	_____	Amount Secured: \$	_____

Date: Sept 20, 2017 Applicant Signature Judi Brouwer Print Name Judi Brouwer

Office Use Only

Grant approved by Electoral Area Director: V. Gee

Approved by Board: _____

SUBMIT

From: is@rdkb.com
To: [Theresa Lenardon](#); [Melissa Zahn](#); [Information Services](#)
Subject: Grant-in-Aid Form submitted by Learning Garden (a project of GF Boundary Regional Agricultural Society, email address - christyluke1950@gmail.com)
Date: October-05-17 2:29:34 PM

Online Grant-in-Aid Application

Electoral Area(s) Applied to:

Electoral Area 'D' / Rural Grand Forks Director Roly Russell

Applicant Information:

Applicant: Learning Garden (a project of GF Boundary Regional Agricultural Society)

Address: c/o Christy Luke, Box 2324, Grand Forks, BC. V0H 1H0

Phone: 250 442 5606

Fax:

Email: christyluke1950@gmail.com

Representative: Christy Luke

Make Cheque Payable To: Grand Forks and Boundary Regional Agricultural Society

Other Expenses:

Total Cost of Project: \$\$3840

Amount Requested
 from RDKB \$?
 Director(s):

What is the Grant-in-Aid for?
 to provide a portion of the labour required to finish the Watershed at the Learning Garden. The trusses and structure for the living roof is still to be done before winter. The Watershed will house the irrigation controls which is fundamental to completing the irrigation infrastructure throughout the rest of the Learning Garden.

List of Other Organizations Applied to for Funding

Name of Organization	Grand Forks Credit Union
Amount Requested	\$800
Amount Secured	?

Name of Organization	Grand Forks Rec Commission
Amount Requested	\$800
Amount Secured	\$800

Name of Organization	
Amount Requested	
Amount Secured	

Documents uploaded with Submission?

I:\Portals\0\Documents\GIA-Attachments\